

## ***Dual Affiliated Endurance Ride Procedure***

1. Insert a Special box on the Ride Affiliation form to register a ride as Dual Affiliated.
2. Dual affiliated rides must be approved first by the State Management Committees for the state in which the ride is initially registered. Following this the information is to be sent onto the other State's SMC for secondary approval, before insertion on either State's calendar/newsletter or the web site as a Dual Affiliated Ride.
3. Rides are affiliated with their State Body first – Northern Zone Rides to be affiliated with QERA. (Map enclosed).
4. A fee of \$2.50 per rider with a minimum payment of \$15 is to be paid to the State Registrar when the returns are lodged, together with the normal riding fees as detailed on the Ride Return Form.
5. The ride secretary would send the Master Sheets and fees to the State Registrar in which the ride is registered with that state's member's information highlighted. The State Registrar receiving the payment will then forward this payment and a copy of the Ride Returns to the second State's Registrar for recording of point scores etc.
6. Clubs and Ride Organisers are permitted to recoup the fee of \$2.50 per rider from the riders at the ride on top of their scheduled ride fee.
7. The ride is therefore dual affiliated and will appear in both NSW & Qld calendars.
8. Rides affiliated or dual affiliated with QERA Inc would carry the requirement of ensuring that there is an Accredited Veterinarian acting as Head Vet and that an Accredited Chief Steward controlled the vetting area.
9. The ride is conducted normally. If the ride is affiliated with QERA Inc, then all AERA rules and regulations as well as QERA Riding rules would apply – this means all riders would abide by those rules. For example helmets wearing would apply for **ALL** riders attending the QERA Inc registered rides. Risk Management issues and forms would need to be addressed and returns lodged with QERA Inc. The reverse would apply for NSW registered rides, however QERA members would be required to wear approved safety helmets in any case to ensure cover under our Personal Accident Policy.
10. For point score purposes, numbers of riders in each division must be clearly noted for both state registrars.