



## AERA Sub-Committee Terms of Reference

**Name of Sub-committee** AERA Biosecurity Sub-committee

**Membership and appointment** The AERA Biosecurity Sub-committee is a sub-committee of the Australian Endurance Riders Association Inc (AERA) Membership is open to Management Committee members, Delegates and any other persons as determined to meet the requirements of the Sub-committee's purpose. Membership will be reviewed at the first meeting following the Annual General Meeting.  
The Biosecurity Sub-committee will continue to operate until AERA determines that the subcommittee is no longer required.

**Chairing** The Chair of the Biosecurity Sub-committee is appointed by the AERA Management Committee at the meeting immediately following the Annual General Meeting.

**Frequency of meetings and quorum** The Biosecurity Sub-committee will meet at least once per year and as required.

**Record of meetings** A report will be provided to the AERA Management Committee on any recommendations from the Sub-committee.

**Reporting mechanisms** Reporting on activities of the Biosecurity Sub-committee will be in writing to the AERA Management Committee

**Functions and delegated authority** The role of the AERA Biosecurity Sub-committee is to:

1. Review the AERA Biosecurity Statement at least annually or as required to ensure that it remains compliant with government legislation.
2. Ensure forms relevant to Biosecurity Plans for endurance events maintain currency.