



Australian Endurance Riders Association Inc.

Minutes of the Committee of Management Meeting

Date: Commenced at 9.06 am AEST on Sunday 24 July 2022 – note meeting was postponed from 17 July.

Venue: Webinar – the meeting was recorded.

1. Meeting opening

Mark Dunn as AERA Vice President chaired the meeting and thanked everyone for giving up their Sunday to attend this meeting.

2. Attendance

2.1. Management Committee Members Present

Mark Dunn (Vice President & Treasurer) (TEERA), Kim Moir (Secretary) (QERA), Noni Seagrim (NSWERA), Belinda Hopley (NSWERA), Dick Collyer (QERA), Sandy Little (VERA), Natasha Ellery (WAERA).

2.2. Apologies

Jil Bourton (SAERA); Ingrid Crookshanks (WAERA Delegate); Melissa Bright (SAERA Delegate); Mark Norton (NSWERA); Kaye Mitchell (TEERA); Lyn Taylor (VERA Delegate); Rebecca Hogan (NSWERA Delegate); Craig Renner (QERA Delegate).

2.3. Proxy Votes

Julie White as proxy for Jil Bourton (SAERA)

2.4. Visitors

AERA Delegates - Kerry Fowler-Smith (NSWERA); Xanthe Webb (QERA) attended 12 noon till 1.10 pm; Andrew Miles.

Honorary Members – Pat Hodgetts

Note that Tom McCormack attended the meeting from 11.00 am to present the CS Report on TQ22.

Special Agenda Item – Acknowledge the resignation of AERA President, Linda Tanian

Notification from Linda received on 19 July advising of Linda's resignation. A statement has been drafted to post on the website and AERA Facebook and will be sent to MC members for comment before publication.

Consensus that we appoint a President in the interim to hold position until the AGM

Motion: 2022/07/01

Moved: Dick Collyer / Natasha Ellery

That Mark Dunn is appointed as AERA President until the next Annual General Meeting.

Carried unanimously

In the absence of any other nominations Mark Dunn was appointed as AERA President.

Noted that Mark also holds position as Treasurer. The constitution allows for one person to hold both positions. Mark confirmed his willingness to continue in that role acknowledging the support from the other members of the Finance Team.

Motion: 2022/07/02

Moved: Kim Moir / Natasha Ellery

That Dick Collyer is appointed as AERA Vice President until the next Annual General Meeting.

Carried unanimously

In the absence of any other nominations Dick Collyer was appointed as AERA Vice President.

Correspondence received from Paul Nugent, VERA Vice President, to advise that Sandy Little had been appointed as AERA Management Committee Member to fill the casual vacancy following Linda Tanian's resignation.

Action

Notice to go on AERA website and Facebook to advise of Linda’s resignation and appointment of office bearers.

3. Portfolio Allocations

To note any additions or changes

Linda’s roles

- AERA Distance Registrar Liaison – Kim reported that she had consulted with Jo and the discussion was that most liaison involved information dissemination from and to AERA Management Committee. Kim to do this as AERA Secretary. Jo will maintain close contact with Kerry as chair of the AERA Awards Sub-committee.
- AERA Webmaster liaison – Kim also consulted with Chris Nichols and information about what is to go to the website will be provided by the Secretary. He will report to the AERA Management Committee with any recommendations for updates / changes to the website.
- EA International – AERA Liaison – Dick volunteered to hold this position.
- EADCM Review Panel to be led by President so this will pass to Mark – notice to EA
- Horse Welfare Sub-committee – there are currently 3 members with Belinda, Alana, Noni and Pat has occasionally been invited along to contribute. Pat accepted as a member of this Sub-committee.
- TQ Manual – current members are Dick Collyer and Pat Hodgetts. Belinda offered to join this sub-committee and will be chaired by Belinda Hopley.
- Database Sub-committee Chair – Linda has offered to continue in this role to ensure all processes are complete. Kim spoke in favour of Linda continuing in the role of chair of this committee. Natasha also spoke in favour of this position continuing to be held by Linda. Linda has managed requests for user access and concern expressed that this can sometimes require an immediate response. Noni offered to be involved as a representative from the AERA Management Committee. Kim to clarify who is monitoring the group email to ensure that the process is maintained and to advise that Noni is part of that sub-committee.

Actions

Notice to EA that Mark Dunn is now President to receive notification of Adverse Analytical Findings and that Dick Collyer is the liaison for EAEnC meetings.

Updated portfolio information to webmaster for update on the AERA website.

Confirmation of contact for user access requests.

4. Register of Pecuniary Interest

No conflicts of interest noted

Committee Member	Point of Conflict	Reason

5. Previous meeting minutes

5.1. Amendments to the Minutes of the Management Committee Meeting held on 20 May 2022.

5.2. Amendments to the Minutes of the Management Committee Meeting, Subsidiary Agenda, held on 20 May 2022.

5.3. Amendments to the Minutes of the Management Committee Meeting, held on 23 March 2022 to elect Office Bearers.

No amendments were received for the minutes from these three meetings and it was agreed that one motion could be put to receive all minutes.

Motion: 2022/07/03 Moved: Dick Collyer / Kim Moir
That the minutes of meetings held on 20 May 2022 and on 23 March 2022 be accepted.
Carried unanimously

6. Business arising from the minutes – refer Action Sheet

6.1. Affiliation and other fees

The Finance Team has commenced work on the 2023 Budget and this will be brought to the next meeting with the aim to advise DAs of 2023 fees and charges in a timely fashion.

6.2. Review of Webmaster position

Current contract was for 12 months with consideration to this being a new appointment.

Motion: 2022/07/04 Moved: Dick Collyer / Belinda Hopley
That Chris Nichols be offered a 2 -year contract to continue as AERA Webmaster under the same terms as original contract.
Carried unanimously

Action

Kim Moir to discuss with Chris Nichols and report back to Management Committee.

6.3. National Ride Calendar

Correspondence has been sent to DAs asking that their ride calendar for 2023 be entered to AERASpace to support planning.

6.4. SUREWiSE sponsorship and promotion

SUREWiSE as AERA Insurers has been promoted on the website and on Facebook pages in acknowledgement of their annual sponsorship to AERA.

7. Online motions

7.1. Financial decisions

Payments from 20 May 2022					
	Payee	Invoice No	Date	Amount	Comments
1	Sandstream Etching	29190	16/05/22	\$299.90	AERA Award 30,000 km
2	Kerry Fowler-Smith	Reimburseme	20/05/22	\$1,519.41	4 x Invoices AERA Awards
3	Realities Cold Cast Bro	2813	30/05/22	\$599.50	AERA Awards 2022
4	ATO	46221614857	30/05/22	\$5,521.00	Payment of GST
5	Fusion Fiancial Group	16134	30/05/22	\$143.00	BAS prep and lodgement
6	Kim Moir	Payment	31/05/22	\$649.00	AERA Secretary Honorarium
7	Chris Nichols	Payment	31/05/22	\$103.00	AERA Webmaster Honorarium
8	Australia Post	1011582303	3/06/22	\$28.65	Postage
9	Peter Johnson	863	31/05/22	\$3,712.50	
10	TQ22 Committee	81	1/06/22	\$1,462.00	Top Ten Rugs
11	Celine Lee	Reimburseme	6/06/22	\$532.62	Vet travel expenses to TQ22
12	Bloomfield Rugs	Invoice No	20/05/22	\$955.00	AERA Awards
13	Deb Edwards	177	31/05/22	\$1,350.00	Bookkeeper - 33.5 hours
14	Cooloola Trophies	1410	3/06/22	\$26.90	Engraving of trophies
15	Archer Equine	Invoice No	6/06/22	\$1,225.00	5 x Distance Trophy Saddle Pads
16	Peter Johnson	857	15/06/22	\$838.25	MS Azure x 3 months; postage; ETS Access
17	Paula Van Eck	Reimburseme	30/05/22	\$894.30	CS Travel expenses to TQ22
18	Linda Tanian	Reimburseme	28/05/22	\$250.80	GoTo annual payment
19	Harry Wever	Reimburseme	14/06/22	\$657.92	Vet travel expenses to TQ22
20	Harry Wever	Reimburseme	14/06/22	\$115.00	Vet travel expenses to TQ22 - parking
21	Tom McCormack	Reimburseme	20/06/22	\$19.95	Postage
22	Unicorn Embroidery	10187	21/06/22	\$483.89	AERA Awards
23					
				\$19,568.28	

7.2. Other on-line motions

7.2.1. Vet Accreditation SAERA

Motion that Dr Jacqueline McLeod (SAERA) be accredited as an AERA Endurance Veterinarian.

Moved Mark Dunn, seconded Natasha Ellery

Voting: for - 7; Against - 0; No vote - 1.

Carried by majority

7.2.2. Motions re on-line nomination system fee

Motion: That the initial transaction fee for nominations processed via the Online Nomination System, chargeable to the Ride Organiser, be set at \$1.00 per nomination with the fee being reviewed at the November 2022 meeting in line with other AERA fees and charges.

Moved: Mark Dunn Seconded: Jil Bourton

Amendment to the motion:

That the initial transaction fee for nominations processed via the Online Nomination System, chargeable to the Ride Organiser, be set at \$2.00 per nomination with the fee being reviewed at the November 2022 meeting in line with other AERA fees and charges."

Moved: Dick Collyer Seconded: Mark Dunn

Voting: BH – No; KM – Yes; LT – No; NE – Yes; JB – yes; MD – Yes; DC – Yes; NS – No

Result: For – 5; Against – 3

Carried by majority

7.2.3. Motion re fee to TQ22 for online nominations

Motion: That the Nomination transaction fee for the 2022 Tom Quilty event be reduced to \$0.50 per nomination.

Moved: Kim Moir Seconded: Mark Dunn

Carried unanimously

7.2.4. Motion re Minutes of Meeting held on 23 March 2022

Motion: That the Minutes of the AERA Management Committee Meeting for the Election of Office Bearers held on 23 March 2022 be accepted.

Moved: Kim Moir

Note that no seconder was recorded for this motion and only two people voted to accept the minutes. The motion lapsed.

8. Correspondence

8.1. Correspondence Inwards

No.	Date	Correspondence Inwards	Action
1	18/05/22	S Strange – Insurance Claim	Responded
2	20/05/22	P Karner re qualification for TQ	Resolved
3	24/05/22	V Farr, EA – request for AERA Officials Pathway Documents	Responded
4	25/05/22	N Childs query re cancellation of nomination fwd to Tom McCormack	Resolved
5	28/05/22	Dr N Allan re TQ Vet Team qualifications – online discussion	Resolved
6	30/05/22	A-M Cooper – request for member contact details	Resolved
7	01/06/22	TQ23 Minutes of Meeting 30 May 2023	Fwd to MC
8	04/06/22	SAERA - AERA Affiliation Agreement signed	Acknowledged
9	06/06/22	Dr K Nicholson TQ22 Vet Agreement	Acknowledged
10	07/06/22	C Marks, USA, seeking info re rider history – fwd J Bailey	Resolved
11	07/06/22	A Penney re Insurance Claim via website	Responded
12	08/06/22	SAERA – change of appointed DA Rep Vet to TQ22	Fwd to TQ22 & bookkeeper
13	08/06/22	WAERA – advice re appointment of DA Rep Vet to TQ22	Fwd to TQ22 & bookkeeper
14	09/06/22	SAERA – application to accredit Dr J McLeod – online voting	Resolved
15	14/06/22	Dr E Streckfuss – TQ22 Line Vet Agreement	Resolved
16	14/06/22	Jose Flores – query re TQ22 nomination and helmets	Resolved
17	14/06/22	TEERA re use of Paypal for AERA Online Nomination System	Agenda
18	14/06/22	Horse Records Data42 – partnership in horse safety and biosecurity	Agenda
19	20/06/22	Dr A Barnes re IT forms	Resolved
20	21/06/22	J Gilbertson response to invite to judge at TQ22	Acknowledged
21	21/06/22	S Bain response to invite to judge at TQ22 – fwd to MC	Acknowledged
22	21/06/22	R Edmunds re change of horse for TQ22 – fwd to T McCormack	Resolved
23	22/06/22	A Bailey acceptance of invite to judge at TQ22	Acknowledged
24	22/06/22	L Taylor – apology for next AERA Meeting	Noted
25	23/06/22	R Slater re presentation of Pat Slater Cup	Resolved

26	23/06/22	F Cumming re AERA Online Nom System via webmaster	Resolved
27	24/06/22	V Males – acceptance of invite to Ron to judge at TQ22	Acknowledged
28	28/06/22	TEERA comments on proposed rule changes - acknowledged	Agenda 15.2
29	29/06/22	Dr Nadine Allan TQ Vet Agreement	Resolved
30	29/06/22	H Davey – query re insurance for international competition	Resolved
31	29/06/22	S Lymbery response to invitation to judge at TQ22	Acknowledged
32	30/06/22	Dr K Hagon re travel expenses to TQ22	Resolved
33	01/07/22	I Peters – advice that she is not attending TQ22	Acknowledged

8.2. Correspondence Outwards

No	Date	Correspondence Outwards	Author
1	19/05/22	S Harbison re TQ trophies	KM
2	19/05/22	S Strange response to insurance query	KM
3	13/06/22	Dr J McLeod and SAERA re vet accreditation	KM
4	13/06/22	SUREWiSE confirmation of insurance cover for property in transit	KM
5	20/06/22	A Bailey, J Gilbertson, R Males, S Bain, Stuart Lymbery – invitations to be a Pat Slater Judge at TQ22	KM
6	20/06/22	C Ros re historical queries	KM
7	20/06/22	J Flores response to queries about participation at TQ22	KM
8	20/06/22	TEERA response to query re register of motions	KM
9	21/06/22	Advice re next AERA Meeting to DAs, Delegates and Hon Members	KM
10	23/06/22	R Slater re presentation of Pat Slater Cup at TQ22	KM
11	24/06/22	J Shephard response re complaints to VERA	KM
12	28/06/22	DA Secretaries, Delegates and Hon Members – minutes and minutes notes	KM
13	29/06/22	H Davey re insurance query	KM
14	30/06/22	D Grull re trophy recipients	KM
15	01/07/22	R K Hagon re TQ22 expenses and vet agreement	KM
16	01/07/22	DA Secretaries re Swabbing Procedures and targets	KM

Secretary noted that since the new website has been available there seem to have been more enquiries to the Secretary so an indication that people are looking there for information.

Motion: 2022/07/05 Moved: Belinda Hopley / Dick Collyer

**That this inwards correspondence be received, and the outwards correspondence be endorsed.
Carried**

8.3. Business arising from Correspondence Inwards

8.3.1. Item 17 TEERA re use of Paypal

Request that AERAonline allow payment by Paypal as a payment option for some members. Initial response from MC Members via an online discussion was that we have access to Paypal functionality and would have to set up an account; the fee structure was provided.

Discussion

Initial suggestion from TEERA was that the use of this system would provide added protection if any monies were scammed.

Natasha Ellery commented that she comes from a banking background, and she is comfortable with the system being used. WAERA members are into their fourth ride with the AERA online system and no one has commented on this. She would support the use of Paypal and providing members with more options. Paypal like most transaction platforms would charge a fee of 2.6% per transaction. Currently Westpac fee is passed on to the member.

Action

No further action but to keep on the agenda for future consideration. Mark will provide a response to TEERA.

8.3.2. Item 18 Horse Records

Document 8.3.2

Looking to partner to create movement records, broadcasts on issues of horse safety and biosecurity and general media posts– look at <https://horse-records.site/>

Discussion

This was offering access to an app to manage horse movements.

Noted that the HHD counts as a movement record, capturing all the information

Action

No further action

8.4. Business arising from Correspondence Outwards

No business arising

9. President's Report – Linda Tanian

No report received

10. State Reports

10.1. NSWERA Report

No report received

10.2. QERA Report – Dick Collyer

Not a lot to report that is different from the May Report.

Membership Still struggling to catch up to where we would like to be.

Finances So far, our financial situation is much better this year than last.

Ride Calendar

Unfortunately, the weather continues to adversely affect some rides in some places, with the New Italy Ride in the NRZ unable to be held because of ongoing flood damage to its base-access and tracks. Another TQ qualifier was held at Inglewood and a few more members will now be going to the Quilty as a result. Quite a few QERA members have nominated for TQ22. QERA has selected 3 teams to participate in the TQ22 Teams competitions – 2 for the State Team competition, and a team of Juniors for the unrestricted competition.

FEI rides have also been held at Inglewood with a 3*/2*/1*. Disappointingly, there was only one rider (Penny Toft) in the 3*, but quite a few riders are now progressing through the 1*/2* requirements. Planning continues for the memorial Winton to Longreach Ride in 2023. Hopefully, there will be a “test” ride over a shorter distance this year.

Chief Stewards and Vets

We continue to work at accrediting officials.

Medication Control Stewards' Course

Several of the members who attended this course have assisted the EA Medication Steward at rides, and we hope to have their accreditation finalised soon.

Discussion

Winton to Longreach iconic event is returning in 2023, the weekend of 29/30 July, and the committee is hosting a ride from Winton this year as a trial run for everyone. The first day will be 165kms and the question has been asked whether this could be accepted as a TQ qualifying ride?

Noted that the TQ Event Standard is a requirement not a rule.

Action

QERA to follow up with a written request for consideration of the first day of the ride being accepted as a TQ Qualifier.

10.3. SAERA Report – Jil Bourton (26/06/22)

SAERA has been coasting along “steady as she goes” for the first part of the season having convened four rides, bearing in mind one of those was the very successful multi day Mil-lel marathon. A lack of willing RO's has kept the calendar limited and things aren't looking much better for the rest of the year.

Despite this, entry numbers have been good, especially in the shorter & beginner rides with many of these riders showing a good interest to further their skills in the future. Our next CATE event is scheduled for July 17th and it is anticipated some more riders will be attracted into the sport through this popular pathway. Our membership is actually quite healthy at this point in time.

We have 9 SA riders entered in the Quilty this year with a squad of 8 to field 2 State teams. Unfortunately two other aspiring TQ members met with bad accidents recently (only one horse related) putting these two riders out of the mix. Oh well there's always next year.

SAERA is also very pleased to be using the AERA competition entry platform for the next E/Ride here in July and are thrilled to be supporting this initiative which will help keep \$'s in our sport rather than going in someone else's pocket, apart from streamlining the whole point of entry process at our rides. Onward and upward!

10.4. TEERA Report – Mark Dunn (27/06/22)

Not a lot to report since my last report only six or seven weeks ago.

Two rides have been held since then with reasonable numbers, the second of which was the third ride held in Tas using AERAonline for nominations. People seem to be getting used to it now – there no requests for phone entries or to pay in cash on the day, an option we do offer for all rides.

Membership numbers remain a little down on past years, which seems to be the case in most DAs. We are hopeful numbers will trend up as we approach our next turn for a TQ in 2025.

On the plus side, we had a new club stage its first ride this year. So pleased were they with how it went, they have nominated for two rides early in 2023.

We now enter our winter hiatus – next ride is on 24 September.

Discussion

Mark noted that all of the Tasmanian riders at TQ got through and the TEERA Team won the State Teams Award. Congratulations also to Deb Grull and Fred who both achieved their tenth Quilty buckle.

10.5. VERA Report

No report received

10.6. WAERA Report

Late report received

11. Treasurer's Report – Mark Dunn

Note documents circulated to Management Committee members on 20 June 2022

11.1 AERA May Profit & Loss Budget Analysis

11.2 AERA May Profit & Loss Budget Analysis with Year to Date

11.3 AERA May Profit & Loss with Year to Date

11.4 AERA May Category Profit & Loss Statement

11.5 AERA May Balance Sheet

11.6 AERA Aged Receivables Summary as at 9 June 2022

11.7 AERA April Item List Summary as at 9 June 2022

Treasurer's report for 17 July AERA MC meeting

I will provide a verbal report at this meeting based on the June financials. I doubt there will be much change from my last report, based on the May numbers, reproduced for reference below. Please note the second paragraph.

By the 17 July meeting date, we will also know what the final TQ22 entry numbers were – this will have an impact on the overall AERA financial situation.

We will also have a clearer picture of how AERA online is going. It is pleasing to note that, as of 24 June, ROCs in all states have chosen to use it.

June comments

The trend evident in past months continues – our situation continues to deteriorate compared to budget, almost entirely as a result of lower than forecast membership signups and lower than forecast rider numbers (fewer rides and fewer riders). The spend on AERAonline is also more than forecast.

One of the consequences of fewer rides and riders is that the income recouped to pay our public liability premium is down by about \$18k. As with last year, DAs will be billed in October to recoup some or all of the shortfall per the decision made by this MC in 2020.

Bottom line - allowing for the public liability recoup from DAs, we are down about \$13k on what was forecast, troubling but not catastrophic, as we have a reasonable cash reserve.

Discussion

Mark spoke to his report and referred to financial reports to end of June that had been distributed prior to the meeting. These reports showed much the same picture as previous reports, with income down compared to budget. Membership numbers and ride entry numbers are less than had been budgeted for, due in some part to cancellation of rides.

Other factors include the cost of AERASpace is a little up, possibly up to \$4000 up and income is down on what had been anticipated. Budget forecasts were ambitious assuming return of memberships after COVID which did not happen. We had budgeted on 1600 members and currently memberships sit at 1269. 2020 showed significant shortfall in PL recovery due to lack of rides and AERA determined to recover the shortfall from DAs proportionally. The shortfall in PL recovery is looking to about \$25k this year, so DAs will be invoiced for that amount, proportionally based on membership.

Kerry asked if AERA can give consideration in that billing to look more broadly at the impact of weather, covid etc that may have affected some DAs more than others and that being invoiced for a PL deficit may be a double hit on those states. Kerry noted this as a formal request from NSWERA that AERA review how to allocate that expense. For example, to consider how many rides had been cancelled and the percentage of riders who had not been able to enter rides compared to normal.

Kim advised that DAs have been advised in the last meeting notes that this would be on the agenda for the next AERA meeting and also noted that last year AERA decided not to recover the full PL deficit from DAs. Kim also suggested that a review of memberships and entries would be quite complex noting that many riders from NSWERA, for example have been attending rides in Victoria this year. Kerry responded that this was an example of how a DA could be affected.

Mark noted this was discussed last year with reference to lack of rides in Victoria but all DAs had been invoiced proportional to membership. The Finance Sub-committee will bring recommendations to the next meeting.

In general, AERA finances are not where it was hoped they might be but still in a sound financial position to cover anticipated outgoings. TQ22 income was down from what had been forecast due to less entries but the financial situation is still okay due to a solid cash reserve. Discussions have commenced regarding the 2023 budget.

Natasha asked what figures will be used for the budget given that there is still uncertainty due to natural disasters and ongoing COVID impacts and will there be a more cautious approach taken. The Treasurer confirmed that the Finance Sub-committee will consider this year's memberships and entries as a starting point.

***Motion: 2022/07/06 Moved: Mark Dunn / Natasha Ellery
That the Treasurer's Report be accepted
Carried unanimously***

Action

Finance Team to present case for recovery of PL expense with consideration to DAs who have been impacted by ongoing Covid and recent weather events.

Meeting adjourned 10.45 am – 11.00 am

Tom Mc Cormack, TQ22 Chief Steward joined the meeting at 11.00 am to discuss his CS Report

Tom spoke to the report noting the following:

- Tom considered the event was quite successful given the significant weather events over the last 4 or so months. The camping was disappointed from a logistical point of view with many vehicles having to be towed to sites. The weather also caused cancellation of some riders and some officials, and one of the photographers, were unable to get there. The committee can't control the weather and by Tuesday things were drying out.
- The Committee was small, basically made up of 3 -4 families plus support from the local community.
- Admin wise, the committee was the first to use the AERA Online Nomination system. There were some issues with log-ins and people becoming familiar with options to change their nominations, but all were quickly fixed. There was a brand new office on site which served well as the admin centre for nominations and management of logbooks – this was done by Damien Little, Bronwyn Cuthbertson and Sandy Little.

- The ETS worked well; there were a couple of drop-outs and no understanding why; a couple of double swipes as always and easily fixed; a smart TV was set up to give result updates and this was well received.
- The Biosecurity Check Point worked well with two CSs on board most of the time. Communications about late arrivals worked well.
 - Ride base was small but enough. A large marquee was brought in as were toilets and showers – no complaints heard.
 - Catering was set up in a designated area with a reasonable selection offered by commercial caterers and community groups.
 - The volunteers hub was valuable with its own kitchen area so volunteers are ready access to meals, snacks and hot drinks.
 - The PA system provided good cover in the immediate ride-base area but not to the camping area. The committee had used the FM radio system. Information is always an issue – either too loud for some or not heard by others.
 - Camping was across the road the road as a requirement of the venue hire – challenges with access as mentioned due to wet weather.
 - Vet ring was a large and flat and all sponsors were displayed around this area. There were 15 lanes and lighting was good.
 - Strapping area was large and spacious with 4 “donkeys” in operation. The large strapper board set up in the pavilion was used well and gave updated info on riders whereabouts and distances between legs and from home.
 - The vet hospital was a large marquee with yards set up inside approx. 250 yards from vetting. 7 horses presented for veterinarian care and none were referred off-site. 6 were treated for metabolics and one for an injury – one returned to hospital for a second treatment. Forms have been uploaded to AERASpace and then forwarded to the AERA secretary. There were also 9 x Form 6 and 10 x Form 7 presented at pre-ride vetting.
 - Swabbing – selection of riders/horses done by CS and HV prior to start according to standard requirements and random selection by placings. Swabbing Steward reported that all went well with all riders showing an understanding of the process.
 - Course – a last minute change to the course was required when Forestry officials advised on the Tuesday morning that access to forestry tracks was now denied meaning that approx 12 kms of track had to be re-marked. A few people mentioned that they considered legs 1 & 2 were dangerous in places, but not as bad as Lexton. Chris Bailey reported that he suspected that some riders had missed a loop. Sandy Little investigated this, reviewing times as shown on the strapper board, and concluded that it was possible but not significant to warrant further investigation.
 - Vet Team and vetting – vet area flowed well with very few delays; there was only one point when there was some congestion. There was no compulsory represent at leg 3. HV and 2ICv endeavoured to be available for most panels aiming to give consistency in vetting.
 - CS Team - roster worked well and was aimed to give as many as possible the opportunity to officiate in the vet ring and to have others, not Tom, manage panels.
 - Overall, apart from the impact of the weather on the campgrounds, we would struggle to find a negative.

Discussion

Result updates - AERASpace updates were considered good and committee had looked at livestreaming but access from the Telstra Tower was not adequate to cover this.

Camping sites - the different strategy for allocation of camping may have worked if not for the difficulty of access but was expensive for one person – the suggestion had been to share campsites but this is not always possible.

Invasive Treatments - the number of IT forms did not equate to the number of vet outs. Noted that some riders had withdrawn and then had sought veterinarian assistance. The Treatment Vet had not considered that the level of IT was sufficient to change the completion status and allowing a withdrawal to stand. A number of comments were put forward supporting that allowing a withdrawal result to stand was seen as an encouragement to riders to seek support for horses. Discussion about whether the rules allow for this. It was also noted that there were only 3 Rest Orders given and this was considered unusual for a rest order not to be given for metabolic treatment.

Risk management – note was made that perhaps people given the job to two in vehicles were not old enough or qualified to do this and concern was noted that this could have been a problem if any incident had occurred, and we were required to call on our Public Liability coverage. Organising committees need to be aware that any event must be done as compliant with all laws. Comment also made about the track and road crossover – concern raised that some part of the track returning to ride base also had traffic using this road and this could have been managed better. There was also concern raised about the management of COVID particularly in the marquee where a number of gatherings were held. The Sunday evening dinner was seen as a likely transmission risk.

Incidents

Three incidents were referred to in the CS Report.

- 1 John Howe - injury to a volunteer with medical assistance sought and volunteer was able to return to duty the following day.
- 2 Peter Toft –access to campsites resulted in the Toft Endurance yards being “off site”. Various options were considered and the officials involved agreed to allow camp area that was technically off site was deemed to be part of the ride base. There was an option to have holding yards as part of the strapping area so the riders and strapping crew did not have to return to camp.
- 3 Pam Karner – this discussion also considered late correspondence from Amanda Kettlewell appealing the final placings for the Lightweight Division.

Tom advised that his understanding was that all horses in a Quilty presenting on last leg were panelled and no appeal. A subsequent rule change then allowed for an appeal at end of the final leg if a horse was eliminated for gait. He had assumed that a panel for leg 5 would continue and he announced during the walk through that an appeal would be allowed for vet out for gait after a panel vet out. As per the content of the complaint, Tom stated that he had made no reference to horses not leaving the vet ring and this was confirmed by other CSs who attended.

At the Vet meeting on Friday morning, MW announced that he didn't want to do a mandatory panel on leg 5 as this was a big demand on the available vet team and instead allowed a trot out for a single vet and then refer to a panel if required. Tom considered this would allow two trot outs and by the rules would not allow an appeal.

Tom was away from the vet ring when Pam Karner did her final trot out but was contact by 2IC CS Mary-Lou Locke to ask if a horse could have another trot out after elimination by a panel. Tom was also contacted by Mark Dunn to raise that rule 67.6 did allow for an appeal on final leg. Tom agreed with this though expressed concern that this was not the intent when the rule was originally written. The horse subsequently was passed by the second panel. Tom advised that he had raised with Pam the concern about her horse leaving the vet area and she responded that a CS had told her to “stay close” but had not said that the horse needed to remain in the vetting area.

Decision was based on that she was entitled to a second panel and should have been advised to stay in the vet ring. No one else had vetted out on leg 5 so no one was disadvantaged by applying this rule for Pam. Pam presented for BC and passed trot out and was swabbed then as well.

Tom noted that Jay Randle had raised a concern while the deliberations were still being held among the officials. Jamie Green had approached him and had asked why Pam Karner had been allowed a second panel. Amanda Kettlewell had approached Tom around Sunday lunchtime and had advised that she was going to lodge a protest and he had advised her to do this in writing. Amanda had noted that this was also about getting the rule right.

Discussion

Mark Dunn summarised that the horse had completed leg 5, had failed the vet assessment and had appealed appropriately. The report from Narelle Cribbs report supported this. Mark also noted that he had not been aware that Amanda had appealed verbally earlier and noted that her written complaint was received about 45 mins after presentations. In Mark's opinion there is no rule to say the horse must remain in the vet ring but acknowledged that this is implied and it is what people believe to be the case. He asked “What is AERA's role in this?”

Dick asked how Mark had become involved in the matter and he responded that he had intervened as he saw a rider potentially being eliminated because of misinformation. Dick stated that he believed that rule 67.6 does not apply after a panel trot out and that the way it had been dealt with by officials was correct. Dick proposed that by the rulebook AERA cannot change a decision that was made at a ride and that the only rule that applies to this situation says that riders may appeal to a DA, in this case NSWERA, based on a CS incorrectly interpreting the rules.

There was consensus from the group that the correct decision had been made in the end and the rulebook had been adhered to and that the rule required amendment to clarify what had been intended so this confusion does not occur again.

Other points discussed:

- Should there have been a change of panel members, though rule does say that the panel will be selected by the HV. Concern that the potential to appoint another vet panel may be divisive noting that this could only happen at larger events when there would be enough vets to allow this to happen
- There is some awareness in the wider membership that may need to be managed by letting the membership know that the rules have been followed, with the point of significant contention being whether the horse can leave the vet ring
- All riders were given the same opportunity at the end of leg 5
- The interpretation of the rule allows for this to happen and changes need to specify the horse remaining in the vet ring and needs to be reworded to allow for final vetting by a single line vet or by a mandatory panel
- In amending the rule for clarity, this may include a timeframe for the final trot out
- This rule change if supported could be adopted to be implemented by 1 January 2023
- The response to the complaint must address each point
- Vets should be advised that there has been a problem with the rules identified and that this is being managed
- NSWERA as the affiliating body for this event should be cc-ed into the correspondence

Action

Response to Amanda Kettlewell as per the discussion and copy to NSWERA.

Rulebook SC to look at this rule re trot outs and clarification about leaving the vet ring.

Advice to CS and Vets re advising everyone on application of rule 67.6 might be prudent – refer to relevant rules and offer an interim interpretation

Respond to Vets from event and to Narelle Cribbs

Mark to draft a response to be posted

Motion; 2022/07/07 Moved: Sandy Little / Belinda Hopley

That a vote of thanks is passed for Tom McCormack as Head Chief Steward to Tom Quilty Gold Cup 2022. Carried unanimously

President Mark Dunn acknowledged that several challenges had presented at the event and these had been managed well. He voiced thanks from the AERA Management Committee to Tom McCormack for Chief Stewarding at TQ22 and for attending today.

Meeting adjourned from 13.10 pm to 13.40 pm

12. Insurance Report

Report included in meeting documents showed the history of claims over the last 5 years. It was noted that over 5 years, there have been 24 claims totalling payouts of \$86,897. There have been fewer in the last 3 years.

Discussion

Note the history of claims and that there has been advice received recently of a couple of potential claims as listed in the correspondence.

The take up of Personal Accident, as advised in the financial reports, is higher than budgeted which may be due to the advertising we have done. Note also there is no PA take up in SAERA members. The numbers for 2022 are noted in the Subsidiary Agenda.

We do need to acknowledge the sponsorship of \$7500 from SUREWiSE.

13. National Ride Entry Statistics

No report received

Noted that ride entries continue to reflect a downward trend compared to previous years.

14. Portfolio Reports

14.1. AERA Registrar – Jo Bailey

No report received.

14.2. Website / Webmaster

Report provided to MC on 13 June 2022 from Linda Tanian

Chris will be looking at upgrading the website in the very near future. We are a bit behind in Joomla versions but made a conscious decision at the time of going with the new website to stick with the same to reduce risk and the magnitude of change. Now that things have settled a bit with the website we will have a crack at this.

The PHP version on the webserver for our website has now been updated. We will go to Version 4 of Joomla. Latest version is 4.1 and it's best for us to not go latest and greatest as there may be some instability with the newest version. We can take that small step a bit later on without any adverse impacts.

Chris is setting up a test area so that we can do the upgrade and see what the impact is, rather than just running the update against our live site and then us having to deal with any crashes or errors where people will notice them. Once it is set up Chris and I will get in and have a bash at it to see what issues we can find. If there is nothing to earth shattering then we'll upgrade the live site. This will happen over the next couple of weeks.

Discussion

Positive feedback received on the website at TQ22.

14.3. Social Media

No report received

14.4. AERASpace

No report received

Discussion

Mark will discuss with Linda the need to have a written report for each meeting to ensure AERA MC are aware of developments.

14.5. Chief Stewards and TPRs – Mark Dunn

Little to report. I have exchanged emails with WAERA and QERA people about the status of a few CS candidates and about the accreditation process.

Also, the document that describes the accreditation process has been updated (thanks Kim).

Discussion

QERA will have a CS ready for accreditation in the next few weeks.

14.6. National Vet Panel – Mark Dunn, NVP Liaison

The first meeting of the NVP working group formed to progress the new training and accreditation platform was held on 25 May. It was a good first meeting in which working group members (Anne Barnes, Celine Lee, Darien Feary, Mark Dunn) engaged well. A number of tasks were assigned to members with a view to meeting again in early July. The group is working towards a target date for implementation of the new platform of 1 Jan 2023.

Two issues for us to consider at this meeting are:

1. Will AERA have the right of veto over content?

I suggest AERA's position should be that it be granted the right to review, comment and make suggestions about content but not have the right of veto unless content conflicts with the Rulebook or other AERA guideline, By-law or similar. FYI, I have sought input from NVP members about whether there is likely to be 'controversial' content.

2. Who will own the intellectual property?

I suggest AERA's position should be that this should vest with AERA, who is paying for the development of the material.

NVP members discussed by email whether kinesiology tape should be allowed in competition and/or in the vet ring.

There isn't anything specific in the AERA rules, to my knowledge, about taping unless you consider such tape to be 'bandages' in the context of Rule 63.9.

63.9.1 each horse shall be presented unsaddled, without any tack, bandages, hoods or leg protection.

The FEI veterinary rules say that (1064) kinesio taping is a non-restricted supportive therapy but (1067) 5. Kinesio-taping is only permitted in the FEI stables area. Its use outside the stables area is prohibited.

While NVP members were supportive of the principle that AERA Rules should, where possible, align with FEI Rules, some felt such tapes should be allowed except in the vet ring.

NVP is interested in the views of the AERA MC on this.

Consideration of the Rule change proposals from the last AERA MC meeting were deferred. Here are the NVP's comments on two of them.

- a. Rule 16.5.
 - i. Horse welfare is the NVP focus and accordingly, any Rule change proposal that might result in a horse at a ride not receiving treatment as required is opposed.
 - ii. NVP members are unaware of any adverse events that have occurred as a consequence of the Rule as it is now.
 - iii. NVP opposes the Rule change proposed by the AERA Rulebook Sub-Committee.
- b. Review of the rest order Rule noting that ROs cannot be revoked
 - i. NVP members noted that, while the vet(s) at a ride are best equipped to assess the need for a rest order in an endurance horse, circumstances may arise where the appropriate subsequent action would be to revoke the rest order. It believes that this should only occur with the close involvement and consent of the treatment vet and head vet at the ride where the rest order was imposed. NVP recommends an appropriate Rule change proposal be drafted.

Discussion

Endurance Vet Training Working Group has meet once and due to meet again in the next week.

Responses to questions asked regarding Intellectual Property and “right of veto” on content.

- Intellectual Property - Mark had suggested that the Intellectual Property would sit with AERA who were paying for the development of the training. Agreement from MC members with comment that AERA is paying for something that is specific to endurance.
- Right of Veto – training package needs to be relevant to the spirit and principles of the sport so considered that AERA should retain the right to veto or approval. It was noted that it was unlikely that we would veto anything but would retain that right just in case, for example if anything was in obvious conflict with the rules. Noted that one possible area of controversy was the authority of the vet to eliminate a horse from competition and needs to be clarity about where this power sits.
- Sandy – can see issue re demarcation and dispute about the authority of the vote when it comes to eliminating a horse and how much power lies with vets or with CS – some vets do want to decide on rules -AERA should have some form of approval on that.

Kinesiology tape – general discussion concluded that this could be used but not in the vet ring. Comment was made that its use would not mask lameness and that the chances of keeping it on for the duration of a leg on course would be minimal.

Action

Rulebook sub-committee to look at this being included in rule 63.9.1.

14.7. Horse Welfare and Invasive Treatments

14.7.1. General report – Belinda Hopley

Horse Welfare SC report from their meeting on 15 June 2022.

Attendees: Belinda Hopley, Noni Seagram, Pat Hodgetts - Alana was unable to attend due to work commitments.

Discussion on what we should be doing regarding the publication of people’s names when an AAF has occurred and included -

- We agreed that we should have annual reporting,
- this SC believes that this should be the responsibility of the AERA MC and their MCP Steward (not the HW SC) to publish only on the AERA website and not FB,
- this should be on the AERA website for 12 months,
- this should include the rider’s name, the horse’s name, the substance, what it was contained in and the penalty (Pat suggested following the EA procedure),
- that this is removed after 12 months and
- to update the EADCM rules to identify that the outcomes from any AAF should be published on our website and should be removed 12 months after the published date.

Action Belinda to update the EADCM rules to include this time limit.

Discussion then turned to the reporting and analysing of invasive treatments, the data entry process and the recording of invasive treatments in the logbook.

A yearly report should be produced.

- Ask all RO’s (via DA’s) to identify blockers to data upload (ie responsibility for entry, rights to AERAspace, appropriate training etc) and AERA to provide appropriate training/access.
- Remind DAs of the importance of all data entry especially invasive treatments.

Comments –

Suggestion to upgrade AERAspace so that any horse that has received invasive treatment must have the relevant forms uploaded before the ride can be verified. The forms are done at a ride so this should be easy.

DA CS can check each month or so to check CS report against AERAspace for form upload.

Need to ensure change of practice communicated to all ROC's and CS's.

If a horse is referred to an equine facility, this could delay verification. This would need to be communicated to the CS (by the tmt vet) to follow up on the admission and get feedback on the horse's condition.

If left to the DA MC, it could be a week or two before the CS Ride report is received by the DA CS.

This would require a notification and documentation of a change of process.

Where to record this? The treatment pages at the back of the logbook are not used routinely. It was noted in the top rt hand corner of the old logbooks there was a box that recorded BC (Best Conditioned). Swab, and RO (Rest Order). This is now Body Score.

- This square could accommodate BC, Swab, Inv Tmt and RO.
- Suggested Body score could be commented in the Vet Comments or between Temperature and Mucous Membranes.

Action Belinda to talk to Tom Mc re analysing the reports.

Discussion

IT Forms uploaded to database

Option to not verify rides until IT forms have been uploaded because IT forms are not necessarily being provided by all DAs. This was done with the thought that the onus should be on the RO and the officials to do this and that a "flag" could come up asking for forms.

- Considered problematic as the DA person responsible for uploading all forms may not know that forms have been issued
- Ride results can be affected by Invasive Treatments so unverified results may not be accurate
- Rides occurring a week apart, update to rider or horse status may not approved
- Concern that many people are affected whilst waiting on only one or a few updates
- The person doing data entry at an event may not know that forms have been completed, eg horse compromised after vetting details have been entered.
- Perhaps "flag" could be for person verifying the ride to confirm if there are any IT forms to note.

IT recorded in Logbook

Option to note IT in a logbook and suggested this may require an amendment to the logbook. Noted that there have been conversations to update logbooks to fit with FEI requirements but there has been no decision on this as yet.

- Recording of IT in logbook is to support horse welfare so vets can easily see any history of Its.
- Suggestion had been to use box that is currently used for body score or to note in vet comments
- Noted that logbooks do have an "event treatment page" that may not be being used as some were not aware that it was there.
- IT form to note that IT info must be recorded in logbook – considered that this might also prompt the vet to consider whether a withdrawal should become a vet out.

Action

Query to Database SC about how flagging to upload IT reports is possible

Raise awareness of CS and Vets to use event treatment page

Amend IT form to show requirement to note IT event in the log book

14.7.2. Report on horse catastrophes

Nil to report

14.8. Medication control

14.8.1. Swabbing Report

No report received

Noted that information was provided to Marylou Locke and Kim Moir re swabbing at TQ22

14.8.2. EADCM Matters

Nothing to report

14.9. Biosecurity

Nothing to report

14.10. EA Endurance Committee

No report received

14.11. Governance and Policy – Dick Collyer, Jil Bourton and Kerry Fowler-Smith

Proposed AERA Bylaw Disciplining of a Member (Division Association) was included in the Meeting Documents. Also included was the AERA Affiliation Agreement for reference.

Basically, the Bylaw identifies what the AERA could do if the DA failed to comply with the requirements of the Affiliation Agreement or its obligations under state-based laws.

There were three areas that the Sub-committee did not agree on.

- Point 2 – Potential failure to comply with a required provision
Including of the statement – **“All members of the AERA MC and DA SMC who have a real or perceived conflict of interest in the matter under investigation, beyond that of other AERA MC or DA SMC members, will declare their conflicts of interest and remove themselves from the process.”**
Discussion resolved that this sentence did not need to be included with the emphasis on having the opportunity to glean all information required to provide a full picture of the issues and that all members of the AERA Management Committee are required to consider issues from the national perspective.
- Point 3 – Failure to comply with a required provision
If, by resolution passed as a special resolution of its members – highlighted section was debated by Sub-committee and without further discussion the members of the Sc agreed not to include this comment. This section would start – “if, by resolution passed by the AERA MC determines that a DA...”
The selection of a course of action will be in consultation with the DA SMC. The AERA MC will endeavour to assist the DA SMC to comply
This was suggested by Kerry to ensure that the members of a DA had opportunity to respond to a decision that may majorly impact on them. It was resolved that the options given gave adequate opportunity for this.

Kim asked that the use of the term Division Association State Management Committee (DA SMC) should not include the word “state” with a preference that this just be DA MC. Dick debated that the DA constitution referred to the SMC and so this document should reflect that.

Mark asked if last statement regarding the option for further action required inclusion of a timeframe – response that this would be compliant with the DAs constitution.

Motion: 2022/07/08

Moved: Dick Collyer

That the AERA adopt the Draft AERA Bylaw – Disciplining of a Member to be disseminated to DAs for consultation.

Carried by majority.

Sandy Little abstained as he had not had the opportunity to read this document.

Action

Final version of this document be distributed to AERA MC for approval and then sent to DAs with a copy of the Affiliation Agreement for reference - Secretary

14.12. Tom Quilty Gold Cup

14.12.1. TQ 22 – done and won!

Discussed earlier in conjunction with receipt of Tom McCormack's CS Report.

14.12.2. TQ 23

Report from AERA Advisor – Belinda Hopley

Although a small but enthusiastic committee, they work well together and are covering the issues and challenges organising the VERA SC 22 as a test event for TQ23.

The venue, at the Tonimbuk Equestrian Centre, has been used before as a TQ venue, but does have some challenges, as the Centre is being expanded with fixed yards, dressage arenas and a cross country course. This will impact the camping area. The main arena has audience seating and would be capable of being the vetting area and used for BC workouts. Other smaller arenas appear to be available for strapping for inclement weather. Pre-ride, awards and presentations will be held in an arena. Lighting may be required if strapping is to be conducted outside and may be required for the muster area. Water supply does not seem to be a problem. Facilities for the administration, officials and volunteers seems to be sufficient.

The Chief Steward and Head Vet have been decided.

The course has been set, with the Traffic Management Plan being approved!

The Biosecurity Plan is to be finalised as an offsite biosecurity staging area is being investigated.

Communications still have to be decided.

I will have further information for the meeting.

Discussion

Belinda spoke to her report and noted that several of the committee had attended TQ22 and had made observations from that event eg rescuing trucks and floats from a bogged camping area and how that would affect their insurance. They have received advice on that. They are awaiting advice from the DA about what they need to do. Belinda will attend the meeting on 25 July and will chase up agreement. Belinda will also attend the test event / VERA State Championships.

AERA requires reports as per the standard and to engage with AERA.

14.12.3. TQ 24 - SAERA

No report received

Secretary is required to send an invite to a DA three years out from the event and has received no response. What is AERA looking for? There was a comment at the last meeting that it will probably happen at Wirrina but have had no formal response. At what point do we fairly offer this event to the next DA.

Action

Julie will take this matter back to SAERA.

14.12.4. TQ Manual

No report received

15. Rule Book

15.1. Rulebook Sub-committee report –

Only one matter has been considered by the SC since the last meeting – a definition of ‘event’.

This is on this meeting agenda along with the other proposals held over from the last meeting.

15.2. Motions for rule changes - first vote

TEERA had corresponded providing comments from that Management Committee on the proposed rule changes and TEERA members will comment as relevant during the discussion.

15.2.1. Change to Table 2 and rules 8.6, 29.2 and 47.4

Motion that Table 2 Definitions include the definition Minimum Riding Time

Riding time	<p>Total Riding Time The total amount of time expired between when the horse and rider commence the ride and when the horse and rider are timed in off the final leg of the ride less the cumulative <i>hold times</i> imposed after each leg.</p> <p>Individual Leg Riding Time That amount of time expired between the commencement and completion of the leg being dependent on the ride control being used and as determined in Tables 8 and 11 respectively.</p> <p>Minimum Riding Time: the minimum time that a horse or rider must spend on the track – ie from leaving the departure gate/spot to being timed in off the track – to comply with rules 8.6, 29.2 and 47.4</p>
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Motion that Rules 8.6, 29.2 and 47.4 are amended to read

8.6 For all *introductory, intermediate, micro-marathon and mini-marathon rides* there is a minimum *riding time* imposed, irrespective of whether the rider and/or horse are novice or endurance status. Irrespective of the ride control used, the minimum *riding time as defined in Table 2* permitted for each individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr.

29.2 A novice status *rider* is subject to a minimum *riding time* for each individual leg of every *ride*. The minimum *riding time as defined in Table 2* is determined by the chief steward in consultation with the ROC and the head veterinarian.

- a) When the Standard *ride* control is used, the minimum *riding time* permitted for every individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr.
- b) When the VGIH *ride* control is used, the minimum *riding time* permitted for every individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr. For the sole purpose of calculating the minimum riding time pursuant to this clause, the riding time will be deemed to cease when the rider is timed in off the course.

47.4 A novice horse is subject to a minimum *riding time* as defined in Table 2 for each individual leg of every ride. The minimum riding time is determined by the chief steward in consultation with the RIC and the head veterinarian.

- a) For both the Standard ride control is used, the minimum *riding time* permitted for every individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr.
- b) When the VGIH ride control is used, the minimum *riding time* permitted for every individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr. For the sole purpose of calculating the minimum riding time pursuant to this clause, the riding time will be deemed to cease when the horse is timed in off the course.

Discussion

Mark Dunn spoke to the proposed rule change and noted that concerns were raised that a novice rider had the opportunity to leave some time after their official time out and then come in under novice time and this change will manage that.

The logistics of this are that it will have to be noted when each horse leaves on each leg.

Dick Collyer said this is what happens for QERA rides and noted that there are riders who often leave up to 15 minutes after the departure time on the first leg. Important to note this from a horse welfare perspective.

Andrew Miles asked that the AERA Committee oppose this change. TEERA members would see the logistics as complicated with impact on manpower and this doesn't stop people from riding too quickly for some part of the course. Also noted that there are other means in the rule book to manage this.

Julie White suggested this could be managed by timing out by use of the ETS and noting there is a CS recording rider numbers as they leave. Thought this gave a more formal process. SAERA supported this proposed change.

Dick Collyer responded to Andrew's comment is to tell riders what the rule is and put the responsibility on them to do the right thing and if they are caught doing the wrong thing there is justification to "ping" them. Many things may happen on track that we will not know.

Natasha Ellery – CS times out and it is advised at pre-ride talk that departure time is recorded and have had no concerns. One case of a rider being disqualified recently for under time.

Kim Moir – in favour of tidying this up as we have a serial offender who will delay in going out and come in on novice time and hard to pick this up if you hadn't recorded the actual time out.

Sandy Little – this is part of pre-ride talk to emphasise departure time is relevant to novice time. ETS is great to support this. VERA in favour of this motion.

Motion: 2022/07/09 Moved: Dick Collyer / Julie White

That Table 2 be amended to include a definition of Minimum Riding time and that rules 8.6, 29.2 and 47.4 are amended to include reference to that definition, as noted above.

Voting: SL – yes; TE- yes; KM – yes; NS – yes; DC – yes; JW – yes; BH – yes; MD - abstain

Voting result: For – 7 votes; Against – 0 votes; Abstain – 1 vote

Motion carried by majority for a first vote

15.2.2. Changes to rules 40.5 and 60.5

Rationale

This is about how to deal with a situation where a rider exceeds two EWS thresholds in one go by, say, vetting out 'metabolic severe' and accruing 30 EWS points when on, say, 25 points already. In this scenario they would miss the 30-point mark at which they get a warning letter and go straight past the 45-point mark at which point they get a 'return to novice' letter.

None of the possible sanctions that may be imposed at any given EWS threshold are mandatory so the imposition of the higher sanction doesn't necessarily unfairly penalise the rider / horse.

Proposed motion that rules 40.5 and 60.5 are amended to include clause d)

40.5 Consequences of the REWS are:

- a) A *rider* accumulating 30 or more penalty points shall be notified in writing within a reasonable time by their DA of the potential consequences if their accumulated penalty points reach or exceed 45 and 60 points as imposed by Clauses 40.5(b) and 40.5(c) respectively.
- b) A *rider* accumulating 45 or more penalty points and who has been notified pursuant to Clause 40.5(a), shall be notified in writing as soon as possible by their DA and return the *rider* to novice status until the rider successfully completes two (2) *endurance rides* at novice status.
- c) A *rider* accumulating 60 or more penalty points and who has been notified pursuant to Clause 40.5(a), shall be required to show reasonable cause to their DA why they should not become ineligible to enter rides for a period of time as determined by the DA.
- d) *Where a rider exceeds two of the thresholds noted above as a consequence of penalty points imposed at one ride, the consequence shall be that associated with the higher EWS score*

60.5 Consequences of the HEWS are:

- a) The *person responsible* for a horse that accumulates 30 or more penalty points shall be notified in writing within reasonable time by their DA of the possible consequences if the horse's accumulated penalty points reach or exceed 45 and 60 points as imposed by Clauses 60.5(b) and 60.5(c) respectively.
- b) The *person responsible* for a horse that accumulates 45 or more penalty points and who has been notified pursuant to Clause 60.5(a), shall be notified as soon as possible in writing by their DA returning the *horse* to novice status until the horse successfully completes two (2) *endurance rides* at novice status.
- c) The *person responsible* for a horse that accumulates 60 or more penalty points and who has been notified pursuant to Clause 60.5(a), shall be required to show reasonable cause to their DA why the horse should not become ineligible to enter rides for a period of time as determined by the DA.
- d) *Where a horse exceeds two of the thresholds noted above as a consequence of penalty points imposed at one ride, the consequence shall be that associated with the higher EWS score*

Discussion

The proposed rule change takes into consideration that if two thresholds are passed at one time then the higher level of penalty will be imposed.

Motion: 2022/07/10 Moved: Dick Collyer / Kim Moir

That rules 40.5 and 60.5 are amended as proposed.

Voting: SL – yes; TE – yes; KM – yes; NS – yes; DC – yes; JW – yes; BH – yes; MD – yes.

Voting result: For – 8 votes; Against – 0 votes; Abstain – 0 votes

Motion carried unanimously for a first vote

15.2.3. Rule 27 Table 13 and rule 27.1, 27.2

Motion that Rule 27.1 Table 13 be changed to show the age at which a rider may compete in a ride over 120 km as 8 years

27.1 Table 13 indicates the minimum *rider* requirements to enter each type of *ride*.

Table 13 Minimum rider requirements to be read in conjunction with clause 27.2.			
Ride	Minimum rider age in Years ¹₂	Minimum Membership requirements	Minimum rider status ³
Introductory	4 ⁴	Day member	Novice
Intermediate	5	Day member	Novice
Micro-marathon	5	Day member	Novice
Mini-marathon	5	DA Intermediate member ⁵	Novice
Endurance <= 120 km	5	DA full riding member	Novice
Endurance > 120 km	8	DA full riding member	Endurance
Marathon	5	DA full riding member	Endurance

1. Age on the *day of the ride*.
2. There is no maximum age for riders.
3. Refer to Clause 28 for definitions.
4. Riders under 5 years of age **must** be accompanied by a minimum of 1 adult pedestrian.
5. Rider must have successfully completed a minimum of 2 *intermediate* rides.

Discussion

Noni Seagrim – there was some dissent from NSWERA on this one from people who had done these rides at a younger age. Also raises the issue of doing a 400 km marathon but not a 160. Belief that this is up to parents to decide and not aware of any dramas that warrants this to change.

Kim Moir – noted that age restrictions have changed with reference to road rules and bikes.

Dick Collyer – there are many inconsistencies that may apply in these circumstances such as 160 km starts at midnight and can go for 24 hours. This is a step forward in taking on a little bit of risk management.

Tash Ellery – will this impact on young children coming into the sport with their parents but also aware of risk and is there a concern from our insurers.

Sandy Little – don't think kids much under 10 have cognitive process to deal with a range of situations that they may encounter and am in favour of raising age for 160 and marathon rides.

Julie White – personally do think that 5 is too young and suggest 7 for both – know that children have done this.

Motion: 2022/07/11 Moved Dick / Kim

That Rule 27.1 Table 13 be changed to show the age at which a rider may compete in a ride over 120 km as 8 years

Moved:2022/07/12 Julie / noni

That the motion be amended to reflect the age limit for 120 km and greater and marathons be raised to 7 years.

Discussion

Belinda Hopley raised concern about a younger child being left to manage an on-track concern if the adults is injured.

Dick Collyer stated preference for the original motion with reference to start time of a 160 km ride.

Voting: SL – no; TE - no; KM – no; NS – yes; DC – no; JW – yes; BH – no; MD – no.

Voting result: For – 2 votes; Against – 6 votes; Abstain – 0 votes

The amendment to the motion was lost

Motion: 2022/07/13 Moved: Kim Moir / Sandy Little

That motion be amended to reflect the age limit for 120 km and greater and marathons be raised to 8 years.

Voting: SL – yes; TE - yes; KM – yes; NS – yes; DC – yes; JW – yes; BH – yes; MD – yes.

Voting result: For – 8 votes; Against – 0 votes; Abstain – 0 votes

Amendment to the motion carried unanimously

Discussion

Tash Ellery – think the amendment covers the risks and points discussed.

Motion: 2022/07/14 Moved Kim Moir/ Sandy Little

That Rule 27.1 Table 13 be changed to show the age at which a rider may compete in a ride of 120 km and greater and in a marathon event is 8 years

Consensus that voting as for the amendment was accepted

Voting: SL – yes; TE - yes; KM – yes; NS – yes; DC – yes; JW – yes; BH – yes; MD – yes.

Voting result: For – 8 votes; Against – 0 votes; Abstain – 0 votes

Motion carried unanimously for a first vote

15.2.4. Rule 52 Rest Order

Motion that Rule 52 be amended to include clause 52.6

52 REST ORDER

52.1 The head or treatment veterinarian may impose a 'rest order' on a horse, if in the opinion of the head or treatment veterinarian, the horse is injured and/or stressed and the imposition of a rest order is in the best interest of the horses' welfare. A horse does not necessarily need to receive *invasive treatment* for a rest order to be imposed on the horse.

52.2 A rest order may require that the horse is not permitted to compete in a ride for a defined period of time, up to a maximum of twelve months. The time period imposed should be sufficient for the horse to recover from its injury or stress and incorporate a period of time for the horse to re-commence training and regain fitness.

52.3 A rest order may require that the horse must compete at its next *ride* as a novice status horse.

52.4 A rest order may be imposed for the maximum 12-month period and the head veterinarian may write to the appropriate DA recommending that the horse should not be permitted to compete in the Sport. Such a recommendation would require a thorough explanation of the reasons why the horse should not be permitted to compete in the Sport.

52.5 When a rest order has been imposed on a horse, the chief steward shall:

- a) ensure that the length of the rest order is written in weeks in the appropriate place on the relevant page in the *logbook*
- b) place a highly visible red sticker to the top of the relevant page in the *logbook* so that it is easily noticed when the horse enters subsequent rides
- c) retain the *logbook* and forward it to the relevant DA appropriate to the *person responsible for the horse at the ride*
- d) provide the *person responsible* with a copy of the AERA Form 4 Invasive Treatment – Veterinarian. The document may be photocopied at the Ride Secretaries office or scanned and emailed post ride.

52.6 Once imposed a rest order cannot be revoked

Rationale

The proposal was provoked from a situation in Tasmania when rest order was revoked in consultation with treatment vet. This was discussed at a recent TEERA Meeting and it was considered that a rest order cannot be revoked.

Motion: 2022/07/15 Moved Dick Collyer / Kim Moir

That Rule 52 be amended to include clause 52.6 Once imposed a rest order cannot be revoked.

Discussion

Dick Collyer – QERA MC had discussed this and accepting that there would be unusual circumstances that may support that a rest order could be revoked but thinking through the dynamics of allowing this was considered more dangerous. Much clearer that if a rest order is imposed at the end of a ride, that stands.

Sandy Little – rest orders have been seen as a punishment and not what they are about, particularly extensive rest orders. May be that more education is needed for Treatment vets – would like to think we don't need this rule but on reflection we probably do.

Belinda – example of horse with blood from nose – subsequently had full workup at Camden Vets and the rest order was not increased as had been suggested.

Noni – same reference, the initial protest to the rest order was from a local vet and identified an existing issue and suggested if ridden gently it would be okay. A member had written thoughts on this that and Noni read this out suggesting that it is better to keep some wriggle room – vets at a ride have limited diagnostic tools. Maybe more education needed and also noted that there is no consistency in period of rest orders.

Andrew – TEERA discussed at length the fact that under certain circumstances it may be reasonable to revoke a rest order. Any out of competition assessment would find it hard to replicate the circumstances of a horse having just completed an 80 km ride. Fears that revoking rest orders undermines the authority of the endurance vet.

Mark Dunn – as liaison for NVP – they oppose this change for similar reasons to those expressed by TEERA and note that horse welfare is their consideration and any rule change proposal that may result in a horse not receiving treatment is opposed. Mark noted his personal view was to agree in principle and suggest caution in disagreeing with a recommendation from the NVP to do with horse welfare. Would not be adverse to this getting passed for a first vote to take it back to the NVP for further comment.

Tash Ellery – noted good points around the vet seeing the horse on the day and there may be prior history that may influence. Have been aware of in other sports where there have been legal implications in changing decisions of one vet on the recommendation of another.

Julie - interested that NVP is opposed – I am not in favour of this not being open to reconsidered. And this only stops them from entering an endurance event and does not apply to other disciplines or training at home.

Motion: Moved: Belinda Hopley /

That the motion be amended to read that a rest order cannot be revoked unless it is considered by an smc meeting in consultation with the vet issuing the rest order and the relevant vets.

Belinda withdrew her amendment

Dick Collyer offered an alternative amendment

Moved: 2022/07/16 Moved: Dick Collyer / Belinda Hopley

That the motion be amended to read that a rest order can't be revoked except on a recommendation of the NVP.

Dick Collyer provided a rationale for his amendment including that the NVP are extremely experienced endurance vets and generally independent of the situation. This may remove the risk that the vet who recommends revoking the rest order has a relationship with the treatment vet. Would also expect that they would follow a professional procedure to decide on a request for revoking a rest order. It was also considered that this would be rare occasion.

Voting: SL – yes; TE - yes; KM – yes; NS – yes; DC – yes; JW – abstain; BH – yes; MD – yes.

Voting result: For – 5 votes; Against – 2 votes; Abstain – 1 vote

Amendment to the motion carried by majority.

Moved: 2022/07/17 Moved: Dick Collyer / Belinda Hopley

That a rest order can't be revoked except on a recommendation of the NVP.

Voting: SL – yes; TE - yes; KM – yes; NS – yes; DC – yes; JW – abstain; BH – yes; MD – yes.

Voting result: For – 5 votes; Against – 2 votes; Abstain – 1 vote

Motion carried by majority for first vote.

Meeting adjourned from 3.47 to 16.00

15.2.5. Horse Welfare Statement

The SC recommends (moves that) we reference this at the start of the horse Code of Conduct, by inserting a clause:

42.1 All persons who are associated (directly or indirectly) with the sport of endurance in Australia, the AERA or a DA shall comply with the principles outlined in the AERA Horse Welfare Position Statement (Appendix 6) to ensure the health and well-being of every horse in their immediate care, custody and control at all times.

Motion: 2022/07/18 Moved: Belinda Hopley / Sandy Little

That rule 42.1 is changed to include the wording “comply with the principles outlined in the AERA Horse Welfare Position Statement (Appendix) to”

Voting: SL – yes; TE - yes; KM – yes; NS – yes; DC – yes; JW – yes; BH – yes; MD – yes.

Voting result: For – 8 votes; Against – 0 votes; Abstain – 0 votes

Motion carried unanimously for first vote

15.2.6. Rule 16.5 Biosecurity

Rule 16.5 BIOSECURITY states:

- a) Every Ride Organising Committee shall complete and implement a Biosecurity Plan, based on the current AERA Biosecurity statement, available to download from: www.aera.asn.au
- b) The necessary biosecurity measures, which may include particular horse health requirements, shall be determined by the event Biosecurity officer in consultation with the Ride Organising Committee, the head veterinarian, the event treatment veterinarian, and must be advertised well prior to the event. The necessary measures will vary depending on:
- i) the location of the event
 - ii) the location of the property on which an attending horse is located prior to the event
 - iii) the location of the property on which an attending horse will be travelling to after the event
 - iv) any specific requirements of the event treatment veterinarian
 - v) any specific requirements of the equine veterinary hospital nominated as per 14.1 e) and f).
- c) The ROC shall not accept an entry for any horse that is affected by 14.1 e) and 14.1 f) and not able to meet the requirements advertised in 16.5 b)

Rationale

Rule 16.5 (and parts of Rule 14) has evolved in the last few years to try and incorporate consideration of issues related to Hendra vaccination status. It is the view of some stakeholders that some of the changes are problematic and were made for political reasons. Regardless, 16.5 remains unclear and open to interpretation as to its meaning.

The SC recommends (moves that) that Rule 16.5 be amended by removing all but 16.5 a) and adding a new 16.5 b). The rationale for this is that the balance of 16.5 is included in the event Biosecurity Plan.

Motion that rule 16.5 is amended to read

a) Every Ride Organising Committee shall complete and implement a Biosecurity Plan, based on the current AERA Biosecurity statement, available to download from: www.aera.asn.au

b) *The Biosecurity Plan must contain the following paragraph.*

*‘Certain invasive procedures may not be able to be carried out on some horses. Referral to **some** external hospital facilities for further diagnostic procedures and **treatment** must be made in consultation with the responsible person. Immediate referral may not be an option for some unvaccinated horses originating from known Hendra High Risk areas, or at/from rides conducted in known Hendra high risk areas. Referral may not be an option for some horses on financial grounds.’*

(**Bolded words** are changes).

Motion that the paragraph as 16 b) replaces the source paragraph in the Biosecurity Statement and that the following paragraph, contained in the Biosecurity Statement, be removed. It is superfluous as it merely restates existing Rules.

‘To ensure that all horses attending an event will be able to receive treatment if required, AERA Rulebook S1 rules 14.1 and 16.5 must be implemented well before the event date.’

Finally, the new Rule 16.5 b) and its implications will need to be publicised. The SC recommends that, in addition to the usual Rule change notifications that go to DAs, that DAs recommend to ROCs that relevant information, such as that noted above, be published in pre-ride information for all rides at which treatment decisions may be influenced by Hendra vaccination status.

Rationale

Dick Collyer – the Sub-committee considered that 16.5 was overly long and unnecessary and most is covered in the AERA Biosecurity Statement and would support the amendment of the rule as noted in red in the proposed rule change. The new rule will only be 16 a) and 16 b) and is simplified but also refers it back to the Biosecurity Statement which is easier to change than the rule, if future changes are required

Motion: 2022/07/19 Moved: Dick Collyer / Kim Moir
That 16.5 be changed as recommended by the Rulebook Sub-committee

Discussion

Andrew Miles – TEERA's position is that the rule was amended several years ago in depth of Hendra debate. We understand the desire to simplify the current rule but have not been aware of any problems in implementing the rule as it is and urge the AERA Management Committee to oppose the rule change in its current form.

Dick Collyer – in response to Andrew's comment, the Hendra situation impacted on Queensland and NSW more than other areas and this rule gave an excuse to some ride organisers and vets to require mandatory vaccination. What we are looking for is real biosecurity to determine that situation and would rely on the AERA Biosecurity Statement to inform that requirement.

Noni Seagrim– guided by Qld who are more experienced with this problem and think the points that are covered are valid – supportive of this change

Mark Dunn – as liaison for NVP – they oppose this change as those expressed by TEERA and note that horse welfare is their consideration and any rule change proposal that may result in a horse not receiving treatment is opposed. Mark noted his personal view was to agree in principle and suggest caution in disagreeing with a recommendation from the NVP to do with horse welfare. Would not be adverse to this getting passed for a first vote to take it back to the NVP for further comment.

Noni Seagrim – there has been a lot of discussion about this over the years and treatment options are a “can of worms” and happy with the rule as is in this amendment and we are never goit to ben able to cover every situation.

Dick Collyer – proposed b) states reality of the situation for the reasons given by Noni.

Motion: 2022/07/19 Moved: Dick Collyer / Kim Moir
That 16.5 be changed as recommended by the Rulebook Sub-committee
Voting: SL – yes; NE - abstain; KM – yes; NS – yes; DC – yes; JW – abstain; BH – yes; MD – abstain.
Voting result: For – 5 votes; Against – 0 votes; Abstain – 3 vote
Carried by majority and passed for first vote.

15.2.7. Rule 50 Use of Log books

Recommendation that the previously discussed change to Rule 50 is brought back for further discussion

Motion: 2021/08/14 Moved: Mark Dunn / Dick Collyer
That a new clause be added to Rule 50 LOGBOOKS as
50.3 If a horse has been issued with a logbook, and that logbook cannot be presented at a ride for legitimate reasons, as determined by the officiating CS, the details of the ride may be entered on a day card and must be transcribed to the logbook before the next ride entered. The CS must

check the horse's history on AERASpace to ensure it is eligible to nominate for the ride. ~~If this is the first ride for the horse as an open ride, it should enter as novice.~~ The Vet Card shall be retained by the ride CS and delivered to the DA Registrar. The logbook must be forwarded to the DA Registrar and the Registrar must transcribe the ride details from the day card to the logbook, prior to the horse entering any subsequent event. It should be noted in the logbook that the details have been transcribed from a day card.

The amended rule would be

50. USE OF LOGBOOKS

50.1 A *logbook* shall only be used for the horse named and identified in the *logbook* and shall be used in all *rides* affiliated with the AERA or a DA.

50.2 If a horse that has been issued with a *logbook*, that *logbook* must be used when that horse is entered in an affiliated *introductory, intermediate or micro-marathon ride*.

50.3 If a horse has been issued with a *logbook*, and that *logbook* cannot be presented at a ride for legitimate reasons, as determined by the officiating CS, the details of the ride may be entered on a day card and must be transcribed to the *logbook* before the next ride entered. The CS must check the horse's history on AERASpace to ensure it is eligible to nominate for the ride. If this is the first ride for the horse as a qualified endurance horse ~~an open ride~~, it should enter as novice. The Vet Card shall be retained by the ride CS and delivered to the DA Registrar. The *logbook* must be forwarded to the DA Registrar and the Registrar must transcribe the ride details from the day card to the *logbook*, prior to the horse entering any subsequent event. It should be noted in the *logbook* that the details have been transcribed from a day card.

50.4 It shall be an infringement of this Rulebook to use a *logbook* in a ride not affiliated with the AERA or a DA. Such use shall:

- a) invalidate the *logbook* for future use at *rides* affiliated with the AERA or a DA and
- b) a DA shall not issue a replacement *logbook* until a period of 6 months has elapsed from the date of the infringement.

50.5 Information, except entry details, can only be entered onto the page of the *logbook* designated for that *ride*, by a *ride* veterinarian, chief steward or other nominated *ride official*.

50.6 Any required alterations to rectify incorrect *ride* information in a *logbook* can only be made by the *ride* veterinarian, chief steward or other nominated *ride official*. The incorrect information should be crossed out yet be still readable and the correct information placed alongside and initialled by the person making the change. No information shall be altered using correction fluid or a similar substance.

Rationale

This rule has been considered for amendment previously and lost by a narrow margin. The Rulebook Subcommittee believes there is merit in bringing this back for discussion again. The amendment allows for an endurance ride to be done on a day card if the CS determines there is good reason and the ride may be transposed to the *logbook* by the

Dick commented that he has used some flexibility in interpreting "must be used" – this is with consideration with access to the database, risk involved with potentially people doing long drives and extra miles to get the *logbook*.

Motion: 2022/07/20 **Moved Dick Collyer /Julie White**
That a new clause 50.3 be added to Rule 50 LOGBOOKS as noted in red.

Dick – need to be reasonable about this and encourage participation; this does not happen often.

Sandy – the rule doesn't say when the *log book* must be used and this could be after the event. The database

was thought to be always offering an opportunity to not have logbooks. There is no redundancy if that day card is not then entered into the logbook and this may require a flag in the database to remind for this day card data to be transposed to the logbook. May need to know that that ride has been entered – and don't want to encourage riders to become forgetful.

Noni – there are concerns that the movement of logbooks can be problematic with postal delays and many other reasons that NSWERA is not supportive of this. Believe that until we do move away from logbooks would prefer that we continue to use logbooks in all circumstances.

Dick – reminder that this is not a common event and does need to be monitored by the CS who makes the decision to allow this. It will take an effort from the CS to follow up. If they don't have capacity to follow up they should say no.

Andrew – TEERA supports the proposal and acknowledge the decision sits with the CS. Suggest an addition to verify the ID of horse in database.

Tash Ellery – the horse documents are the most important thing to remember and recognise that there are times when this can be overlooked – accept this is at the discretion of the CS and how do we ensure that the logbook is updated noting the same concerns about the postal service.

Julie – some CS will take a common-sense approach and we do have technology – in favour of using technology to check on riders – in favour of this flexibility to be available to all members.

Belinda – a novice horse won't have an official ID which can confuse matters. NSWERA have worked hard to make this a given and suggested that if a rider turns up without a logbook they should just do a lesser ride. It was noted that this was equally use of flexibility.

Kim – affirmed that this does not happen often and is not just about forgetfulness, citing other reasons this may happen such as not enough space for the ride entered, dropped in water, logbook lost in mail.

Noni – discretionary rules are war starters and can put officials in a difficult place – prefer to stick with the process we have

Dick – this is a discretionary rule now.

Motion Moved Dick / Julie

That 50.3 should be added to the rule

50.3 If a horse has been issued with a logbook, and that logbook cannot be presented at a ride for legitimate reasons, as determined by the officiating CS, the details of the ride may be entered on a day card and must be transcribed to the logbook before the next ride entered. The CS must check the horse's history on AERASpace to ensure it is eligible to nominate for the ride. If this is the first ride for the horse as a qualified endurance horse, it should enter as novice. The Vet Card shall be retained by the ride CS and delivered to the DA Registrar. The logbook must be forwarded to the DA Registrar and the Registrar must transcribe the ride details from the day card to the logbook, prior to the horse entering any subsequent event. It should be noted in the logbook that the details have been transcribed from a day card.

Motion: 2022/07/20

Moved Dick Collyer /Julie White

That a new clause 50.3 be added to Rule 50 LOGBOOKS as noted in red.

Voting: SL – no; NE - yes; KM – yes; NS – no; DC – yes; JW – yes; BH – no; MD – yes.

Voting result: For – 5 votes; Against – 3 votes; Abstain – 0 votes

Carried by majority and passed for first vote.

15.2.8. Definition of “event”

One of the issues that arose at the last AERA meeting was that the definition of ‘event’ does not specify when the event begins or ends:

‘One or more individual rides conducted at the same venue, by the same ROC over one or more days.’

This has implications for swabbing as swabs can be conducted at an 'event'.
NVP has requested the Rulebook SC look at this.
There are at least two options here:

1. Define it the same as 'under veterinary control'
2. Define it by adding this to the clause above: 'The event begins when the ride base opens and ends when the ride base closes.'

Option 2 may be preferable as option 1 might create difficulties with insurance, for example if an incident occurs before pre-ride vetting – the insurance people might claim no liability as the event hadn't commenced. Option 1 also has the difficulty that appeals can be made until 30 mins after presentations, after 'veterinary control' ends. The event clearly hasn't ended if appeals can still be lodged. FYI, it is now a requirement that ROCs specify the ride base opening and closing dates/times on the AERAonline portal.

Discussion

Sandy – suggest that we have the event start at pre-ride vetting and ends 30 minutes after presentations

Dick – sometimes there are different presentations for rides occurring on different days for example

Sandy – could have it as 30 minutes after presentations for that horse

Pat – TQ18 – definition was about ride base opens until ride base closes – covered insurance with regard risk of property going missing

Kerry – need to think about this because of the potential for unintended consequences and drill down to what we are trying to achieve. If it is about swabbing that is one thing if for insurance that's something else - they may require a different timeframes. Ride base open – people turn up when before it is officially open – if it is with regard to vet issues maybe what we have is enough.

Belinda – need to discuss with insurers about having an event may link to ride base being open from a when campers arrive until the last of them go. There are two scenarios that operate and have different consequences.

Noni – reiterate two very different things – humongous can of worms and why do we need to clarify this.

Mark we were asked to look at it by NVP because swabbing says you can be swabbed at an "event " but doesn't say when this starts and ends.

Noni – suggested that this could be clarified by using while under vet controls"

Kim – thinks this has some validity and Rulebook could bring back to next meeting with a firmed-up rule change

Action to Sub-committee

15.2.9. EADCM Rules – as per report from HWSC

Rule change to reflect public reporting of AAF

The previous discussions mentioned a 12-month naming period. In the FEI doc it doesn't seem to mention a specific time, but the AERA rules seem to have a min of 6 mths for ECM and a min of 2 yrs for EAD. DO we want to name for 12 mths if the sanction is just for 6mths?

The Rules as they stand now with my comments in red assuming a 12mth sanction:

14.2 Public Disclosure

14.2.1 Neither the AERA or its Affiliates shall publicly identify *horses or persons responsible* whose *horses' samples* have resulted in *Adverse Analytical Findings*, or *persons responsible* and/or members of the *support personnel* who were alleged to have otherwise violated these Rules, **until** the earlier of completion of the administrative review and Notification described in Clauses 8.1.2 and 8.1.3 above or the start of the *provisional suspension* of the *person* alleged to have violated the EAD Rule. Once a violation of these EAD Rules has been established, **it shall be** *publicly reported* in an expeditious manner on the AERA website unless another mechanism for *publicly reporting* the information is warranted at the discretion of the AERA.

Public reporting shall be for a period of 12 months from the date of notification.

If the *person responsible* and/or member of the *support personnel* or the AERA makes information concerning an EAD Rule violation or alleged EAD Rule violation public prior to release of this information on the AERA website, the AERA may comment on such public information or otherwise *publicly report* the matter.

14.2.2 In any case where it is determined, after a hearing or appeal, that the *person responsible* and/or member of the *support personnel* did not commit an EAD Rule violation, the *decision* may be disclosed publicly only with the consent of the *person* who is the subject of the *decision*. The AERA shall use reasonable efforts to obtain such consent, and if consent is obtained, shall *publicly disclose* the *decision* in its entirety or in such redacted form as such *person* and the AERA Affiliate may jointly approve.

30.2 Public Disclosure

30.2.1 Neither the AERA or its Affiliates shall publicly identify *horses or persons responsible* whose *horses' Samples* have resulted in *Adverse Analytical Findings*, or *persons responsible* and/or members of the *support personnel* who were alleged to have otherwise violated these Rules, until the earlier of completion of the administrative review and Notification described in Clauses 24.1.2 and 24.1.3 or the start of the *provisional suspension* of the *person* alleged to have violated the ECM Rule. Once a violation of these ECM Rules has been established, it shall be *publicly reported* in an expeditious manner on the AERA website unless another mechanism for *publicly reporting* the information is warranted at the discretion of the AERA.

Public reporting shall be for a period of 12 months from the date of notification.

With regards to the Administrative Procedure set forth in Clause 25.3 above, publication shall occur on the acceptance of the Administrative Sanction. If the *person responsible* and/or member of the *support personnel* or an AERA affiliate or any such *person* makes information concerning a Rule violation or alleged ECM Rule violation public prior to release of this information on the AERA website, the AERA may comment on such public information or otherwise *publicly report* the matter.

30.2.2 In any case where it is determined, after a hearing or appeal, that the *person responsible* and/or member of the *support personnel* did not commit an ECM Rule violation, the *decision* may be disclosed publicly only with the consent of the *person* who is the subject of the *decision*. The AERA shall use reasonable efforts to obtain such consent, and if consent is obtained, shall *publicly disclose* the *decision* in its entirety or in such redacted form as such *person* and AERA may jointly approve.

Motion Belinda / Dick

That the amendments to the rules in red be added to the existing rules

Discussion

Amendment is to give a timeframe for naming would be public

*Motion 2022/07/21 Moved: Belinda Hopley / Dick Collyer
That Rules 14.2 and 30.2 be amended as noted in red .*

Voting: SL – yes; NE - yes; KM – yes; NS – yes; DC – yes; JW – yes; BH – yes; MD – yes.

Voting result: For – 8 votes; Against – 0 votes; Abstain – 0 votes

Motion carried unanimously and passed for first vote.

15.3. Motions for a second vote

No rule changes carried forward for a second vote.

16. General Business

No general business is

17. Next meeting dates

3 September 2022 – now there is a NSW ride, Scenic City Spring, and the Winton ride as prep for next year's Winton to Longreach


23 October 2022 TBC – rides in NSW – Mudgee – this date is needed to approve fees and charges for 2023, if not already done

13 November 2022 TBC – ride in NSW – Tumbarumba – could move this meeting to 27 November (TBC)

18. Meeting closure

Meeting closed at 5.00 pm

President: Mark Dunn

Signature:  _____

Date: 12/9/2022