



## AERA Sub-Committee Terms of Reference

**Name of Sub-committee** AERA Horse Welfare Sub-Committee (HWSC)

**Membership and appointment**

The Horse Welfare Sub-committee is a sub-committee of the Australian Endurance Riders Association Inc (AERA). Membership is open to Management Committee members, Delegates and any other persons as determined to meet the requirements of the Committee. The Horse Welfare Sub-committee will continue to operate until AERA determines that the subcommittee is no longer required. Its membership will be reviewed at the first AERA Management Committee meeting each year.

**Chairing**

The Chair of the Sub-committee is appointed by the AERA Management Committee immediately following the Annual General Meeting or as required to fill casual vacancies.

**Frequency of meetings**

The business of the HWSC is usually conducted by email. It meets by teleconference or face to face as needed.

**Record of meetings**

Minutes are to be taken of any teleconference or face meetings.

**Reporting mechanisms**

A written report of its activities is to be provided by the Chair of the HWSC to each AERA MC meeting.

An annual report on all Horse Catastrophes, including any investigations still ongoing, will be presented to AERA at the first meeting of the year.

**Functions and delegated authority**

The role of the HWSC is to set in place policies and procedures and to monitor all endurance horse related activity in Australia in order to protect and promote optimal equine health and wellbeing in endurance horses in Australia. It is an advisory body to AERA and has no authority to act autonomously.

The HWSC will liaise with the National Veterinary Panel.