

VICTORIAN ENDURANCE RIDERS ASSOCIATION INC.

MINUTES OF THE MEETING OF THE VICTORIAN ENDURANCE RIDERS INC. STATE MANAGEMENT COMMITTEE HELD AT QUEST WINDSOR ON SUNDAY 17TH MAY 2009 COMMENCING AT 10.00AM

WELCOME

Linda welcomed all to the meeting and began by thanking Adrian and Sue Cavil and all parties involved in the running of the highly successful VERA State Championships last weekend.

1. PRESENT

Jen Green, Linda Tanian, Jane McLaughlin, Ellen Prestage, Lorraine Cubbin, Pauline Wallace., Sheryl Herbert, Adrian Cavill, Lissy Verity,
Visitors: Maitland Wallace
Debi Chisholm arrived at 10.25am

2. APOLOGIES

Sandy Horton, Carl Adamson, Chris Gates, Julie Woods

3. MINUTES OF PREVIOUS MEETING

3.1 Amendments to Minutes – 15 March 2009

3.2 Adoption of Minutes

MOTION 0509 001

“That the minutes of the previous meeting be adopted”

Moved Ellen Prestage

2nd Adrian Cavill

Carried

3.3 Business arising from previous minutes

3.4 Action List from meeting

Action	Allocated	Status
Constitutional changes to be prepared Ongoing	MH/LT	Meeting being organised
Vet Panel to provide addresses for the vets contained on the list Not too much progress here	N Cribb	Ongoing
Formulate process for recording and updating all disciplinary matters	LT/AC/MKH /JMCL	Ongoing
Compile updated TPR list Jen will send updated Toongabbie List to Julie	JW	Ongoing
Compile Position Descriptions for all roles for review at next meeting Sandy has just compiled Publicity Officer Description	ALL	5 completed

Rectify B. Cuthbertson overpayment of \$60.00 This is to be written off MOTION 0509 002 "That no further action to recover the \$60 will be taken" Moved Adrian Cavill 2nd Ellen Prestage Carried		
Produce a treatment kit list for vets officiating at rides Linda will follow up	Vet Panel	

Obtain a copy of each state's Child Protection Policy Jane and Adrian will formulate some guidelines to ensure children are supervised	JM/AC	✓
Prepare a draft Child Protection Policy	LT/JMcL	
Organise an account for the Newsletter Editor at the printers	SH	
Contact ROs and remind about the need to fill in the Voluntary Workers form and direct it to the appropriate person within VERA	LT	
Present a report on Swabbing Levies to the next VERA meeting	SH	
Provide numbers of volunteer workers at rides	CA	
AERA Delegates are to propose the "Getting Started in Endurance Riding" booklet be developed by AERA	JMcL/SH	
Locate and obtain perpetual trophies	CA	
Organise some No Smoking on Course signs	PW	
Propose AERA adopt a No Smoking on Course rule MOTION 0509 003 "That AERA introduce a no smoking on course rule for all affiliated Endurance, Training and Introductory rides" Moved Pauline Wallace 2nd Adrian Cavil Carried	LT	

4. RATIFICATION OF ON-LINE DECISIONS

4.1 Eldorado Ride Changes

Motion: "That the request from the Eldorado ride organiser to run 20km, 40km and 80km rides on Saturday 4th July 2009 and 90km and 120km Elevator rides on Sunday 5th July 2009 be approved."

Moved Jen Green
2nd Lissy Verity
Carried

4.2 Upper Murray II Ride Changes

Motion: "That the requested changes to the Upper Murray Challenge #2, including venue change to Rosedale and the addition of an AERA 90km ride be approved."

Moved Jen Green
2nd Ellen Prestage
Carried

4.3 Moonambel Ride Changes

Motion: "That the Ride Organisers of the Moonambel Ride on 18/19th July 2009 be granted approval to re-locate the ride venue to Stockyard Hill, Beaufort."

Moved Jen Green
2nd Pauline Wallace
Carried

MOTION 0509 004

"That the online decisions be ratified"

Moved Jane McLaughlin

2nd Debi Chisholm

Carried

Meeting moved in camera at 10.40am

Meeting moved out of camera at 11.am

Discussion took place regarding AERA rule proposals and changes in relation to heart rate and maximum presentation times.

Clarification of the motions at the AERA meeting will be sought and input can then be sourced from the VERA Membership.

5. CORRESPONDENCE

5.1 Correspondence Inwards

- 5.1.1 Email Tina Hones requesting additional rides at Eldorado
- 5.1.2 IWC 0509 0001 Catering budget from T. Thorneycroft for EOY awards
- 5.1.3 IWC 0509 002 UMERG requesting addition of AERA ride to Rosedale event
- 5.1.4 Email Stephanie McKavanagh re Information about endurance
- 5.1.5 Email Amanda Wilson re information about endurance

5.1.a. Late Correspondence Inwards

- 5.1.a.1. C. Gates re leave of absence

MOTION 0509 005

"That Chris Gates request for 2 months leave of absence from today's date be approved"

Moved Jen Green

2nd Pauline Wallace

Carried

Jen will send a card to Chris on behalf of the committee

Alex Little's Father recently passed. Jen will arrange a suitable sympathy expression from the SMC.

5.2 Correspondence Outwards

- 5.2.1 OWC 0509 0001 SAERA re Rest Order Veloce Wings
- 5.2.2 Letter UMERG re Approval of relocation to Rosedale
- 5.2.3 Let Tina Hones re approval of additional rides Eldorado
- 5.2.4 Email advice to S. Herbert re approval of Stockyard Hill venue
- 5.2.5 Email Stephanie McKavanagh re information about endurance
- 5.2.6 Email Matthew Krahnem thanking him for his support of the Quilty Committee
- 5.2.7 Email Amanda Wilson re information about endurance

MOTION 0509 006

“That the inwards and outwards correspondence be accepted“

Moved Adrian Cavill

2nd Ellen Prestage

Carried

6. REPORTS

6.1 President

Just a very quick report this time as I need to get the agenda sent out. The State Champs was a very positive ride and kudos to Adrian and Sue for running an excellent event. Many good comments were received and the challenges of the track were well received. Quite a few people trying for the Quilty qualifications were successful and there were many happy faces at the presentation.

Now that the planning meeting has been held we need to start working on getting some of the identified actions completed. I still have not received much feedback from Committee members willing to take on the jobs. We need to be working towards completion of these jobs so that our Members benefit from the great ideas that were generated at the meeting.

Linda advises Kelly Jol will arrange handover of the VERA website ASAP.

6.2 Treasurer

- 6.2.1 General Ledger
- 6.2.2 Bank Register
- 6.2.3 Multi Period Spreadsheet
- 6.2.4 Standard Balance Sheet
- 6.2.5 Year to Date April 2009

Sandy advises that he is very happy with income and expenditure levels to date with a reasonable YTD profit. Membership income is improving.

MOTION 0509 007

“That the Treasurer’s reports as tabled be accepted“

Moved Jen Green

2nd Adrian Cavill

Carried

MOTION 0509 008

“That the Treasurer be authorised to pay all outstanding accounts“

Moved Jen Green

2nd Pauline Wallace

Carried

6.3 Membership Secretary

Jo Anne has forwarded a 2009 membership role

6.4 Pointscore Registrar

Janeen will publish a pointscore ASAP. Janeen needs to table pointscore problems so AERA’s database can take these into account.

6.5 Logbook Registrar

6.6 Calendar Co-ordinator

6.7 Newsletter

Next issue out in a week

6.8 Honorary Vet Panel

6.9 Zones

6.9.1 GERZ Report

6.9.2 TPR School List

6.10 AERA

6.10.1 REP 0509 0002 AERA FEB Minutes

6.10.2 REP 0509 0002 AERA FEB Action List

6.10.3 REP 0509 0003 AERA FEB AGM

6.10.4 REP 0509 0004 AERA Conflict of Interest Management

6.10.5 Pat Slater Cup

MOTION 0509 009

“That subject to confirmation of the AERA ‘s costing of the Pat Slater Cup sponsorship, the VERA Delegates be authorised to vote in the affirmative in this matter.”

Moved Adrian Cavill

2nd Debi Chisholm

Carried

6.11 VERA Webmaster

Kelly Jol has indicated that she wishes to resign from the role of VERA Webmaster. We have received an offer from Jo Brock to update the website with new items. We are still awaiting information from Kelly in regard to a handover of the information and update procedures.

6.12 2009 Tom Quilty Committee

6.12.1 Quilty Meeting Minutes – May 2009

6.12.2 Quilty Meeting Minutes – April 2009

Lissy reports sponsorship is very hard to secure in the current economic climate.
Merchandise sales are very good.

6.13 Assets and Insurance Officer

6.13.1 Photocopier

No tenders have been received. Suggestion to place on Ebay or donate.

Given the antiquity of the machine we recommend it be scrapped

6.13.2 Spare Laptops

A tender has been received from Ellen Prestage and it is recommended that the offer be accepted.

MOTION 0509 010

“That Ellen Prestage’s tender for both laptops be accepted. “

Moved Pauline Wallace

2nd Debi Chisholm

Carried

6.14 Horse Welfare Officer

6.14.1 Invasive Treatment Form: Mt. Tawonga Wishing

6.14.2 Invasive Treatment Form: Wally

6.14.3 Rest Order: Mt. Tawonga Wishing

Meeting moved out of camera at 1.00 pm

6.15 Ride Reports

6.15.1 Head Vet Report Greenhills /Toongabbie (February)

6.15.2 Head Vet Report Upper Murray Challenge #1 Eldorado

6.15.3 Chief Steward Report Upper Murray Challenge # 1 Eldorado

6.15.4 Chief Steward’s Report Greenhills /Toongabbie (April)

7. GENERAL BUSINESS

7.1 Minutes & Outcomes of Planning Meeting

Discussion regarding the various tasks that needed to be taken on. Several major jobs are yet to be allocated. Linda would like all items allocated within a week.

7.2 Merchandise

Lorraine will provide a quote to the meeting on merchandise for samples.

Lorraine presented a:

Polo top which can retail to members for \$35

Vest \$45

Cap \$15

Windcheater \$40
Stadium Jacket \$60

Appropriate publicity and order form will be organised.
A primary order will be organised but limited stock will be carried

MOTION 0509 011

“That Lorraine Cubbin be authorised to purchase start up stock of merchandise “

Moved Pauline Wallace

2nd Ellen Prestage

Carried

7.3 Graduated Rides

If we changed A19.6 to allow graduated ride fees that might be all we need, just have elevated rides using standard or graduated entry fees. The same as we have rides using either standard, early or gate into hold vetting. Just another small variation that ride organisers choose from when they plan their ride.

The wording for the motion would be either:

That rule A19.6 (elevator ride rules) be amended to read:

Or

That rule A19.6 (elevator ride rules) be deleted and replaced with:

19.6 Ride committees will charge the same entry fee for all competitors or graduate the ride entry fee with every competitor paying an initial minimum entry fee for 80km then additional fees to elevate to the next legs.

It would make for the minimum number of changes and I think we will have to keep it simple and to the bare minimum to get it through AERA. All the other rules in elevator ride rules still fit ok.

Rationale

The allowing of graduated entry fees within the elevated ride system will help to maximise entrant numbers by not discouraging those entrants that wish only to complete the minimum distance. Riders with no intention, for whatever reason, of doing more than 80km can be put off by the higher entry fees charged for elevated rides. Being able to charge a minimum entry fee, and then collect additional amounts from competitors as they chose to elevate to the next leg, will encourage 80km riders to attend that ride rather than give it a miss in favour of the next ride with a cheaper 80km entry fee.

This change does not mean a ride organiser has to use this system it just gives them the option if they feel it will advantage them to do so. Just like deciding whether to use the early option for standard vetting or not they can run an elevated ride with standard or graduated entry fees.

It was trialed approximately 8 years ago at Majorca 160km and worked very well both from a riders perspective and the ride organisers and secretarial staff. It encouraged some riders

who had no intention of doing any more than 80 or 120km to not only enter but elevate all the way through and successfully complete the 160km. They would not have entered at all if faced with the full 160km entry fee but with this option open to them they were attracted to attend and once there graduate through.

Discussion ensued regarding the merits or otherwise of this proposal.

MOTION 0509 012

“ That rule A19.6 (elevator ride rules) be amended to read:

19.6 Ride committees will charge the same entry fee for all competitors or graduate the ride entry fee with every competitor paying an initial minimum entry fee for 80km then additional fees to elevate to the next legs and this proposed rule change be submitted to AERA.”

Moved Lorraine Cubbin

2nd Pauline Wallace

Defeated

7.4 Quilty Team

Only 4 expressions so far, should be more now the state champs have been run.

Discussion regarding number and make up of teams. Do we go with an elite single team or use a more inclusive approach and have several teams. We will wait until more expressions of interest come in before deciding on final selection criteria.

7.5 Drug Swabbing Program

Our drug stewards will present a budget and recommendation on the number of rides at which swabs will be taken along with the number of swabs to be completed at each ride.

7.6 VERA SMC Meeting Venue

Concerns regarding meeting costs have been raised and Pauline researched several venues. It appears Quest, the current venue, are competitive regarding room hire but the catering has been quite expensive. We will be more careful regarding exact numbers and catering for meetings and use alternative sources sometimes.

8. NEXT MEETING

28th June 2009

9. MEETING CLOSURE 4.00pm