

LOGBOOK APPLICATION PROCEDURE

For the information of members the following is the only process that will be accepted when applying for either a Novice or an Endurance Logbook. This will be in place immediately and is designed to standardize and simplify the procedure. Any applications received that do not comply with this procedure will be returned to the applicant.

LOGBOOKS WILL ONLY BE ISSUED TO FINANCIAL MEMBERS OF VERA INC.

Novice Logbooks:

- Complete a Logbook Application form. Note all sections of the form must be completed, including both ID pages.
- If the horse is registered with the AHSA or any other society a copy of the registration papers must be attached.
- Attach a cheque or money order payable to '**V.E.R.A. Inc**'
- Post to the Logbook Registrar.
- If the logbook is required in less than seven days, enclose an Express Post envelope. A \$20.00 late fee will be charged to applicants who request a logbook to be returned within 5 working days.
- Both Horse Identification pages must accompany the Logbook Application. An Owner-completed identification is required if a Vet-completed ID is not supplied. Horses ID'd and certified by a Vet will be processed and entered into the logbook by the Logbook Registrar. It is the owner's choice if the horse has a Vet-completed ID at Novice stage. Markings recorded must be a true record of those displayed on the horse at the time of identification. Do **NOT** just copy marking from registration papers.

Endurance Log Books:

- Complete a Logbook Application form the same as for Novice. All sections must be completed.
- Both Horse Identification pages must accompany the Logbook Application, and must be certified by a Vet. If a Vet-certified ID has been previously supplied with the Novice Logbook Application it is not necessary to supply it again. **ID details to be inserted into Logbook by the Logbook Registrar only.** The Logbook Registrar will have retained your previous correspondence. The Certifying Vet is to complete the Markings section, Diagram section and the Vet Certification.
- Please note: all new endurance horses must be microchipped.
- Attach a copy of any registration certificates if not previously supplied.
- Attach a cheque or money order payable to '**V.E.R.A. Inc**'
- Post to the Logbook Registrar.
- If the logbook is required in less than seven days, enclose an Express Post envelope. A \$20.00 late fee will be charged to applicants who request a logbook to be returned within 5 working days.

Please ensure correct fee accompanies each application. If you are unsure, contact the Logbook Registrar for clarification.

AUSTRALIAN ENDURANCE RIDERS ASSOCIATION INC.

ENDURANCE & NOVICE HORSE LOGBOOK APPLICATION FORM

HORSE DETAILS

Name*			
Sire			
Dam			
Reg. No.		Breed	
Date of Birth		Sex	
Colour		Height	
Horse Address (where usually located)			

* When applying for a logbook please specify the horse's registered name and forward a copy of the breed registration certificate. If a horse is registered with a breed society, the horse's registered name MUST be used.

OWNER / AGENT DETAILS (must be a financial VERA member or the logbook will not be issued)

Owner / Agent Name			
Address			
		Postcode:	
Telephone Number		Email	
Membership Number			
<i>I certify that the information on this form is true and correct</i>			
Signature	Date:		

NOVICE HORSE LOGBOOK

On receipt of this form and the identification page, plus the required fee, your Novice Logbook will be issued to you. The ID page must be completed by either the owner or an accredited veterinarian.

Novice 2 in 1 Book - \$25.00

Logbook covers @ \$1 each

Please do not use contact until the logbook has been upgraded to an endurance horse logbook. At this time, it is strongly recommended that you either use a logbook cover or protect the book with contact.

OFFICE USE ONLY

Receipt No.	
Microchip No.	
Logbook Serial No.	
Horse No.	
Date Issued	
Date Qualified	
Qualifying Ride	
Registration	

ENDURANCE HORSE LOGBOOK

If the ID has not already been completed by an **accredited veterinarian**, you will be required to have an ID page completed. Once the ID form has been completed by an accredited veterinarian and, if required, the microchip has been inserted, please return this form, payment, the ID form, together with the Novice Horse Logbook/s containing at least 240 km of successfully completed affiliated endurance rides.

Please Note: An endurance horse logbook will not be issued until 90 days from the date of the first affiliated endurance ride that the horse **successfully completes**.

Endurance Horse Logbook Fee - \$30.00, **or**

Novice 2 in 1 Book Upgrade to Open - \$5.00

Endurance Horse Regn. Fee -\$55.00/\$11.00
\$55.00 (lifetime), \$11.00 (annually)

Logbook covers @ \$1 each

MICROCHIPS can be purchased from Registered Veterinarians. Once inserted, have the Vet endorse the relevant section in the Log Book with the Date, His/Her Name & Registered Number and Signature.

Send payment and supporting documentation to:

BRONWYN CUTHBERTSON, 138 Ercildoune Rd, Trawalla, VIC 3373

Documentation will be returned with the logbook via post. Logbooks will not be delivered to rides. A \$20 late fee will be charged to applicants who request a logbook to be returned within 5 working days.

*Please make cheques/money orders payable to **VERA Inc***

HORSE IDENTIFICATION SHEET**HORSE DETAILS**

Name			
Sire			
Dam			
Date of Birth		Breed	
Colour		Sex	
Microchip No.		Height	

HORSE OWNER'S DETAILS

Owner's Name			
Address			
Telephone No.		Email	
Membership No.			
Signature			

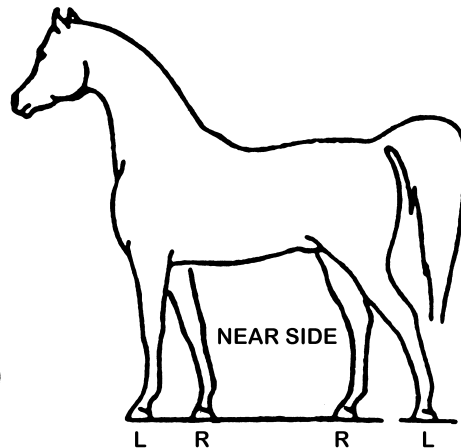
MARKINGS

Head & Neck	
Body	
Left Fore	
Right Fore	
Left Hind	
Right Hind	
Brands & Acquired Markings	

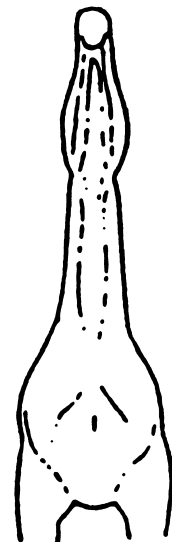
APPLICANT DETAILS

Applicant's Name			
Address			
Telephone No.		Email	
Membership No.			
Signature			

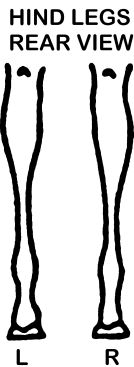
If applicant and owner details are the same, write 'As Above' in the Applicant Details.



L R R L
NEAR SIDE (LEFT)



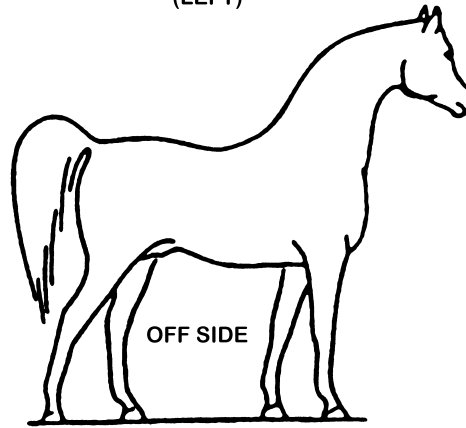
HEAD AND NECK VENTRAL VIEW



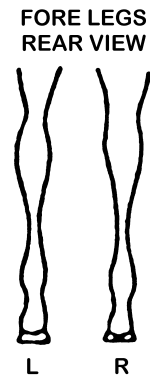
HIND LEGS REAR VIEW

L R

AGE OF HORSE ON THE DAY OF IDENTIFICATION



R L L R
OFF SIDE (RIGHT)



FORE LEGS REAR VIEW

L R

Veterinarian's Certification

I am a registered Veterinarian and certify that the information entered on this document is true and correct, and I have implanted microchip number

Signature Reg No.

Name Date

Practice Address.....

..... Phone No.

Applicant's Certification

I/We certify that the details of the horse specified in the above identification sheet is a true and accurate record of the horse known as

..... Signed

Date Name of Applicant