

# VICTORIAN ENDURANCE RIDERS ASSOCIATION INC.

## MINUTES OF THE MEETING OF THE VICTORIAN ENDURANCE RIDERS INC. STATE MANAGEMENT COMMITTEE HELD AT QUEST WINDSOR ON SUNDAY 31<sup>ST</sup> AUGUST 2008 COMMENCING AT 10.20 AM.

### 1. WELCOME

Linda welcomed those present and advised we had a lot of items to get through.

### 2. PRESENT

Jen Green, Linda Tanian, Ellen Prestage, Lissy Verity, Sheryl Herbert, Julie Woods, Adrian Cavill, Sandy Horton

### 3. APOLOGIES

Simon Thomas, Lorraine Cubbin, Debi Chisholm, Janeen Smith, Carl Adamson

### 4. MINUTES OF PREVIOUS MEETING

**MOTION 0808 0001 "That the minutes of the previous meeting be adopted"**

**MOVED: Jen Green**

**SECOND: Ellen Prestage**

**CARRIED**

Chris Gates and Luke Steele arrived at 10.25am

#### 4.3 Business Arising

The action sheet items were addressed in turn and all items were reported on. Several have not been finalised but the majority of items have been completed.

Discussion regarding Presentations and AGM. Menus and venue details were presented along with a time line and pricing. Sheryl has sourced a venue at Beaufort who have quoted on menus and venue hire. Pricing was extremely reasonable. Accommodation of various styles is available nearby. Sheryl will arrange a flyer and information for the newsletter and website. VERA will subsidise members to \$10 per head per adult and \$5 per child. Luke will liaise with Janeen Smith to arrange awards and ordering of ribbons for end of year presentations. Luke will arrange notices for web and newsletter for milestone awards.

Quest Windsor have kindly donated an accommodation package for our end of year raffle. A suitable thank you letter will be forwarded and a full page black & white advertisement in the newsletter will be offered to them free of charge.

Timelines for the AGM/Presentations/Dinner were discussed with a morning AGM, afternoon Presentations and evening dinner being deemed most suitable.

**MOTION 0808 0002 "That the VERA AGM be held at the Beaufort Community Centre on the 31<sup>st</sup> January 2009"**

**MOVED: Sheryl Herbert**

**SECOND: Julie Woods**

**CARRIED**

**MOTION 0808 0003 “That Sandy Little’s resignation from the SMC be accepted and that he be sent a letter of thanks for his contribution as a SMC member “**

**MOVED: Adrian Cavill**

**SECOND:Sandy Horton**

**CARRIED**

Given Sandy’s resignation, the SMC need to consider a replacement person. Linda will place a website and newsletter notice regarding expressions of interest for the position.

## **5. RATIFICATION OF ON-LINE DECISIONS**

It was noted that no decision was made in regard to Item 5.2 and this was removed from the ratification.

**MOTION 0808 0004**

**“That the online decisions be ratified”**

**MOVED: Jen Green**

**SECOND: Chris Gates**

**CARRIED**

## **6. CORRESPONDENCE**

### **6.1 Correspondence Inwards**

#### **6.1.1 Email S. Gill re cut off times**

Discussion regarding various differences to ride cut off times across the regions of the state. Susan will be contacted and advised the SMC will contact Chief Stewards about the issue. We will also advise Chief Stewards to ID horses prior to Best Conditioned workouts.

#### **6.1.3 Email L. Hodges re starting out in Endurance – information provided.**

#### **6.1.5 Email S. Gill complaint re no contact since Raglan TPR School – TPR card will be forwarded by Julie Woods.**

#### **6.1.6 Email S. Gill offering practice horse-Danny- for Training Seminar – Susan thanked for the offer.**

#### **6.1.7 Email K. Noble querying FEI junior ages/points - Response provided clarifying issue.**

#### **6.1.10 Email S. Reilen re getting back into Endurance – Assistance provided tracing records.**

#### **6.1.12 Email A. Smith re Raglan TPR School participation – Julie Woods to forward TPR card.**

#### **6.1.13 Email L. Wylie re Raglan TPR School participation – Julie Woods to forward TPR card.**

#### **6.1.14 Email D. Tobin re EOI in running 2009 State Championships – Information provided.**

#### **6.1.15 Email D. Tobin withdrawing EOI for State Championships – Response provided.**

#### **6.1.16 Email J. De Groot withdrawing EOI for State Championships – Response provided.**

#### **6.1.17 Email S. Gill querying 3 x guidelines (yards, weighing of bridle, hold times) - Response to be sent and a ‘Did You Know’ section in the newsletter as per her suggestion.**

#### **6.1.18 Email T. Thorneycroft advising 160km ride at Newstead cancelled – Response provided.**

#### **6.1.19 Email UMERG re FEI Ride dates 2009 - Concern has been raised regarding FEI overlap with the VERA Calendar. The difference of cut off dates does cause some difficulties. FEI ride applicants will liaise with Julie closely to ensure the Calendar Guidelines will be followed. The FEI rides need approval in an earlier time frame to comply with the EFA requirements which can cause some problems. Sandy Horton will modify the date for consideration of ride applications by VERA in the Calendar Guidelines.**

6.1.20 Email D. McCarthy re Vic Quilty teams – Response provided on procedure for VERA team qualifications.

### **6.3 Late Correspondence Inwards**

6.3.11 Email S. Little re breach of disciplinary action at Newstead ride - The member concerned will be contacted and advised of appropriate disciplinary action

### **6.4 Late Correspondence Outwards**

6.4.1 Email response D. McCarthy re VERA Quilty Teams Selection

**MOTION 0808 0005 “That the inwards and outwards correspondence be accepted”**

**MOVED: Chris Gates**

**SECOND: Sandy Horton**

**CARRIED**

## **7 REPORTS**

### **7.1 President**

Jo Brock has expressed interest in the Chief Steward Accreditation process. Linda will follow through with this.

The conflict of meeting dates was addressed and agreement was reached on a change of meeting dates. The next meeting will be held on 26<sup>th</sup> October 2008 and the meeting in November cancelled. Linda will advise members via newsletter and website.

### **7.2 Treasurer**

Sandy expanded verbally on the state of VERA’s financial status in relation to membership fees, deposits, logbook income, ride fees and our overall profitability.

**MOTION 0808 0060 “That the Treasurer’s reports as presented be accepted”**

**MOVED:Sandy Horton**

**SECOND:Adrian Cavill**

**CARRIED**

**MOTION 0808 0007 “That the Treasurer be authorised o pay all outstanding accounts”**

**MOVED:Sandy Horton**

**SECOND:Ellen Prestage**

**CARRIED**

### **7.4 Pointscore Registrar**

A software problem regarding older versions of MS Access is making purchase of a laptop for Janeen very difficult. Ian Blucher is able to update the old GERZ laptop at the Quilty so Linda will take that computer to Nanango with her. This should enable Janeen to carry out her role.

### **7.5 Logbook Registrar**

Adrian advised of a query from QERA regarding the status of the horse Kai Hai Stirling Shakira.

Discussion took place regarding insufficient identification of novice horses - particularly grey horses. Members who have insufficient identification points will have their application returned and be advised they are required to be more accurate when completing ID forms.

## **7.6 Calendar Co-ordinator**

Ride applications for 3 VERA & 3 FEI rides have been received.

Sheryl Herbert / Waterloo 7<sup>th</sup>-9<sup>th</sup> March 2009 100km elevator, 50km, 20km

Julie Woods/Mt. Cole 10<sup>th</sup> -12<sup>th</sup> April (Easter) 120km elevator, 40/20

Jen De Groot/Toongabbie 25<sup>th</sup> 26<sup>th</sup> April 100km Elevator /40/20/8

FEI:

UMERG Inc/ Upper Murray Challenge #1 28-29<sup>th</sup> March 2009 120km 2\* 90km 1\*

UMERG Inc/ Upper Murray Challenge #2 21<sup>st</sup>- 22<sup>nd</sup> June 2009 120km 2\* 90km 1\*

UMERG Inc/ Upper Murray Challenge #3 5<sup>th</sup>-6<sup>th</sup> December 2009 120km 2\* 90km 1\*  
(Above FEI rides are all Young Horse Challenge series qualifying events)

TGC Inc. are awaiting Parks Victoria approval and subject to their approval will apply to run the VERA State Champs 2009 on 20-22 March 2009 at Tonimbuk. This will enable the Quilty course to be refined further. Adrian has offered to sponsor a rug and VERA will sponsor a Best Conditioned rug in addition to paying for the head vet fee at the State Champs.

**MOTION 0808 0008 "That the 2009 VERA State Championships be awarded to the submission from TGC Inc to be held at Tonimbuk Equestrian Centre "**

**MOVED: Chris Gates**

**SECOND: Sandy Horton**

**CARRIED**

## **7.7 Newsletter Editor**

The suggestion of a Q & A page within the newsletter was discussed and the Committee agreed with the new proposal. Linda indicated that she would be happy to draft any responses for questions received.

## **7.9 Zones**

The Assets Officer is to look into relocating the VERA Photocopier, which is currently situated at Roger Bengtsson's place. The photo on website has been replaced with a photo more representative of our sport. The Ride Organisers' Handbook link is not operating on Website but it was pointed out that the handbook is actually the sum of all the individual stationery items.

#### **7.10 AERA**

Sandy Horton verbally expanded on several issues arising from the AERA meeting. Chris Gates explained the new rulings regarding the FEI star rating system, Novice horse system and further FEI changes. Also the lack of FEI officials was discussed.

#### **7.11 VERA Webmaster**

The notice regarding the Website Upgrade has been placed in the next edition of the newsletter.

#### **7.12 2009 Tom Quilty Committee**

**MOTION 0808 0009 "That VERA purchase 20 x NCR triplicate time slip books for use by ride organisers. "**

**MOVED:Jen Green**

**SECOND:Ellen Prestage**

**CARRIED**

#### **7.13 Assets/Insurance Officer**

Banner bags have been donated at no cost by Signs and Banners. These have been deployed to the appropriate regional trailers.

VERA will write a letter of thanks to Signs and Banners for the donation of the bags for the banners and offer a free full page advertisement in an issue of the VERA newsletter.

#### **7.14 Ride Reports**

Late reports received included the Chief Steward reports from Newstead and Stockyard Hill's ride. The Newstead report addressed an incidence of removal of horses from the ride base without the logbooks being signed off.

**MOTION 0808 00010 "That Vanessa Perry-Lucas be written to regarding breach of rule H14 at the Newstead ride"**

**MOVED:SMC**

**SECOND:SMC**

**CARRIED**

**MOTION 0808 00011 "That horses Condorosa Sovuryn and Cianna and riders Aaron Gay and Tamara Atkinson be disqualified from the Southern Crosse at Maldon ride held on 23<sup>rd</sup> August 2008 as a result of non compliance with the SMC directive referencing the attendance on course by support crew."**

**MOVED:SMC**

**SECOND:SMC**

**CARRIED**

#### **7.15 Grievance Officer**

Simon Thomas was pleased to report nil official grievances but did want to highlight complaints from members about insufficient yarding of horses at rides. This issue was discussed at length as it is potentially a very dangerous situation. Linda will address the issue with the following:

- Flyer with details of the rules for the fencing, attached to the entry form

- Flyer be distributed to riders
- Publicise in the newsletter and the website
- Contact the Chief Stewards and ask them to do an inspection, talk about it at the ride briefings.
- Send details to ROs.

Jen to contact Simon and thank him for the report and provide an update on the measures being taken.

## **8 GENERAL BUSINESS**

### **8.1 Ride Calendar Guidelines Policy**

Sandy to include amendments regarding change in date for consideration of ride applications and present to the next meeting.

### **8.3 Position Descriptions**

Those who have not completed their position descriptions were asked to do so for the next meeting.

### **8.5 Merchandise Update**

Jen presented some colour schemes for consideration. Samples of merchandise items will be brought to the next meeting.

### **8.6 Yarrabubba Ride Incident**

## **DISCUSSION MOVED IN CAMERA**

## **IN CAMERA SESSION FINALISED AND OPEN MEETING RESUMED**

### **8.7 State of Origin**

Linda to draft a set of rules for submission to the SMC and to SAERA.

### **8.10 Quilty Year Book Insert**

Jen has forwarded an article and photos from Tonimbuk to the Nanango Quilty Committee for insertion in the Quilty Yearbook.

### **8.11 Training Seminar**

Unfortunately due to a venue problem this will be postponed until early 2009.

### **8.12 Drug Testing – Report on discussions with Derek Armitage.**

Lissy will follow up further at Nanango if appropriate meeting time is available.

### **8.13 Finalise Rider Bib Policy**

**MOTION 0808 00013 “That the Rider Bib Policy be adopted”**

**MOVED:Jen Green**

**SECOND:Ellen Prestage**

**CARRIED**

**9 NEXT MEETING**

October 26th 2008

**10 MEETING CLOSURE**

The meeting closed at 4.20pm

