



AUSTRALIAN ENDURANCE RIDERS' ASSOCIATION INC.

Inc No	Y1458516
ABN	14 684 748 206
ARBN	095 622 914

ADOPTION OF NEW RULES BYLAW

PURPOSE

The purpose of this Bylaw is to identify the procedure for submitting, reviewing and adopting rule changes to be updated into the AERA Rulebook.

SUBMISSION OF NEW RULES

Rule changes can be submitted by:

- Division Associations
- Management Committee members
- Management Committee (as a whole)

Rule changes must be submitted to the AERA Secretary. Once received the Secretary will organise the inclusion of the rule change on the agenda of the next Management Committee meeting.

FORMAT OF RULE CHANGES

A rule change must contain the following elements to be accepted for consideration by AERA:

- The specific rule number that is to be changed, including any subsidiary clauses of the rule book that are also affected
- The changes or additions to the specified rule
- The rationale for the changes including the defect of the current rule

REFERENCE TO RULE SUB-COMMITTEE

Upon receipt of the rule change the Secretary will refer to the rule change to the AERA Rule Sub-committee to allow a review of the rule to be conducted to see if there are any errors or omissions, i.e. other references to this rule within the rule book, that need to be resolved prior to presentation to the meeting.

If there are any issues associated with the rule being considered this will be referred back to the submitter of the rule to allow correction and re-submission.

CONSIDERATION OF THE RULE AT THE MANAGEMENT COMMITTEE MEETING

The AERA Management Committee will consider and discuss the rule submitted for consideration. During consideration of the rule the following actions can be initiated to assist with the discussion:

- If further information is required on the rule the MC can request this information from the rule submitter for clarification.
- If required, the MC can seek feedback from the state divisions on any aspect of the rule being considered and/or the impact on membership

VOTING ON THE RULE

For a rule to be adopted it must achieve a majority vote at 2 meetings. The rule change will be included on the agenda for two meetings to allow this voting outcome to be achieved. Where the majority vote is achieved at both meetings the new rule will apply from 1 January of the following year.

The following actions will be undertaken where the rule change is adopted:

- The AERA rule book will be updated with the changes required by the adopted rule
- All Division Associations will be notified of the adopted rule
- Publication of the rule changes (at the commencement of the next year) will be undertaken via AERA's social media platforms

If the rule change does not achieve a majority vote of support in the first meeting it will not be listed on the agenda of the next meeting.