



# Australian Endurance Riders Association Inc.

## Minutes of the General Meeting of Members

**Date:** Saturday 16 March 2019, 9.15 to 6.37 pm  
Sunday 17 March 2019, 8.30 to 1.35

**Venue:** Quality Hotel Melbourne Airport, 265 Mickleham Road, Tullamarine, Melbourne, Victoria.

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### 1. Welcome by President

Peter Bice welcomed all delegates and visitors to the meeting. He thanked all outgoing members and acknowledged the loss of Tamara Atkinson. Peter said it was great to see new faces that could bring some fresh ideas but that he was also aware of the loss of wisdom.

Peter offered congratulations to our new Honorary Members, Bob Sample and Pat Hodgetts acknowledging their contributions to the sport over many years.

The schedule for Saturday was determined – break for morning tea at 10.30; lunch at 1-ish; afternoon break at 3.00 pm, meeting close at 7.00 pm.

Agenda order – determined that discussion on TQ19 Biosecurity Plan and Biosecurity for Endurance Events document would be late Saturday morning to allow participation by Matthew Walker; Constitution – first thing Sunday for one hour.

Departures – Pat by 1.30 on Sunday; Ieva by mid-day on Sunday; KFS to leave at 2.30 Sunday

### 2. Members Present

#### 2.1. Apologies:

*Jodie Luck (SA)*

*Noni Seagrim (NSW)*

#### 2.2. AERA Delegates Present:

*Peter Bice (NSW) (Chair), Kerry Fowler-Smith (NSW), Dick Collyer (Qld), Leigh Ann Sample (Qld), Kim Moir (Qld), Stella Harbison (SA), Pat Hodgetts (Tas), Mark Dunn (Tas), Linda Tanian (Vic), Damien Little (Vic), Sioux Reid (Vic), Abigail Bartell (WA), Sarah Dumbrell (WA).*

*Leigh Ann Sample attended the meeting on Saturday 16 March 2019 from 12.45 pm due to cancellation of flight on Friday 15 March 2019.*

#### 2.3. Proxy Votes:

*Bill Harbison proxy for Jodie Luck*

*Kerry Fowler-Smith for Noni Seagrim*

#### 2.4. Visitors

Matt Walker, attended the meeting from 8.50 am to 2.40 pm

Ieva Peters, attended the general meeting on Saturday and on Sunday till mid-day.

### 3. Portfolio Allocations (incumbents named for information and red identifies non-committee personnel)

To allocate portfolios to new members after discussion about roles and responsibilities.

- Liaison - AERA Webmaster: Noni Seagrim; Damien Little
- Liaison - National Veterinary Panel: Mark Dunn
- Document Library (WIP): Linda Tanian

- CS &TPRs: Mark Dunn
- Horse Welfare: Mark Dunn, Jo Hamilton-Branigan, Linda Tanian
- Medication Control: Dorte Colja, Sarah Dumbrell, Sioux Reid
- Constitution: Kerry Fowler-Smith, Dick Collyer, Abigail Bartell & Sioux Reid
- Database: Linda Tanian (Chair), Damien Little, Steve Swan, Anita Fortsch
- EA-International: Leigh Ann Sample in consultation with (Lou?)
- AERA Rulebook: Dick Collyer, Mark Dunn, Linda Tanian
- Strategic Plan: Linda Tanian, Damien Little, Abigail Bartell, Sioux Reid
- Facebook: Sioux Reid, Noni Seagrim, Jodie Luck, Jane Radny, Ieva Peters
- Sponsorship: Jodie Luck, Donna Venn (TBC via Mark Dunn), Sioux Reid
- Quilty Advisory Panel: Pat Hodgetts, Ieva Peters, Peter Bice, Dick Collyer
- Insurance Advisor: Peter Bice, Sioux Reid,
- AERA/Quilty Awards: Kerry Fowler-Smith, Jody Smith (TBC via Kerry Fowler-Smith), Ieva Peters
- AERA Distance Registrar Liaison: Kim Moir
- Biosecurity: Linda Tanian, Pat Hodgetts, Luke Annetts, Matthew Walker, Jo Hamilton-Branigan, Sioux Reid, Bill Harbison
- EADCM Review Panel: Peter Bice, Pat Hodgetts, Mark Dunn
- Media and Publicity: Peter Bice, Sioux Reid, Stella Harbison
- Governance: Linda Tanian, Kerry Fowler-Smith, Peter Bice
- Meeting Notes: Leigh Ann Sample (DC said this)

#### 4. Register of Pecuniary Interest and Conflict of Interest

Addressed as arises during the meeting.

#### 5. Registration of votes

##### Adult & Junior Riding Membership (AeraSpace, 31/2/2018).

	2013	2014	2015	2016	2017	2018	Votes
<b>NSWERA</b>	474	471	520	495	474	431	<b>5</b>
<b>QERA</b>	531	537	526	495	463	480	<b>5</b>
<b>SAERA</b>	71	65	76	81	81	84	<b>1</b>
<b>TEERA</b>	224	253	260	222	224	232	<b>3</b>
<b>VERA</b>	174	191	189	194	209	193	<b>2</b>
<b>WAERA</b>	141	187	190	180	159	198	<b>2</b>
<b>Total</b>	1,615	1,704	1,761	1,667	1610	1618	<b>18</b>

*Table includes lifetime members.*

#### 6. Previous Meeting Minutes

##### 6.1. Amendments to the Minutes of General Meeting held on 10/11 November 2018

*Nil amendments*

**Motion: 2019/03/01 Moved: Linda Tanian / Sarah Dumbrell**

**That the Minutes of the General Meeting of 10/11 November 2018 are accepted.**

**Carried.**

## **6.2. Amendments to the Minutes of Teleconference Meeting held on 20 November 2018**

*Nil amendments*

**Motion: 2019/03/02 Moved: Mark Dunn / Linda Tanian**

***That the Minutes of the General Meeting by teleconference on 20 November 2018 are accepted.***

**Carried.**

## **6.3. Amendments to the Minutes of Teleconference Meeting held on 3 December 2018.**

*Nil amendments*

**Motion: 2019/03/03 Moved: Peter Bice/ Mark Dunn**

***That the Minutes of the General Meeting by teleconference on 3 December 2018 are accepted.***

**Carried.**

## **7. Matters Arising from the Minutes – please refer to the Action Sheet**

- 7.1. **Northern Rivers Zone** – this item to be removed from the “future tasks” as the date restriction for when this could be brought back to the table was past. Kerry Fowler-Smith asked that it be noted that the wording of the letter of July 2015 was not such that it had to be brought back or that it could not be brought back at a later date.
- 7.2. **National Ride Calendar** – rides to be entered into next year’s calendar as soon as approved and as a general rule by 31 October. This supports planning of major events and meetings.
- 7.3. **Website** - Honour Roll to be updated to acknowledge new Honorary Members, Bob Sample and Pat Hodgetts.
- 7.4. **Member Protection Policy** - template to be resent to members of Governance Portfolio
- 7.5. **Training of Treatment Vets**

Discussion about the difficulty of vets physically attending training opportunities and interest in continuing with the development of webinar opportunities.

Opportunities to be explored

- Webinar opportunities to be explored
- get consent to videoing of treatments to have available – Tassie has “crash sheet”
- Bill H and Jo Holt did a travelling road show as an afternoon or evening session – opportunity to talk through the principles and the medical problems of endurance horses that are vastly different to what you see in every day practice. Is there an opportunity to offer this at TQ19 where a significant number of vets will be gathered?
- Sponsorship portfolio to look at opportunities to fund this.
- Participation in this to be linked to the accreditation of “endurance vets”
- Note that all training can contribute to CPD points

### Action

Dick Collyer to discuss with Jo Hamilton-Branigan

## **7.6. Hall of Fame**

Kerry to follow up with Alamdar Dastani if he is still interested in following up on recording experiences of older endurance riders. Also connect with Bonnie Mitchell.

Process for Hall of Fame to be considered by Publicity Portfolio for positioning on website or Facebook page for AERA and TQ events.

General concept of Hall of Fame this has been on agenda to develop on the website as part of our publicity. This item allocated to publicity portfolio and can be built with reference to the information that is prepared annually for inclusion in the TQ booklet.

### 7.7. CS Report

Mark Dunn to report back to August meeting on update of form to capture how events meet ride standard.

### 7.8. TQ Treatment Vet

Review of information that is provided to Head Vet and Treatment Vet – by 30 March 19

### 7.9. TQ17 Research Paper

To follow up where this paper is and if it has been de-identified.

### 7.10. Research Project – Albert Sole Guitart

*So far we have organized the results on 80 km, 120 km and 160 km rides and we will be shortly (in the next 2-3 weeks) starting to analyse the numbers and hopefully get a nice description and hopefully identify potential risk factors of elimination.*

*Initially, it was going to be myself from UQ, Anne Barnes from Perth and Chris Whitton from Melbourne Uni to be involve on the analysis of data and generate a scientific paper (manuscript).*

*Chris Whitton from Melbourne has mentioned that one of the epidemiologist from Melbourne Uni (Peta) has been involved with the group from Glasgow Uni (Tim Parkin and Euan Bennet) on analysing FEI endurance data.*

*Because they are used to analyse this type of data, he was suggesting that it would be good to involve those vets from Glasgow uni as well on our study if you guys (AERA association) agree.*

*Before we send anything out for publication to any of the scientific journals, we will run by you everything and show you everything to make sure everyone is happy.*

*In addition, I will be happy to present to AERA members and during meeting or annual dinners, etc as well for the riders and everyone.*

*Thanks  
Albert Sole Guitart*

#### Discussion

AERA happy to have Glasgow University involved, in principle.

Check on what data has been given and what agreements have been made; advise that confidentiality agreements are required for all participants in the research and group to be advised of AERA requirements for de-identifying of all data and approval of reports before publication.

## 8. Executive Decisions to be ratified

- 8.1. That the AERA reimburse Ieva Peters, accommodation for TQ18 (12/11/18, \$140.00) KM/SS
- 8.2. That the AERA pay Quality Hotel Melbourne, AERA November meeting expenses (Invoice No 212254, 13/11/18, \$2555.00) AD/PB
- 8.3. That the AERA reimburse Sioux Reid for catering costs for AERA November meeting (Coles, 09/11/18 \$151.55; WW, 10/11/18 \$25.05; Total \$176.60) AD/PB

- 8.4. That the AERA reimburse Gerard Bou for airfares to attend the TQ18 as CS State rep and to attend the November AERA meeting (Jetstar, 14/09/18, \$523.05; Jetstar, 17/10/18, \$396.07; Total \$919.12) AD/PB
- 8.5. That the AERA pay the ATO for BAS, 1 July 17 to 30 Sept 17 (Doc Id 35963911284, 27/11/17, \$330) KM/SS
- 8.6. That the AERA reimburse Abigail Bartell for airfare to attend the AERA November meeting (Skiddoo,16/10/18, \$785.09) AD/PB
- 8.7. That the AERA reimburse Pat Hodgetts for airfare to attend the AERA November meeting (Jetstar 24/10/18 \$191.77) KM/IP
- 8.8. That the AERA pay Australia Wide Badges for TQ18 Team awards (Invoice No 89229, 29/11/18, \$271.30) KM/SR
- 8.9. That the AERA pay Jackie's Saddlecloths, two CS vests (Invoice No 629, 29/11/18, \$148.00) KM/SR
- 8.10. That the AERA pay Kim Moir, Secretariat Honorarium for November 2018 (30/11/18, \$615.00) SR/ PB
- 8.11. That the AERA pay WAERA for flight to TQ18 for State Rep CS ( Invoice No 0052, 30/11/18, \$996.67) KM/SR
- 8.12. That the AERA pay Peter Johnson, AeraSpace updates (Invoice No 680, 30/11/2018, \$1559.25) KM/SR
- 8.13. That the AERA pay Deb Edwards, book-keeping for November 2018 (Invoice No 138, 30/11/18, \$770.00) KM/SR
- 8.14. That the AERA pay Jo Bailey, AERA Registrar Honorarium for January to December 2018 (03/12/2018, \$3072.00) KM/SR
- 8.15. That the AERA pay Greg Garred for processing of orders for AERA trackmarking resources and stationery 2018 (\$876.80) KM/SR
- 8.16. That the AERA pay ATO as per BAS July to September 2018 (\$58.00) KM/IP
- 8.17. That the AERA pay Fusion Financials for preparation of BAS July to September 2018 (Invoice No 6296, 06/12/18, \$110) KM/IP
- 8.18. That the AERA pay Hot Air Conferencing, November account (Invoice No 1086158, 03/12/2018, \$587.12) IP/PB
- 8.19. That the AERA pay Peter Johnson, server hosting fee January to March 2019 (Invoice No 684, 14/12/18, \$528.00) KM/SR
- 8.20. That the AERA reimburse Steve Swan for Microsoft Azure data base hosting for November and December 2018 (\$17.73 and \$25.99) and pay Steve Swan AeraSpace Administrator Honorarium September to December 2018 (\$1228.00) Total \$1271.72. KM/SR
- 8.21. That the AERA reimburse Dorte Colja, 2019 EA membership (Invoice No 142923, 22/12/2018, \$170.00) KM/SR
- 8.22. That the AERA pay Newmarket Grandwest, Public Liability insurance for 12 months (Invoice No 56654, 30/12/18, \$53,000) KM / PB
- 8.23. That the AERA pay Newmarket Grandwest, Business Pack insurance for 12 months (Invoice No 56740, 0/12/18, \$4600.00) KM / PB
- 8.24. That the AERA pay Newmarket Grandwest Association Liability Insurance for 12 months (Invoice No 56660, 30/12/18, \$2926.98) KM / PB

- 8.25. That the AERA pay Peter Johnson, database maintenance and development for December – 28.75 hours (Invoice No 686, 31/12/18, \$2846.25) KM / PB
- 8.26. That the AERA pay Australia Post, December account (Invoice No 1008155278, 03/01/19, \$39.70) KM / PB
- 8.27. That the AERA pay Kim Moir, Secretariat Honorarium for December (18/12/18, \$615.00) PB /
- 8.28. That the AERA pay Deb Edwards, book-keeper 14 hours for December (Invoice No 139, 31/12/18, \$490.00) KM / PB
- 8.29. That the AERA pay Horse SA, attendance at Professional Develop event (Invoice No 8997, 18/01/19, \$440) KM/SS
- 8.30. That the AERA pay Kim Moir, Secretariat Honorarium for January (31/01/19, \$630) SR/PB
- 8.31. That the AERA pay Peter Johnson, data base maintenance and eoy upgrades (Invoice No 690, 01/02/19, \$4801.50) SR/PB
- 8.32. That the AERA pay Australia Post, January account (Invoice No 1008241201, 17/02/19, \$85.05) SR/KM
- 8.33. That the AERA pay Fusion Financials for preparation of BAS October to December 2018 (Invoice No 6498, 31/01/19, \$110.00)
- 8.34. That the AERA pay ATO, as per BAS Statement (31/01/19, \$5257.00) SR/KM
- 8.35. That the AERA pay Deb Edwards, book-keeper 9.5 hours for January 2019 (Invoice No 140, 05/02/19, \$332.50) SR/KM
- 8.36. That the AERA pay Promotions Only, lanyards for ETS (Invoice No 7686581128, 05/02/19, \$459.80) PB/IP

**8.37. Moved: Steve Swan/ Sioux Reid**

***On receipt of payment from Toowoomba Endurance Riders Club for the AERA's Electronic Timing System, the AERA will proceed to build a new ETS for the AERA's use, to the value of \$11,000.***

- 8.38. That the AERA pay Gerard Bou, crafting of 5 TQ Plaques (19/02/19, \$372) KM/IP
- 8.39. That the AERA reimburse Ieva Peters, flights to AERA March meeting (15/02/19, \$872.81) KM/SS
- 8.40. That the AERA pay Fastair, one Pelican Box plus freight (Invoice No 520314, 19/02/19, \$847.00) KM/IP
- 8.41. That the AERA pay Peter Johnson, new ETS system (Invoice No 693, 19/02/19, \$2936.82) KM/PB
- 8.42. That the AERA reimburse Kim Moir, flights to AERA March meeting (Flight Centre, 21/02/19, \$630.00) PB/IP
- 8.43. That the AERA pay Tom Quilty 2018 Committee, accommodations costs for officials (Invoice 21/02/19, \$3632.00) KM/PB

***Late Executive Decisions to be ratified***

- 8.44. That they AERA pay Kim Moir, Secretariat Honorarium for February (28/02/19, \$630) PB/IP
- 8.45. That the AERA reimburse Mark Dunn, flights to AERA March meeting (Flight Centre, 26/02/19, \$398.26) PB/KM
- 8.46. That the AERA pay Equestrian Australia, affiliation fees for 2019 (Invoice No 94342, 27/02/19, \$9350.00) PB/KM

- 8.47. That the AERA pay Peter Johnson, account for database queries and ETS work, (Invoice No 695, 28/02/19, \$717.75) PB/KM
- 8.48. That the AERA reimburse Sarah Dumbrell, flights to AERA March meeting (QANTAS, 28/02/19, \$856.06) PB/KM
- 8.49. That the AERA pay Australia Post, February account, (Invoice No 1008342231, 03/03/19, \$82.50) PB/KM
- 8.50. That the AERA pay Deb Edwards, book-keeping hours for February, (Invoice No 141, 04/03/19, \$647.50) PB/KM
- 8.51. That the AERA reimburse Steve Swan, payment of Microsoft Azure for two months' database hosting and parts for ETS (Microsoft Azure 08/01/19, \$17.92; 08/02/19 \$21.45; EFT components \$942.59) and that the AERA pay Steve Swan, 1.75 months of AeraSpace Administration (1.75 months @ \$314.00 = \$549.00) (Total amount of \$1530.86) KM/
- 8.52. That the AERA reimburse Tom McCormack, for ETS Components (Home Timber and Hardware, 25/02/19, \$35.73) KM/
- 8.53. That the AERA pay Hot Air Conferencing, conference calls for February (Invoice No 1109647, 04/03/19, \$470.58) [Note there was a rebate from previous account of \$240.64] KM/
- 8.54. That the AERA reimburse Leigh Ann Sample, flights to AERA March meeting (Virgin Airlines, 26/02/19, \$307.33) KM/IP
- 8.55. That the AERA reimburse Peter Bice, flights to AERA March meeting and engraving of Newbridge Trophy (Webjet, 08/03/19, \$414.47; Richmond Trophies, \$14.00) KM/IP
- 8.56. That the AERA reimburse Abigail Bartell, flights to AERA March meeting (Skiddoo, 25/02/19, \$795.90) KM/IP

**Motion: 2019/03/04 Moved: Dick Collyer / Linda Tanian**  
**That the executive decisions are ratified. Carried.**

## 9. President's Report

### **AERA PRESIDENT'S REPORT, March 2019**

*A warm welcome is extended to everyone sitting around this table.*

*We have quite a few new faces, some faces that have been involved at this level before, and some more experienced faces that have chosen to continue to support this sport at a national level. This is a thankless job that takes a lot of dedication and, at times, a considerable commitment of time. At the risk of repeating myself, we are all required to commit to an assortment of portfolios to ensure that matters of a national nature are kept up to date and we share the load between us. Your contribution is welcome and is greatly valued. If you cannot commit and devote your time and energy, then you need to reconsider your role here. Having said that, there is a great sense of achievement when you know you have played some part, however small, in guiding our sport at national level.*

*Sincere thanks to some of our long-standing members that are retiring ...*

**Dr Pat Hodgetts** has been involved in this sport way longer than most of us. A highly respected veterinarian who has been involved in endurance at a state, national and international level, a Quilty ride organizer and general fixer-upper of all things endurance. Pat is a dedicated veterinarian who has kept an eye on our horse's welfare for a great many years. I wish Pat all the very best for her retirement and this new phase in her life. Good health, Pat.

**Steve Swan** has been our Treasurer for many years. He has done an outstanding job not only as the Treasurer, he also sifted through our insurance requirements and made sense of it all, and also as the driving force behind the growth of AeraSpace. When Steve puts his hand up to do a job, you can guarantee that it will be done to the best of his ability. A truly dedicated man that I hold in great esteem and respect and I am very proud to call a friend. Steve's attention to detail to our financials has seen him leave this position on solid ground. I sincerely thank Steve for all of his dedication and wish him well in his retirement. Perhaps he'll even get to ride his horses now.

**Gerard Bou** is always a breath of fresh air. Thanks G, for taking on the national Chief Steward portfolio and keeping the conduit open between us and the Chief Stewards around the country and memorizing the rule

book. Also, G took on the responsibility of manufacturing the Quilty buckles last year. He has demonstrated his talent and creativity in creating a buckle that, I think, is more Australian than it's ever been. G has been the Head Chief Steward at Quilties before, and I am pleased that he has continued to commit to that role in WA in 2020. It's always fun when G's around.

Thanks to **Jill Hawks** from Tasmania for her input and professionalism during her term at the table. Jill's experience and pragmatism is very much appreciated and I wish her well.

**Tamara Atkinson** didn't make it to our last meeting. I discovered later that she was actually in hospital and seriously ill. Tam successfully complete the Tasmanian Quilty only a few weeks prior and, though she didn't look her usual 100%, I still managed to catch up with her and give her a big hug. I didn't know it would be the last time I would see her. We were all devastated to hear of Tamara's passing. She was a very brave soul who made no secret of her health struggles. She contributed a lot of common sense and experience at AERA level and had the ability to cut to the chase of an issue and get to the guts of it. I knew that she would always come through with her assigned duties, and do it to the best of her ability. I admired her inner beauty, good humor and love of life. The world is a sadder place without her. I will be having a little visit with Tamara whilst I am in Melbourne.

If I could make a wish and have it granted, it would be to banish Hendra from Australia. The subject is always a hot topic that results in arguments and hurt feelings. Long-term friendships have been irrevocably damaged by the vax and no vax arguments. Everyone has an opinion. And then the lawyers waded in when some vets were dragged into court. Everything changed. Some of our long-standing and experienced vets are no longer involved in endurance. Hendra has changed the way our sport is managed and there is still a great divide between the two groups. However, we must always keep at the forefront: **the welfare of our horses is paramount**. We must also keep in mind that the Quilty is the most important event on the Australian calendar. We need to ensure that we have the most experienced vets and officials at the event to ensure that our horses receive the absolute best care and attention that we can possibly provide. Holding a Quilty in a Hendra area was always going to be a challenge and this has proven to be the case.

On a personal level, I can categorically state that the last 12 months have been the hardest that I have had to endure, all for the love of the sport. I have been an AERA delegate since 2001. I have attended 53 AERA meetings. I have been an FEI 4\* judge for many years (now retired) at events around Australia, as well as overseas. I have been a part of the Australian Team at WEG Aachen 2006 and the World Championships in Malaysia in 2008. I have served on the Equestrian Australia Endurance Committee. I have been on the SMC of WAERA since 1999 and resigned from that position recently. I have been the victim of bullying and harassment, the likes of which I have never experienced before. I recommend that the AERA create national rules/policies for:

- Member Protection,
- Code of Conduct for DA Management Committees,
- A bullying policy.

I would be happy to draft something up, upon request, to be tabled at your next meeting.

I wish you all well and encourage you to enjoy your term as AERA delegate. It can be a really great experience and you should appreciate the importance of your role. Treat each other with respect and have fun.

leva Peters

AERA President

### Discussion

WAERA raised concerns about the comment re bullying and harassment and asked that this not be minuted – late correspondence had been received to this effect.

leva stated that this was her report and the comments are her comments as they stand. WAERA seeking to draw a line in the sand and move on.

**Motion: 2019/03/05 Moved: Kerry Fowler-Smith / Sioux Reid**  
**That the President's report is accepted. Carried**

## 10. State Reports

### 10.1. NSWERA Report

At the time of writing this report NSWERA is week out from the Annual General Meeting, to be held on the 2<sup>nd</sup> March 2019 at Windsor RSL along with the annual awards night & dinner dance afterwards, a great



*night which I look forward to every year. A time when we can sit and talk, drink and dance and generally relax and enjoy time with no horses interrupting.*

*I would like to wish all nominees for the 2019 NSW committee good luck, I hope whoever gains a position enjoys long hours of mundane issues and occasionally working for the betterment of the sport.*

*On the committee front not much to report not much to report, basically just preparing for the AGM and the year ahead.*

*Our ride calendar is looking great this year, with rides being well spaced and I would like to wish all members safe riding and a successful 2019, looking forward to seeing everyone around the trails.*

*I would also like to wish all new delegates to the AERA table a happy and prosperous year, I thank you all for giving the time to the sport we love.*

Regards

Tony Warren – President NSWERA

#### Discussion

Noted that the AGM has resulted in no changes to the committee and that no elections required. Alamdar Dastani has returned as a member of the NSWERA Committee of Management.

Report received.

## 10.2. QERA Report

### **QERA Inc report to AERA, February 2019**

**Membership** *In 2018, our membership numbers increased a little from the low point of the previous year. We are hopeful that a Quilty in Queensland will add to this trend, and then our challenge will be to maintain this recovery.*

**Finances** *Partly because of this membership increase, but to a large extent due to an increase in ride entries through 2018, our financial situation has recovered from that of a concerning and significant loss, to a small profit. Again, we hope that this recovery trend will continue.*

**Ride Calendar** *The QERA Ride Calendar is very full. We are lucky to have so many committed Ride Organising clubs. The only down-side is the lack of rides in our western zones. It seems that travel costs and the availability of so many other rides have led to small entries and inevitably to the demise of these rides. We are working on a plan to re-establish at least one of these rides in the near future, so that endurance can be returned to the real outback.*

**TQ19** *I have attended several of the meetings of the TQ19 Committee (The Stirling's Crossing Club) and have been very impressed with their degree of organisation, planning and commitment. Details of this will be given in a separate report from this committee, but QERA is also fully committed to supporting a big and successful TQ.*

**2019 State Championships** *These will be held in Bowen, North Queensland, in early September. This will be the first championship ride hosted by the Whitsunday Club, but they are working enthusiastically to bring a prestigious endurance ride to their part of Queensland.*

**Vets, Chief Stewards and TPRs accreditation** *As with the regrowth of membership and ride entries, we are also working to rebuild our number of accredited ride officials. Five or six vets are on the threshold of accreditation eligibility; eight members have stepped forward to begin the CS accreditation process and a recent TPR school accredited nine members.*

*We have added a third vet to our honorary vet panel. Harry Wever is a veteran of 40 years of equine vetting experience and has demonstrated a capacity to mentor many of the younger vets who have begun vetting at rides.*

Kind regards

Dick Collyer

#### Discussion

Noted that there are at least 8 members undertaking Chief Steward training at present.

Query re CS vests – these are currently made by Jackie Swan.

#### Action

Mark Dunn to follow up with Jackie to confirm how long it takes her to make CS Vests and at what cost.

Report received.

### 10.3. SAERA Report

*SAERA has had a bit of a rough 2018. It's a sad state of affairs for our sport, and has been difficult to witness. However – common sense finally prevailed in SA, and after our AGM in February we have an (almost) entirely new committee with some very experienced faces back on board. We have Melanie Scott back in the driving seat, Melissa Bright back on board as secretary, Rachael Barnett in the treasurer position – all exceptionally experienced members, stepping into roles they have done a fantastic job of in the past & prepared to roll their sleeves up and get stuck into the task of bringing SAERA back up to scratch. 2019 is set to be an exciting year!*

*The next couple of months will be mostly dedicated to tidying up loose ends from 2018, we have created a sub-committee to revise & rewrite the SAERA constitution – this is long overdue!*

*We are also looking forward to filling our calendar with some new & exciting rides, with the introduction of a 3-day marathon in April – this is a first for SA and we are expecting a lot of support for the Mil Lel Marathon! We hope to be able to send a substantial SA team up to QLD for the Quilty in July and hope to see the usual faces heading over to the Shahzada.*

*Jodie Luck and Stella Harbison are our delegates and look forward to meeting you all. Please find our 2017 audited financial report.*

Report received.

### 10.4. TEERA Report

*AERA Report – March 2019*

*TEERA is moving at a much slower pace now that our TQ18 is over. The TQ committee have won Event of the year in the Scottsdale area, which was a bonus for the hard work they put in. They report that a healthy profit was made and that the organisations that provided food, drink etc at the ride base were also happy with the profits they made.*

*Our annual awards night and AGM were held at the Tailrace Centre in Launceston. The AGM was well attended with many coming early to support the decision making prior to partying at the awards.*

*We have 5 new members on the SMC replacing some of our more experienced committee members. Those of us who are in our second year of the 2-year term are also not “experienced” committee members and the loss of our 3 P's, Pat Hodgetts, Pat Lamprey and Pam Shadbolt is a big blow. The new members are full of new ideas which hopefully will drive the sport and gain new members. Pat Hodgetts is as always ready to offer advice and we may ask many questions hoping to get things right.*

*As of 24/02/2019 we have 90 paid up members of which 8 are new. 11 are junior riding members and 71 are adult riding members.*

*On 23/02/2019 there was an Endurance Introductory day held at Pat Lamprey's property at Sassafra. Rebecca Ainslie organised it and had informative talks from experienced riders, Chief Steward and one of our regular vets. It was attended by 18 with 2 more information packs to be mailed out to people who couldn't make it on the day. TEERA has offered to pay the nomination fee and day membership to the first 40 klm ride for those who attended and were not current members.*

*Our ride calendar had improved slowly. There are now 13 rides (including the TQ19) on the calendar, including a 160k elevator to be held at Easter at Sassafra to meet the needs of those wanting to qualify for TQ19. Traditionally we don't have many rides during our wetter months so the riders heading off to Queensland will be looking forward to the warmer break.*

*Jill Hawks*

*TEERA Secretary*

#### Discussion

Two very experienced members moved on – some new members; some tidying up to do with process.

Report received.

### 10.5. VERA Report

*Our year was looking bleak from a ride perspective, but we have been able to get a few more Ride Organisers on board. Due to the fractures within the Association and as a result of poorly thought out posts on social media a number of our ride organisers did not want to run rides this year. A few of them have come on board now and we've got two new rides – Glengarry and Yalca – so the calendar is beginning to look a bit busier.*

*Our AGM was held in January and there was a very good rollup on the day. Very good discussions were had on the topics on the agenda including the purchase of the Electronic Timing System. We have some new faces elected onto the committee along with some returning faces from last year.*

*VERA has gone through a few tough years marked by a number of resignations and unrest – a malady that seems to affect lots of sporting organisations unfortunately. This year we are going to be trying very hard to shut the gate on the issues that have happened in the past and focus on being positive, getting more rides on the calendar, improving the governance of the sport, supporting our members and our Ride Organisers.*

*There are a number of issues that were not resolved by the previous committee that are being dealt with now – very necessary to get closure but distracting us from our goals for the year.*

*We have a new Webmaster, Mark Gabb, who has been doing a fantastic job on getting our website up and going again after a very long time where no activity was happening. Our members are very happy to have a constant flow of information appearing on the website and via the Facebook page. We have great plans for improvements to be added to the website.*

*Previously a request had been submitted to AERA and NSWERA that VERA wanted to return to the previous order of rotation of the Tom Quilty event. This committee has determined that this is not the wisest decision for us as it means a shortened time frame to prepare for the Quilty. As an expression of interest process had not been activated at this point it was going to put a lot of pressure on the Quilty Committee. VERA wishes to withdraw this request and are happy to maintain the current order within the rotation.*

*VERA was very pleased to take out a Bronze sponsorship for the 2019 Tom Quilty and we wish the Organising Committee a very smooth and trouble free Quilty. It is sure to be a great event and will add another page to the Quilty history book.*

*Our season curtain raising ride will be held on the first weekend in March with a double header intermediate ride at Glengarry. This will be a hilly ride with a bit of a challenge for the start of the year – a perfect start and fitness improver for horses aimed at the next event. The RO is having a check point with a BBQ so this is bound to be a huge hit with the riders.*

*The Committee is planning an Education day for newcomers to the sport. This will be a horse free day where information is provided on how to prepare for the first event, what to expect at a ride, educating the horse, strapping, training, etc. The Committee will be doing the presentations. There was a very good response on Facebook when we posted about the possibility of this happening, so we are all looking forward to being able to introduce some more people to our great sport.*

*Linda Tanian*

#### Discussion

Noted that the Glengarry ride didn't happen; there have been two Committee of Management meetings since the AGM.

Report received.

#### **10.6. WAERA Report**

The WAERA AGM was held on Saturday 23rd February and we welcome our new SMC which includes new members while retaining some experienced faces at the table. They are keen to move forward into the 2019 season with a focus on building a strong club for the future.

The WAERA ride calendar for 2018 appears to have been a great success, with a number of very well-run new rides appearing; the new electronic timing system being trialed, and the continuation of our very successful Easter Marathon and State Championship rides. In May WAERA held a very successful FEI event. In total 14 rides were conducted with 1072 entrants. The rides this season provided a great variation and diversity of terrain and weather conditions, which at times were a strong test of endurance and

character to say the least. The conditions demonstrated some excellent horsemanship and rider management skills. A testament to these skills is the completion rates for 2018.

We are again very fortunate to have a pool of dedicated expert vets who provide their professional services at rides, to examine and treat, comfort, advise, and work with riders to ensure the best horse welfare. We had very few veterinary issues and very few invasive treatments.

During the 2018 the WAERA SMC has put large amounts of effort in to correcting the loss that has been posted in previous years and it is disappointing that this hard work has not been rewarded with a visible profit for the period. Changes have been made to regarding how money is spent & the committee has liaised with ride organisers to increase profitability of individual events. The SMC has sought to educate themselves about the financial issues facing the club, to become better informed about where money is coming from & going to. This has put WAERA in the position to move forward with good checks & balances in place to ensure fiscal responsibility.

2018 has been an interesting year with 179 memberships, with 17 new members, 16 more than last year. This is an improvement on membership from the previous 2 years.

The WAERA membership is fortunate to have 14 rides listed on this seasons calendar. This includes the major events of Marathon Easter Weekend, a Quilty 160km qualifier, a 120 FEI \*\* Merredin Ride and our State Championships. We also welcome a new ride to our calendar 'Bannister Downs Shannon National Park' and an Introduction to endurance clinic in Albany.

There is much enthusiasm in our membership with the TQ2020 event on the near horizon.

WAERA SMC

#### Discussion

Noted that the Committee of Management includes a majority of new members, including some who have not been on committee before. The Committee is looking forward to 2020 and to the meeting today. An Introduction to Endurance Clinic was held on 4 March 2019 and the first official ride will be next weekend.

Report received.

## **11. Treasurer's Report**

*Financial reports to end of January were circulated to delegates and Financial Reports to 31 December 2018 presented as per AGM.*

### **Report**

*When I started as Treasurer, AERA were struggling financially. There was a lack of structure to income and expenditure, and a gulf between AERA's financial doings and their income base, the DA members. Ultimately most of AERA's income comes from our nationwide riders, in one way or other. I would like to stress this – our income is through the DA's, but it is from the members.*

*Also, when I started, I said that we needed to get (a little) ahead of the financial curve, instead of being a year, or more, behind it. To that end over the last years, we have gradually increased our income, hopefully in reasonably painless ways, by increasing fees to the users in our closed economy, relating costs to income. Sure, there have been a few complaints, but only a few.*

*Where we are now is probably a time to pause, for a year or so, to see how our Balance Sheet progresses, before we seek further income.*

*We must always be mindful though, of keeping our costs realistic. For example, the costs of meeting in Melbourne are far less than those associated with meetings in Brisbane. And perhaps more digital meetings could be held – mind you the costs associated with quality 3<sup>rd</sup> party services for that are certainly not cheap either.*

*Steve Swan*

### **Budget for 2019**

*Sent as attachment to all delegates on 13 March 2019, prepared by Deb Edwards, AERA book-keeper.*

Discussion

Financial reporting will be to budget going forward.

**Motion: 2019/03/06 Moved: Dick Collyer / Linda Tanian  
That the Treasurer's Report is accepted.  
Carried unanimously**

**12. National Ride Entry Statistics 2018 (2017).** (Source: AeraSpace.)

Data as at 31 December 2018

Division	Endurance		Training		Introductory		FEI		Total		% variance
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	
NSWERA	1015	1123	699	732	949	871	32	24	2695	2750	-2%
QERA	1277	1007	1063	846	572	414	26	45	2938	2312	27%
SAERA	190	355	142	146	213	158	-	-	545	659	-17%
TEERA	657	601	259	326	60	87	-	-	976	1014	-4%
VERA	531	483	302	254	127	172	-	-	960	909	6%
WAERA	378	412	302	334	384	287	8	-	1072	1033	4%
Totals	4048	3981	2767	2638	2305	1989	66	69	9186	8677	6%

**13. Portfolio Reports****13.1. AERA Registrar Report (Jo Bailey, Kim Moir)**

Still working at entering "old" data; request for final date for application for distance scrolls to be presented at TQ19. This is on the application form to be discussed at 13.16.5.1 as 30 April 2019 and Jo has been advised of this.

Jo also needs to know liaison person for AERA awards.

Discussion

Kim to discuss with Jo what is happening, how many requests for updates does she receive, how many are waiting and how can we assist. leva happy to volunteer some hours each week.

Action

Kim to advise on AERA liaison re awards and confirm date for scrolls.

**13.2. Website ()**

*Nil report available*

**13.3. AERA Webmaster (Noni Seagrim, Damien Little)**

*Report from Secretary*

*Angus Smith has been less available to manage the Website and efforts to communicate with him have been to no avail. Some documents such as the updated rulebook, insurance documents and minutes have still not made it to the website. This has been manageable by sending them to DAs to have them uploaded on their websites, but this detracts from members using the AERA website.*

*A letter was sent to Angus thanking him for his support and asking for his input into how the job of webmaster can best be handed over to another party. Again no response and as only Angus has the user name and password, we have no access to the website.*

*A couple of names have been suggested to take over this task but I recommend that we call for expressions of interest stating what level of work we think this will involve and what our expectations are regarding responses. Unless of course someone on the committee is able to take this on.*

*Chris Nichols has been able to retrieve passwords and has updated website with significant information.*

### **Tom Quilty Website (Chris Nichols)**

There are a couple of options, it comes down to cost of hosting etc, as each time you register a new domain name, it will need to be hosted.

#### Option 1

All future Tom Quilty rides could be a sub-domain of [tomquilty.com.au](http://tomquilty.com.au), that is <http://2019.tomquilty.com.au> / <http://2020.tomquilty.com.au> for example. As long as AERA pays it's hosting bill the old websites will be retained. [www.tomquilty.com.au](http://www.tomquilty.com.au) would be the landing page with history, photos, stories etc, with links to the current and past Quilty pages.

#### Option 2

Still have [tomquilty.com.au](http://tomquilty.com.au) as a landing page with history, photos, stories and links to the appropriate year's Quilty, but the actual event page would be a separately hosted domain. The committee would have to sort hosting, domain name registration etc. However, once the Quilty is over, if the committee doesn't keep paying hosting the page will be lost.

#### Discussion

Issues raised included being able to retain the history of each TQ event and how that can best be achieved.

AERA holds the domain [tomquilty.com.au](http://tomquilty.com.au) but this still reflects the TQ17 event. This was raised by TQ18 but too late to link their website.

AERA pays for current TQ domain so doesn't become the responsibility of each TQ committee and each TQ Committee has a password. Need to ensure each TQ committee is aware of this well in advance for event.

Need to work with new webmaster to maintain and develop the AERA website and TQ website as per Option 1

#### Action

Webmaster position to be promoted on AERA Facebook – clarify role and responsibility – applications / expressions of interest to Secretary by 30 April 2019. Noni/Damien.

Ensure that TQ website is maintained as per option 1 suggested by Chris Nichols and that info re domain is in TQ manual.

### **13.4. Facebook (Sioux Reid, Noni Seagrim, Jodie Luck, Jane Radny, Ieva Peters)**

#### **AERA Facebook Report**

*The AERA has 3,939 followers.*

*Our FB moderators/admin are: Jane Radny, Sioux Reid and Ieva Peters.*

*Our most popular posts over the last few months have been about helping horses recover during hot weather, pre-season training, swabbing notice from TQ18 and some of the historical posts from way back.*

*I have cross-posted stuff from Equestrian Australia, TQ18, TQ19 and TQ20.*

*I think that posting items (either historical or informational) is a must for our FB page. It keeps us in the public eye and encourages interaction. This is a powerful tool that is underutilized.*

*Ieva Peters*

#### Discussion

*Sioux commented that the hope was to create more interest and that this would happen over the TQ period.*

*An accidental post "pre-season training begins" met with great response. Noted that human interest stories, historical photos and movies are well received.*

To post a photo of the AERA Delegates for 2019.

### 13.5. AeraSpace (Linda Tanian, Damien Little, Steve Swan, Anita Fortsch)

#### 13.5.1.

##### **AeraSpace**

*Work on a major End of Year update of the program started in early October, and was finished in mid-January. The new version ( V4.12 ) was released first to the Registrars, then shortly after to the ride secretaries.*

*There were over 40 different on the update list – some invisible things, concerning system formalities; but also, many enhancements for Ride Secretaries, Registrars, and Administrators.*

*This month marks 8 years since AERA asked me to take over the reins of the recalcitrant nag that the (intended) database was back then. Agreeing to do that seemed madness at the time, for a farrier/carpenter with little real IT knowledge. Madness for both myself, and AERA.*

*Fortunately for us all, it has worked out OK. Well, I do hope you share that thought with me.*

*I would like to thank AERA for trusting me in this endeavour, I'm sure that at times, as the invoices kept coming from Peter Johnson, there were understandable doubts, in particular before we went live with AeraSpace. Most of all I would like to thank Tom McCormack, he has never been anything but supportive, and creative, both as a sounding board and a workshopper of ideas.*

*It is time though for me to step away, to allow another, or others, to contribute in their creative ways.*

*After much thought, and conversations over the last year, I believe that there is someone most suitable, and, lo and behold, he is now also a delegate to the AERA table. Fortuitous indeed! I commend to you Damien Little. He works in the IT world, and will I'm sure bring some new dimensions to the database. If AERA accept Damien's appointment at the March meeting I will accommodate the transition to his administration as I can and as needed. I will also ensure Toowoomba take delivery of their ETS, which has been paid for.*

*AeraSpace has come a long way, and as the administrative needs of our sport continue to evolve, the program will also need to evolve in support of it. We are very fortunate to have a value aware programmer in Peter Johnson, and it is really only because of his realistic, excellent value for money work that we have the database we have. Long may he continue.*

*Steve Swan*

##### Discussion

Linda reported that she has had discussions with Steve to support handover and succession planning. It is considered that there needs to be a strategic group to support ongoing development of the database with opportunities to generate income and to create a roadmap for changes, as well as an administrative role. Steve is happy to remain in this role till an appointment is made. It was suggested that it needs to be someone from the AERA table who is privy to all discussions at the committee level

It was acknowledged that the ongoing operation of the database is vulnerable because so much information relevant to its operation sits with two people. The Sub-committee removes the reliance on a single person. Noted the importance of an administrator being the conduit between how the database is constructed and how the sport is run. There will be the "policy" group and the administrator. Database operator (Peter Johnson) is the developer and programmer as well as server host

Steve will continue to provide access to the database and to be the first point of contact for Ride Organisers who experience issues in the short-term.

Need a new user manual – one on tool bar of AeraSpace - Kerry to send version by Adeline Gibson – reports from updates in reports given by Steve in 2016 and 2018 – some standard operating procedures need to be updated.

Template query required – this was discussed at November meeting – Damien to compile list of tasks from Steve.

##### Action

DAs advised that Steve is point of contact to provide access for data entry and to respond to Ride Organisers' queries.

Database Access Agreement to be reviewed, specifically how access is provided – current incumbents do not provide access to their successor.

Kerry to forward to group Manual (Adeline Gibson version) and other reports that she has.

### **13.5.2. Electronic Timing System (ETS)**

*Funding is required to ensure ongoing development of the ETS – to discuss how this can be advanced.*

*AERA has owned an ETS that has been used to support TQ events and to demonstrate to Ride Organisers. Toowoomba Endurance Riders Club requested to purchase a system. Following discussion by email and at a teleconference meeting it was decided that AERA would proceed with procuring another system.*

Steve Swan

*Note (KM) there was also discussion minuted in Teleconference for December that we needed to source \$8000 to upgrade software.*

#### Discussion

TEERA are canvassing clubs to use the ETS but there has been a lack of uptake – it will probably be used at three rides this year.

A new system is being built for AERA to support TQ events and to replace the AERA-held system that has been purchased by Toowoomba Club.

Challenges include knowing where the AERA system will “live” and who is going to drive its management. Acknowledged that its transportability is a major issue. A half-system can accommodate 150 horses.

Peter Bice reported that there was a thought that a club was going to buy one but this has not advanced so NSWERA State Champs will not have one.

Leigh Ann Sample questioned whether we have investigated whether this is most efficient system.

Damien Little commented that the hardware for RFID chipping has not changed in 15 or 20 years and that its biggest restriction is range.

Kim Moir raised concern that only one laptop can be linked to the ETS and the concern that numbers expected at TQ19 may not be supported by two ET systems. Tom McCormack has confirmed that he will support this at TQ19.

Leigh Ann suggested a survey of Ride Organisers to ascertain how many have used it and what may be the barriers to use. Ieva Peters suggested that it does not reduce the number of volunteers needed.

Consensus that riders like the system and that it supports more accurate time recordings than a manual system.

#### Actions

Jodie Luck to source money to support software upgrade.

AERA system and QERA system to be used for TQ19.

Develop hire agreement for AERA System for Ride Organisers to use – database portfolio team.

### **13.6. Chief Stewards and TPRs (Mark Dunn)**

*There are currently 6 maybe 7 QERA CS's going through the probationary period. There is one Qld CS to accredit. Peter Graham. Could you please say an amen for that so I can finish up the roles on AERAspace and get his vest sorted.*



*There are other probationary CS's in other states but I know little about them as I have not passed on the exams or been notified of their status. There is still some confusion, though I am not sure why, on how the process works. That is, the AERA CS liaison is supposed to deal out and mark the exams and receive the CS assessment forms before they do the final oral exam.*

*The old 1<sup>st</sup> exam, pre 2015, is still floating around on people's computers and it needs to be made clear that the exams come from the AERA.*

*It may be useful for division secretaries to get a communication from the AERA that probationary CS's, once approved by their SMC to start, need to go to the AERA CS Liaison to be tested*

*I think it would also be useful for all states, other than QERA, to do a CS drive. I do get emails often from RO's searching for CS's for their rides. So go out and identify your candidates and buy them a bottle of wine to get them slightly tipsy before twisting their arms a bit.*

*Also, there are many CS's that haven't done a ride for over the 24 month period. It may be a good idea for divisions to check on their CS's qualifications as again, this query comes through reasonably often when a ride can get no other CS.*

*I had stated that I was happy to continue in this role until a suitable replacement was found. I believe that the inclusion of Mark Dunn onto the AERA sees this suitable replacement arrive.*

*Mark is better versed on the rules than most, has been active in requesting information and furthering his knowledge of the rules and I would like to recommend him as my replacement.*

*I no longer wish to be in the position however, should the CS workshops be required again I am sure that either Tom or myself could make ourselves available to assist.*

*I will also assist Mark in the transition to taking over the role. Which won't take long.*

*Thankyou members of the AERA. I have enjoyed my role as CS Liaison though it is time for me to depart.*

*Regards  
Gerard Bou*

### **Late Correspondence relevant to this portfolio**

Gerard Bou has assessed Peter Graham, QERA to have completed the practical experience and the written assessment processes to be recommended for accreditation as a Chief Steward.

***Motion: 2019/03/06 Moved: Mark Dunn /Dick Collyer***

***That Peter Graham be accredited by AERA as a Chief Steward. Carried***

Gerald Bou has assessed Cheryl Bullock, SAERA, to have completed the practical experience and the written assessment processes to be recommended for accreditation as a Chief Steward.

***Motion: 2019/03/07 Moved: Mark Dunn / Stella Harbison***

***That Cheryl Bullock be accredited by AERA as a Chief Steward. Carried***

### Action

Mark will contact them to inform that they have been accredited and will liaise with Jackie Swan re vests for both parties.

Mark will make contact with each DA to assess needs for CSs and develop a strategy for recruitment and training.

### **13.7. National Veterinary Panel (Mark Dunn, Matthew Walker)**

*Nil report received*

### 13.7.1. AERA Veterinary Accreditation

#### 13.7.1.1. Accreditation of Vets

Vet recommended for accreditation from Queensland

- Dr Eleanor (Ellie) Hill (QERA)

**Motion:2019/03/08 Moved: Dick Collyer / Linda Tanian**

**That Dr Ellie Hill as recommended by QERA is accredited as an AERA Vet, having met all criteria.**

**Carried**

#### Action

Kim Moir to write to Dr Ellie Hill to advise her of her accreditation.

Dick Collyer commented that a number of vets are close to making application for accreditation in Queensland and it would be helpful to be able to process their accreditation between meetings.

### 13.8. Horse welfare and Invasive Treatments (Mark Dunn, Linda Tanian, Pat Hodgetts, Jo Hamilton-Branigan)

Notes for Secretary

Reports from AeraSpace are lacking data to support adequate reporting on Invasive Treatments given to horses. This is about knowing who has responsibility for inputting data to the database.

I know that we have spoken to DAs before about getting vet reports into the database, but this is obviously not happening. AERA delegates to take back to their states.

IT Statistics for 2015 to 2018 for amount given ALL

	TQ	NSWERA	QERA	SAERA	TEERA	VERA	WAERA	Total
2015	0	7	6	2	1	3	3	22
2016	3	5	1	2	4	2	0	17
2017	4	2	6	2	0	5	2	21
2018	2	1	19	0	1	0	0	23
Total	9	15	32	6	6	10	5	83

Further analysis shows that 55 horses received less than 20 litres of fluids, 3 received 20 – 30 litres of fluids and 34 received more than 30 litres of fluids (total of 92).

#### **Report from Pat Hodgetts**

Pat reported on the horses that she was aware of that had received invasive treatment in Tasmania over the 2018 season. This included 7 horses from TQ18. Pat noted that there were 7 horses from other Tasmanian events but only one was appearing on the report from AeraSpace.

Pat noted that she had copies of some of the paperwork for some of these.

For whatever reasons the present system is not working. I understand it is the responsibility of the CS to collect the IVT paperwork which is then attached to the CS report. Also to ensure that it is uploaded to the horse record. I understood that this was to be done on the day of the ride. Consider- Internet access, password access, skills etc. Are all CS aware that this is the process? Who does this??

Some DA have efficient registrars. Some DA require that the CS report goes to the next SMC meeting

*etc. Can it be part of the registrar job when the results are verified on aeraspace. Is there a checklist -- HM ivt's etc*

*When I was doing the ivt manually there were around 70 ivt per year with 50% being from Qera.*

*Are we managing the horses better or are we failing in the paperwork trail ??*

#### Discussion

Information available through the database does not accurately reflect known information. This would be assisted by more accurate data input.

#### Action

Mark going to chase up CS through DA contact person about uploading forms for all horses receiving veterinary care.

### **13.8.1. Summary Report from Horse SA Social License Conference**

*Summary Report for AERA – Horse SA Social License Conference.*

*Follows a media release from Horse SA which summarises the conference nicely and links to detailed PDFs of the presentations. Also as you may not choose to read all the information I have particularly attached the 5 domains model for committee consideration.*

*My take home message from this conference which had some very high-profile horse sports participants and many vets is, whilst endurance in Australia prides itself on horse welfare, we really have a very narrow understanding of what horse welfare is, and dare I say a thinly defensible position when asked by an outsider what we do in the horse welfare space.*

*Some topics for discussion and action*

- 1 A new category in the rule book headed Horse welfare. For example, the early warning system is horse welfare to people involved in the sport but not to anyone looking in from the outside. The horse age rules contribute to a perception of horse welfare as do novice rules. What I am recommending is about changing some language and rule clustering to have a more transparent horse welfare focus. This should be a simple and transparent change which will give horse welfare the priority we all give it in our minds.*
- 2 As currently being experienced in thoroughbred racing, harness racing and greyhound racing, whole of life care and traceability is being guided by the sport's governing bodies in response to concerns often expressed in the media. Endurance is not immune to this pressure and alongside Member protection, strategic plans and other governance documents some consideration should be given to a horse welfare policy. Having the AERA review the 5 domains model and look to creating and adopting a horse welfare policy of some sort may help with being on the front foot with any media storms on the horizon for our sport.*
- 3 AERA has been inconsistent in publishing summary reports regarding endurance treatments and catastrophies. A return to regular (at least annual) reporting of the actual status of treatments and catastrophies will ensure our sport is more easily defensible.*

*Thank you for the opportunity to attend.*

*Melanie Scott  
SAERA Member 5180*

#### Discussion

Dick Collyer suggested that it was not needed to re-write the rules but there could be an addendum that summarises the rules relevant to horse welfare.

Need to be pro-active in presenting the sport positively and if asked we can easily refer to one document.

Action

Rulebook portfolio group tasked to collate rules into this format.

Horse Welfare portfolio to prepare a **general statement** to present how the endurance sport regards and cares for horses – a position statement.

**13.9. Medication Control (Dorte Colja, Sioux Reid, Sarah Dumbrell)****13.9.1. AERA Equine Anti-Doping and Controlled Medication (EADCM) Report**

**After the last AERA meeting all DAs were asked to aim at swabbing 2% of all endurance entries in 2019.**

*The season has started, and I have not received any orders yet.  
It is now time for all DAs to plan and budget for swabbing in 2019!  
I need to receive the kit orders 10 working days prior to the targeted event.*

**Selection document:**

*Sioux Reid has created a very useful document, a Sampling process request form, for use at events where Swabbing is taking place. The document is used to select which random selection of horse will be used, and will be signed off, prior to the start of the ride, by the Chief Steward.  
If AERA approve of the use of this form, it should be used nationally, whenever an Endurance event is selected for swabbing.*

*Sioux has sent a separate report with the document attached. Once approved it will be sent to all current Endurance Swabbing Stewards.*

*Not all CS's are aware of what their part in the Swabbing process is. It would be helpful if the AERA CS portfolio holder could send Sioux's document around to all CS's nationally and explain that a Chief Steward is responsible for choosing a random selection method, prior to the start of the ride. In addition to the random selected horses, the CS and/or the Head vet can Target specific horses.*

*The Swabbing Steward will have been advised by the DA prior to the event, how many horses should be swabbed.*

*Sioux Reid comments*

**'Sampling process request' form – sent with Delegate Documents.**

*I have created this form along with the expertise and knowledge of Dorte Colja who has the AERA Swabbing Steward Portfolio. Dorte has been exceedingly generous with her time in assisting me to ensure the form is procedurally correct in sample choice guidelines and user friendly. I have cc'd Dorte into this email for her own records.*

*Now that Dorte has approved of the form content, initially, I would like it presented to the AERA table at the March meeting for approval and for the subsequent use of the AERA logo.*

*It is my intent to utilise this form as a formal document to be filled out and signed by the Chief Steward and Head Veterinarian when I am in the role of swabbing Steward.*

*Having shown it to 3 Chief Stewards in Victoria they have voiced their enthusiasm for such a form and for a duplicate for their own records at any Ride that is chosen to be swabbed.*

*At present I do not know of a form available and whilst the instruction of which horse/s to be swabbed has happened without occurrence, I am of the mind that this form would be a good addition to the process.*

*It does not require sending to EA as it is not part of their formal documentation required.*

Discussion

Kim Moir identified that, with reference to 2018 entry numbers to endurance rides, the reality of the 2% expectation per DA is

- 20 horses for NSWERA;
- 25 for QERA, not including TQ;
- 4 for SAERA;
- 13 for TEERA;
- 11 for VERA; and
- 8 for WAERA.

By July, DAs should be considering how far along they are in meeting their target and should have 50% of these completed or a clear strategy about how to meet the target – reminder this is an approximate!

Does each state have the stewarding capacity to do this?  
Does CS training refer to the swabbing process?

Pat – as an EA Accredited Swabbing Steward you can be a steward for any discipline but there is an extra section for endurance horses.

Accreditation training is 1 – 2 day workshop; 1 day for re-accreditation every two years, training offered on a three-year cycle.

Bill – concern that stewards are not endeavouring to collect urine - urine is more helpful than blood;  
Sarah – training says that a reasonable timeframe is half hour to collect urine – if not able to do this in that timeframe move on to blood sample.

Sioux – Dorte emailed all stewards asking that every effort be put into gathering urine as a better indicator. Note that blood is always taken.

Pat – invoice for TQ18 – blood/urine was \$220 – blood only \$180

Bill asked if we subscribe to retrospective swabbing and to consider inclusion in the EA affiliation agreement. Leigh Ann to ask EA to clarify how long samples are retained by ARFL and how do we advise of disposal.

Note correspondence from Michael Milne, legal representative for members, concerning management of reporting of Adverse Analytical Findings and suggestion that some time limit be considered for this.

Should we be putting a time-frame on how long a notice will be public – rule book portfolio to review the EADCM rules suggestion of 90 days.

Bill - can we just be consistent with EA/ FEI practice – we have agreed to adopt Equestrian Australia practice in the EA Agreement.

Draft Sampling Process form discussed and approved for use as an AERA form, with addition of Chief Steward name. Form to go AERA Medication Control Steward so they are easily accessible in one place if AERA needs to review process in the event of an Adverse Analytical Finding.

Acknowledge that the cost of registration etc is high and cost of rides is expensive – recognition of our logbooks, rules and officials - has been tried but don't think this will work – it is in their own rules.

#### Actions

Linda Tanian to format form which will then be circulated to DAs and AERA Medication Control Person by the Secretary and to all CS by Mark Dunn.

Mark to advise CS that this form will be presented if the event is to be swabbed.

Leigh Ann Sample to follow up with EA re scheduling of accreditation and refresher courses – Pat forwarded most recent information – and to clarify what their sample retention policy is.

Kim letter to EA re urine sampling to be encouraged as best practice, emphasising the importance of drug control and need to do this properly.

Rulebook Portfolio to review EADCM Rules noting that we have agreed to adopt EA / FEI practice and AERA processes should align.

Kim to respond to Mr Milne advising that Rulebook Portfolio will review rules.

### **13.10. Biosecurity Committee (Linda Tanian (Coordinator), Pat Hodgetts, Sioux Reid, Luke Annetts, Matthew Walker, Jo Hamilton-Branigan, Bill Harbison.)**

*There are 2 reasons why risk management and biosecurity plans need to be done for endurance events:*

- *To ensure compliance of events with government legislation, providing safe environment for humans;*
- *As it says at the beginning of the AERA document Biosecurity for Endurance events - to provide a safe and secure environment for humans and horses within which to hold successful Endurance Events that comply with the AERA Rulebook.*

*Fulfilling the first, provides safety for humans. Fulfilling the second should provide safety for horses, ensuring they can access treatment whenever needed, if properly executed. But this is not being done. I believe this second reason is imperative for the long-term survival of our sport. A survival that has always been dependent on the goodwill and approval of the broader community, from the very first TQ, and of course through the Senate Enquiry of the 1990's.*

*Preserving our image has always been the responsibility and focus of AERA, using the principles of our constitution and our Rulebook as our guide. This responsibility remains, and is particularly relevant to AERA's only event, the Tom Quilty.*

*It is absolutely not good enough that we pass on our responsibilities, in this regard, for TQ19, to two or three veterinarians, who cannot give any assurance that they will treat all horses.*

*Doing this is relying only on luck, and not at all on adequate planning and management. The many people, in the general community, who have lost an unvaccinated horse because they cannot get treatment for it, would vouch for this.*

*If we do not enforce our own horse welfare standards at our own event, then we, as AERA, are accepting full responsibility for any negative outcomes - financial responsibility, liability responsibility, and most importantly, moral responsibility.*

*Steve Swan*

#### Discussion

Note correspondence relating to *Biosecurity for Endurance Events 2019* from Dick Collyer, David Somerville and Ken Gordon are listed below at 15.1.1.2, 15.1.1.3 and 15.1.1.4 and late correspondence from Luke Annetts and Dick Collyer.

Dick Collyer referred to the correspondence that he had submitted to AERA and as the document is now directly referenced to the AERA Rulebook the Biosecurity document becomes a rule and must be processed according to any rule change by consulting with the members. Dick suggested that AERA should only be referring Ride Organisers to the need to prepare a biosecurity plan in line with their State legislation.

Peter Bice suggested that as governing body, it is relevant that AERA give a clear statement of what is expected in management of biosecurity and we need to put that level of detail into the documents

Dick Collyer argued that AERA is a coordinating body and Ride Organisers in each DA will have to be compliant with different State legislation, so AERA should be so detailed. eg Qld RO's have access to a BioS template provided by Bio Qld, same as EQ, which complies with legislation in Queensland.

Leigh Ann Sample – can AERA require that ROs have a plan and therefore how are AERA checking that this is done?

Peter Bice – should unthinkable happen we will be looked at to see we have appropriate policies in place and that AERA has responsibility to be ultimate in its biosecurity plan.

Kerry Fowler-Smith noted that AERA are the holders of the insurance policy.

Dick Collyer – the state body will look first at the Ride Organiser, then DA and the AERA and the more detail that is put in the AERA statement the more responsibility AERA is perceived to have. Best to stick to AERA stating that each RO should have a plan that is consistent with the statutory body.

Pat Hodgetts – suggested that AERA are over protective and we need to consider Biosecurity and Risk Management – AERA have provided a template for Risk Management

Leigh Ann Sample – if we have something in place why are we not asking Ros to follow it – if this was being reviewed it would be asked why is AERA not asking affiliated clubs to comply

Matthew Walker stated that micromanaging is not the way to go; this should start at RO level; some things are impractical eg buffer zone as per the list attached. Horses need to be assessed on a case by case, reminding that an owner can refuse treatment and a vet can choose too. Bbiology has more flexibility in than trying to make a whole lot of rules

KFS – we have a responsibility and this is a reasonable and practical middle ground to guide RO for whom we are responsible. If an incident occurs and RO can say we have adhered to rules. The current document is based on the TQ15 plan, based on a document from QERA. Discussion of the areas of risk and buffer area needs to be reviewed. It's all about a reasonable attempt to manage something we know about.

Dick Collyer – Local Government areas are so varied it is nonsense to consider these as reasonable ways to describe the area we are covering. We are saying “these are dangerous zones, these are safe” – we can't say this as it is a changing environment.

KFS – these are Local Government areas where Hendra is known to have occurred. Until government says otherwise this is what we can use – if govt has gone away from this then we need to reconsider.

DC - Western downs had one case in 2009 – what is statute of limitation?

LAS – too many unknowns – this is a very changing matter – what is govt suggesting in each state?

KFS – if govt is not relying on those lists we need to go back to them to ask how we constrain this.

AB – we don't have resources or knowledge to research this – agree we need a more broad document that says RO's have to follow own area's guidelines

KFS – ask RO's to write their own

DL – take a reference plan from their own state

SR – this plan may not be completely current, as a RO from small area I know about bios – need to go back -look at what has been done and make it more basic with references to your state – what you have to comply with – some basic things.

BH – topic is so depressing – 5\* 3-day event in Adelaide – every horse is vaccinated – no one gives a rat's arse – don't understand the emotive hype that come from Hendra. All the rumours about the impact of the vaccine on horses.

MW – disagree looked at 200 horses who have had IT and there seems to be a higher risk of horses who are vaccinated being compromised

IP – Hendra vax – if you are going to do a survey and say that Hendra vax may compromise your horse

LAS – dangerous to think about whether we agree or disagree with the vaccine – they have opened up investigations into the potential harmful effects of the vaccine

KFS – like to see any and all measures that keep humans safe – not going to get a mandated vaccination. All come from the govt

MD – we have a bios statement version 1.0 is pretty good - 1.1 will be better

DC – the template is good but have concerns about the statement that is trying to micromanage. Concerns include the buffer zones, which need to be removed or reviewed– issues of temp logs doesn't make any sense – new rule 14.1 e – to confirm treatment of all horses at a ride – we want TV to agree to treat all horses except in exceptional circumstances. HVax has a low efficacy rating – has still potential to spread from a vax horse

PB – don't like to compare endurance to other disciplines

DC – vets like endurance – horses are generally fit and have had a vet check before hand

LAS – suggest do we keep bio on website at the moment

PB – suggest it stays there but has a statement to say it is continually being reviewed – people need to look at it often to see updates

DC – need corrections to misinformation – no shutdown in response to a concern – if an exclusion test is performed then procedures approved by bios qld will be implemented

KFS – AusVet Plan – reference

#### Action

Statement to say “under review” with some immediate modifications to fix “howlers” with example given as the 25-metre buffer zone and the reference to a “shut down” occurring if an exclusion test is done.

**Motion: 2019/03/09 Moved: Mark Dunn / Dick Collyer**

**That the biosecurity sub-committee are tasked with reviewing the bio document to produce a next version with consideration of comments. Carried**

### 13.11. Equestrian Australia (Leigh Ann Sample, Lou McCormack tbc)

#### 13.11.1. EAEC Report – Anne Barnes

*Report from Equestrian Australia Endurance Committee*

*2018 was an interesting year for international endurance! Australia had a full team of riders and horses for the WEG, with great interest and endeavour from the riders to qualify and be selected, and the team was well supported by Australian officials and crew. Unfortunately, the event did not go as planned, through no fault of the riders, and no completions or results were awarded. We are now in a new cycle of appointing selectors and team officials, and expressions of interest have been called for. We hope to have officials in place very soon, so we can get the processes underway for the youth championships in Italy later this year.*

*The committee gained two additional members last year, Jane Radny and Louise McCormack, both experienced riders and hard workers for endurance, who provide another dimension to the committee. The interaction between the committee and EA office has been generally good. We have had great support from Kirsty Pasto in the committee liaison role, and it will be exciting to work with her in her new role in high performance, while Karen Myers takes over the committee liaison. Amy McGregor assisted us in holding a successful endurance treatment veterinarian course mid-year in Sydney, and an officials' course in January, and we were very grateful to EA and sponsors in helping these courses happen. Several veterinarians and officials attained accreditation and promotion which is very important to continuing to hold events in Australia. We definitely need more accredited officials and veterinarians, but it is difficult to find sufficient events within the region for them to attain the qualifications and promotion. Many attend events overseas at their own expense so that they can continue to provide support at rides within Australia. Australia ran four very successful endurance “shows” in 2018, most with multiple events at each, with a total of 64 entrants, and an overall completion success rate of 87.5%. The FEI Championships was conducted at Table Top, and Tayla Hadzi won the 160 km CEI3\* on Oso Cap Braveheart. We have again 4 CEI “shows” currently listed on the calendar for 2019, each with multiple events, and some more dates have been proposed. We are very grateful to ride organisers for taking on the challenge of conducting FEI events. The committee continues to develop a ride organisers handbook to help with the additional requirements for these rides and looks forward to supporting ride organisers to help things go smoothly.*

*While there remain challenges for endurance internationally, we will continue providing events and supporting riders and officials to uphold the best horse welfare and hope that we can help influence best practice internationally as well. There was a recent meeting with Group representatives and the Temporary Endurance Committee in Lausanne; although the Australian invitation for that seemed to have been lost in the post (!!) we were able to have some regional representation through NZ attendance. There is a full day on endurance in April at the sport forum, and we are investigating whether we can send someone for that. It is important that countries from our region are represented.*

Anne Barnes  
Chair, EA Endurance Committee



Discussion

Committee meetings are not happening as often as they should; not many rides have happened but noted there are 5 this year's scheduled for eastern DAs.

Training to support accreditation of officials was provided in January.

Youth Championships in Italy and as yet no information and no calls for expressions of interest.

Noted that it is important for Endurance in Australia to be represented at the sport forum in Lausanne – is this not part of why we pay affiliation to EA.

Action

Leigh Ann to write to EA asking what is happening about the Youth Championships and what are they doing to foster interest in youth to participate and what is available to support them.

Leigh Ann to confirm with Louise McCormack that she is available to be liaison person from EAEC

**13.11.2. EA Agreement**

*EA Agreement (included in Delegate Documents) is due to be re-negotiated to be signed for commencement from January 2020.*

*Some comments have been sought from Andrew Kettlewell and these should be referenced to the current agreement (KM explanatory comments are provided in green).*

**Under the title others**

*Item A, B C yes EA have fulfilled their obligations (this refers to administration of calendars, FEI schedules and entries in Australia and Internationally)*

*Item D (management of International FEI Endurance Teams). WEG is the only international event that I as Chef have had any support from EA on the ground. At WYE and WEC events it was entirely managed by myself and support from other AERA members.*

*Yes we are appointed to our roles by EA but they don't pay or supply training or anything of the sort, It is the same as the selectors yes they are appointed by EA but are only doing the role to support our Endurance riders, They have not been sourced for the roles by EA everyone is a volunteer fully paying their own way*

*Item E F yes fulfilling (registrations, passports and Int Comp Licences)*

*Item G. (uniforms)*

*EA state they will supply uniform for*

*WYE- no they didn't*

*WEC- No they didn't*

*WEG-They supplied uniform for athlete, Vet and Chef*

*plus a couple of shirts for grooms for 2 people in each team*

*Item H (liaison between members and officials), This has not been fulfilled as when we organise a ride the RO communicates with the officials and arranges them to come to competitions*

*Item I (education programs), We had one education day many years ago but that was all, in the entire time we might have received \$1000 in funding for education, (this may need checking by Linda T) who chaired the board through most of this agreement period*

*Item J, have fulfilled to some degree (up to date info on website)*

*Item K L M, fulfilled ( National Endurance Committee, letters of no objection, access to compete in EA comps)*

**Swabbing – comment from Dorte**

*There is a lack of courses to maintain accreditation of swabbing stewards.*

**Officials**

*Cost for officials to maintain accreditation is \$375 for steward and judge / TD annual accreditation not counting travel costs to get where this is being offered.*

**Information to members**

*It was identified that members of the two governing bodies were facing disciplinary actions due to not being aware of mandatory rest periods set by FEI and it was suggested that EA advise endurance riders when joining to be aware of this. As more rides have been available this seems not to have been an issue more recently.*

Discussion

No confidence that we will be able to negotiate any positive change to the agreement.

Need for EA Agreement was about AERA having some control over the calendar.

Peter Toft is on EA Board and is held in high regard.

Breaches from EA in what they have agreed with AERA

EA says they will not supply uniforms for discipline specific events – only for WEG

DC – suggest this is commenced with a bold approach saying this is not working – we have a strong calendar that should support more participants – this is a good time to push this.

Actions

Linda and Leigh Ann to work together to commence negotiations.

**13.12. Insurance Advisor (Peter Bice, Sioux Reid)**

Report provided by Steve Swan on 24 February 2019

*Last week I had a “conceptual” discussion with Kendel Thompson, from NMGW. TEERA had contacted NMGW with a view to insure their ETS. Because it would be a ‘one off’ item, of course the property insurance to cover it would be expensive.*

*Kendel and I discussed the idea of AERA maintaining a register of insurable items belonging to the DAs, that would have a total value that would give NMGW some buying power. This could of course also include Ride Clubs who had assets they might want to insure.*

*Our AERA asset register currently insured with NMGW is valued at over \$100 K, and I imagine that by the time you added up all the DAs and clubs that total value could end in excess of \$200+K. This value would give much better premium costs, which could be passed back to each DA or club, on a pro rata basis according to the value of their insured property. This could save them all some money, but a cost analysis, based on a detailed asset register needs to be done first.*

*A job for the new Insurance Officer.*

*Information provided by Deb Edwards re membership take-up of insurance to date.*

<b>AERA PA Numbers 2019</b>				
<i>Jan 1 2019 to Feb 27 2019</i>				
	<b>Seniors</b>	<b>Juniors</b>	<b>Voluntary</b>	<b>Total</b>
<b>NSWERA</b>	55	7		62
<b>QERA</b>	135	25		160
<b>SAERA</b>	11	0		11
<b>TEERA</b>	22	2		24
<b>VERA</b>	20	3		23
<b>WAERA</b>	42	4		46
<b>Total</b>	285	41	0	326

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### Discussion

TEERA delegates advised that they had sought quotes for cover of a significant asset and NMGW quoted a cost of \$200 less than a local agent.

Noted that some economy of scale could be achieved if all Ride Organisers insured assets with NMGW who could provide a reduction on premium on recommendation from AERA. This is challenging to have a range of entities with a range of assets covered by one policy. Not all members take out PA as they can get cheaper options from someone else.

### Action

Sioux Reid to follow up with NMGW re insurance options for clubs.

Float insurance to be promoted.

## **13.13. Governance and Policy**

### **13.13.1. AERA Constitution**

#### **Sub-committee report still to be included**

*Comment from Melanie Scott*

*Apologies for the lateness of the sub-committee report. It's coming along.*

*I would like to formally notify my intention to step aside from this committee effective at the March 2019 meeting.*

*I am disappointed I could not see it to completion and wish the AERA well in finalizing this long-winded project.*

*It has been an education to work with John Mullins who has answered many questions and has been unwavering in supporting us in our quest for better governance. Members must understand the AERA is a governing body and therefore has control and management responsibilities for the sport of endurance in Australia. Currently the AERA has minimal accountability to the divisions and it could be said the reverse is true. The AERA could resolve to adopt a new constitution without consultation.*

*The sub-committee has strived to develop a model that would ensure that could not happen, hence the role of delegates who are and must be, proportional to division membership. The proposed AERA management committee (MC) does preserve proportionality of representation which is not desirable for good national governance. The AERA MC must leave state allegiances at the door and look at what is good for the sport nationally and internationally. In summary the proportionality of the MC and the choice not to adopt a CLBG are compromises to secure support for a more modern, relevant and responsive governance document for the AERA. Staying with what we have is not an option.*

*Many dollars and hours have been spent. Good luck.*

*Melanie Scott  
SAERA member number 5180*

### Discussion

Kerry Fowler-Smith presented an overview of work to date to revise the Constitution, noting that this process has been based on legal advice that our Constitution did not align with best governance and that AERA needed a legal structure to support its position as a national governing body. The proposed document provides a re-structure as well as a new constitution.

Kerry also wanted it to be noted that there has been no impropriety on behalf of the sub-committee members who have worked with this process. Kerry expressed thanks to sub-committee members who

have worked together thus far and that what is presented is not with the intent of the sub-committee saying “this is what must happen”. Ongoing consultation is encouraged.

The Draft AERA Constitution is presented with some changes made to reflect comments received.

13.1.a – word “control” has been removed

15.2 – maximum term for committee members is now 6 years

15.7 – now “second” annual general meeting

21.1 – “reasonable” has been replaced with “equal”.

22.7 – added the words “within its Terms of Reference”.

23.4 – added clause to say that proxy votes are not allowed at meetings of the Management Committee

42 – transitional provisions have been revised to suggest implementation over 2020 and 2021.

Throughout the document, opportunities to use technology to support meetings has been included.

The Association Model requires incorporation in a state and that is currently New South Wales and we must comply with state-based rules. Our current constitution is non-compliant with NSW legislation.

### **Structure**

The aim is to have Division Associations accountable to AERA and vice versa.

The number of representatives is to maintain the proportionality of delegates to membership as we have now. The DA appoints delegates who are present at the AGM and who nominate the committee members.

The Management Committee administers, still proportional and members must be voting members of a DA but don't have to be on a DA Committee of Management. It is recommended that members of the AERA Management Committee should not hold executive positions on DA Committee of Management-accepted that this is “should” to maintain flexibility. Management Committee can meet face-to-face or not and there is one vote per person.

### **Feedback – refer to Collation of Submissions as distributed to delegates**

Corrections that related to spelling, grammar and formatting are accepted.

The first round of comments brought feedback from 7 sources and these were presented as a collated table of 59 line items.

Line 2 – concern re DAs maintaining self-determination – but also DA constitutions need to align with AERA to provide national consistency

Line 4 - concern has been expressed about having an additional level of governance that has less than 2000 members but there is also concern that the only people in the room at an AGM are the members of the Management Committee so there is no accountability in a legal sense. The only relationship between DAs and AERA is through the AERA Rulebook.

Line 6 - There have been some difficulties in notification of delegates within a timeframe and this has been removed so now nomination for delegates need only be received before the AGM. Also Honorary members are appointed for life so there is no need to affirm these appointments at each AGM.

Line 8 refers to how delegates cease to be delegates – the clause has been altered pending legal advice.

Line 10 – concern that AERA MC should not be able to discipline a DA but any association must have capacity to discipline members as required by legislation governing associations. This will be covered in by-laws.

Line 22 – discussion has occurred about one vote per state but there is not acceptance of this yet – legal advice was that there should be one vote per state.

Line 27 – use of “should” with regard to potential for dual roles and to encourage separation of roles.

Line 39 – recommendation that “oral advice” is left in

Line 40 – inconsistency between 31.1.d and 41.1 is fixed

Line 41- recommended that this remains as is to support autonomy of MC

Line 42 – is consistent with NSW model rules but referred to John Mullins to ask if there is broader wording that fits all DAs.

Line 43 – suggestion that levies be capped to CPI – decision from AERA.

Line 44 – suggestion that committee can review special resolutions re constitution changes – if AERA thinks this is worthy of consideration recommend legal advice.

### **Comments from Delegates**

General concern about 19 delegates – could DA members hold proxies for the 19 delegates; not practical to bring 19 plus 8 MC members together for one meeting; seen as an artificial (TEERA, QERA, VERA; SAERA)

Adoption timeframe – Kerry’s personal view is that this is better to commence from commencement of year.

By-laws – to be approved by DAs and to include as identified in the Constitution, eg discipline and costs.

Levies being capped in line with CPI for such small fees results in awkward amounts.

AGM – can we change how we do this to allow voting by DAs? AGM could be later in year.

Submission asked for comments to be made public – should be de-identified; should be supported by a drafted statement.

### Action

**Motion: 2019/03/10 Moved: Peter Bice / Kerry Fowler-Smith**

***That a statement proving an update on the AERA Draft Constitution with the de-identified version of the Collation of Submissions table is posted on the AERA website and Facebook page. Carried***

## **13.13.2. Policy, Strategic Planning, Restructure**

### **13.13.2.1. Child Protection Policy**

*Kim Moir*

*This has been on the agenda for some time and QERA has adopted a Member Protection Policy using the format provided by Play by the Rules, which incorporates policies Protection of Children; Discrimination, Harassment and Bullying; Access and Inclusion; and Responding to Complaints. NSWERA has policies on their website for Complaints Resolution, Child Protection, Equal Opportunities, Sexual Harassment.*

*I believe these policies are required to set the expectations of how we conduct ourselves as members. These are also generally required to meet the criteria to receive government funding.*

### Action

Template to be provided to Governance Sub-committee

### 13.14. National Ride Standard

#### Rule Book

*Updated version of AERA Rulebook and summary of rule changes to apply from 1 January 2019 was sent to DA Secretaries for dissemination as another casualty of technical difficulties with our website.*

*Correspondence from Kathleen Roberts requesting interpretation of “equine hospital” and “reasonable distance” (Rule 14.1 f) with reference to State Championships event happening at Bowen Qld. Agenda item 15.1.1.1.*

#### Action

Response to correspondence that Ride Organisers must manage this as best they can. AERA cannot be more specific given the vastness of the area we cover and acknowledges that a suitable referral hospital may be several hours away. Ideally, this will be as close as possible but general feeling from table is that this cannot be more specifically defined. Ride Organisers are asked to provide clear information to members to inform their decision about attendance.

### 13.15. Tom Quilty Gold Cup

#### 13.15.1. 2018 – Scotsdale, Tasmania

##### *AERA Report*

*The positive feedback we have received on the venue and organization has made all the hard work worth it, thanks to a hardworking and dedicated committee, Greg Howard Dorset Council Mayor and Council, Property owners, Volunteers, and the general community and businesses. The event was nominated for the Dorset Councils Australia Day awards for the Community Event of the year, and was successful against another 5 nominations. As Tania Rattray of Tasmanian Legislative Council states in her congratulation letter it was well received by the local community and was an economic benefit to the north east of Tasmania*

*We are proceeding with finalizing our financial responsibilities, which we should have completed shortly. It would now appear that there will be a surplus of fund when completed. These funds will then be dispersed in a responsible manner that will benefit the Tasmanian endurance scene.*

*Our plan is to close the books at the end of this financial year, and also close our incorporation.*

*Yours Sincerely*

*Graham Bucknell*

#### 13.15.1.1. Financial Report

*Still to be received but it is anticipated that there is a significant surplus with decisions still to be made about how to use these funds. TQ24 is not so far away!*

#### Discussion

Financials should be wound up by end of April with potential for \$20 k profit to be distributed to clubs. Still some follow up on the Treatment Hospital finances. Congratulations on Australia Day Award – to be promoted on AERA Website

Committee very satisfied with event in general and nominations of 141, above what they had budgeted for. Committee worked well together.

#### 13.15.2. 2019 – Imbil, Queensland

##### 13.15.2.1. Ride Director’s Report – sent to delegates on 31 January 2019

Comprehensive report provides as per agenda and key points précised as follows:

- Finances and budget on track with expressions of interest received to date from approximately 300 riders. The budget still reflects 33 nominations with anticipated completion rate of 55% suggesting almost 200 buckles will be required.
- Sponsorship is positive with cash and in-kind support being offered. Committee seeking approval that prize value for winner will exceed the \$3500 cap – also seeking advice on process for top 10 rugs and the embroidery required for these.
- TQ booklet – 1000 will be ordered; AERA information to be provided.
- EquiNom providing a platform for electronic nominations and will add to in-kind sponsorship.
- The Schedule for Quilty week provided with nominations now opening early April.
- Risk Management and Biosecurity – full document provided. This has been prepared in consultation with Head Vet, Chief Steward and Biosecurity Queensland. Profiles of treatment vets provided and information about referral hospitals. Team will include some international vets.

### **13.15.2.2. Budget – sent to delegates 31 January 2019**

#### *Overview*

*Budget is calculated on 300 nominations of senior riders at \$450 and 30 junior riders at \$250 giving income of \$129,545, of which \$25,909 will go to AERA and \$8118 to QERA.*

*Income from sponsorship, including in-kind support is currently sitting at \$81,500 confirmed, of which \$41,00 has been paid.*

*With 55% completion rate estimated, that equates to 182 buckles, an expense of \$57,173 to AERA.*

*\$4950 will be raised through the new swabbing levy and will be paid to QERA.*

*Approval sought from AERA for this reduction in Junior Nomination Fee, a reduction in income to AERA of \$1200 over 30 nominations*

***Motion: 2019/03/11 Moved: Kerry Fowler-Smith***

***That the AERA agree to the request from TQ19 to reduce the Junior entry fee from \$450 to \$250. Carried***

#### Action

Advice to TQ19 that the reduced junior nomination fee has been accepted.

**Value of Awards** - AERA to respond regarding possibility that value of prizes to winner could exceed the cap of \$3500 - correspondence.

Saddle, cup, buckle, other sponsorship will exceed \$3500 – this has been approved by QERA

***Motion: 2019/03/12 Moved: Mark Dunn / Linda Tanian***

***That the value of prizes to the winner of TQ19 may exceed the cap of \$3500 as per the AERA Rulebook up to a total value of \$5000. Carried***

Fees as per previously minuted as Camping Fee - \$40; Vet Levy - \$25; Swabbing Fee - \$15; pre-ride nomination as \$150. Nomination fee of \$300 for senior riders and \$100 for junior riders (this to be sponsored by Matthew Sample for interstate riders).

#### Action

Letter from President to Matthew Sample for his generosity in supporting this event and endurance. Acknowledge our gratitude for his contribution to the sport in general.

### 13.15.2.3. Biosecurity Plan

**AERA to approve the Risk Management Plan including the Biosecurity Plan, in principle, with the acceptance of some changes as per separate discussion.**

#### Discussion

KFS request that plan include information to riders

- about limitations about treatment availability and
- on returning home, all persons responsible are to provide a travel history to any attending vet should their horse become unwell within 21 days of leaving the Quilty ride base.

DC thinks second dot point should be a recommendation

Rider information to be attached to plan.

Strong emphasis on the information that is being provided to everyone intending to attend the event.

**Motion: 2019/03/13 Moved: Linda Tanian / Dick Collyer**

**That the TQ19 Risk Management Plan and Biosecurity Plan are accepted with the amendments as discussed**

**Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA – yes; VERA – yes; WAERA – yes. Carried**

### 13.15.2.4. TQ Buckles

*As per report anticipate requirement of 182 buckles based on 55% completion of 330 entries. Financial reports indicate that there are 18 buckles in stock instructions to G Bou about numbers to be made for TQ19.*

#### Discussion

With reference to agenda item re TQ Buckles a revised version of the buckle will be available. All riders completing TQ19 will receive the same buckle with buckles in stock being used for plaques.

#### Action

**Motion: 2019/03/14 Moved: Dick Collyer / Leigh Ann Sample**

**That Gerard Bou be instructed to manufacture 200 buckles.**

**Carried**

### 13.15.2.5. AREA responsibilities to TQ19

**TQ19 Agreement** - this was signed by AERA President, Peter Bice.

**AERA Documentation** – agreements for the PS Cup and the TQ Cup need to be signed prior to handing over – leva to forward documents.

**AERA Team Events** – leva Peters to be responsible for receiving nominations.

**AERA Perpetual Trophies** – leva Peters to follow up to ensure that all trophies are available for presentation.

**AERA Awards** – Kerry will organise awards with Jodie Smith (availability to be confirmed). Kerry will not be attending TQ19. Discussion that Peter, leva, Sandy and Bronwyn will be asked to coordinate presentation of the AERA Awards.

#### Action

Promote application for scrolls to be with registrar by 30 April 2019 – on Website, Facebooks and TQ19 Facebook.



**AeraSpace** – it is the responsibility of the AERA to ensure that appropriately experienced computer people are at the event to ensure the AeraSpace work is done. Ieva and Bronwyn will be on site – as will Damien.

**ETS** – Kim has spoken to Tom who has advised that he will be available to support the ETS at TQ19.

**TQ19 Booklet** – commitment had been made to have all data provided by 28 February 2019.

**Vets** - Correspondence to go to DAs re appointment of vet representatives.

**Chief Stewards** – invite went to DAs with one response received to date from VERA

**International Vets** – AERA to approve invitations to Drs Kelly Phillips and Mary Bowron, both from NZ and approve invite to Dr Melissa Ribley, USA, and Dr Katie McDonald from UK.

**AERA Delegate** to TQ19 committee following resignation of Steve Swan

**Motion:2019/03/15 Moved: Kerry Fowler-Smith / Linda Tanian  
That Dick Collyer be appointed as the AERA Delegate to TQ19.  
Carried**

*NMGW sponsorship of top ten rugs.*

Discussion

*This offer of sponsorship was in line with a three-year insurance contract with NMGW. This year's insurance policy is an extension of that three-year contract and is for one year only.*

*Sioux Reid advised that the offer of sponsorship was not specifically allocated to rugs but AERA made the decision in consultation with previous insurer to use allocate sponsorship this way. This tradition has continued.*

*Previously they have ask for 11 rugs – 10 for first 10 of MWT and HWT and one for themselves.*

*Sioux Reid to confirm with NMGW how rugs will be presented and what will be on them – TQ19 to organise*

**TQ Gold Cup** – *intra-meeting discussion and decision to accept quote from Gerard Bou to make cup for 2019.*

### **13.15.3. 2020 – Western Australia**

#### **13.15.3.1. TQ 2020 Report**

The Tom Quilty 2020 Sub Committee has been formed and has held 3 meetings so far. Planning is well under way with teams established to oversee various portfolios.

#### **Venue**

The Collie Racecourse has been the venue for many endurance rides in the last few years, including a number of state championship events. TQ 20 has become the catalyst for further improvements at the site with grant funding having been obtained for various projects and busy bee's being held. Draft site plans have been drawn up and are being fine-tuned. One major project that is currently in the planning stages is a Vet Hospital

#### **Vets**

The following vets have been endorsed by both the TQ20 Sub Committee and the SMC

- Head Veterinarian - Dr Anne Barnes
- Senior Treatment Veterinarian - Dr Emma McConnell
- Course Veterinarian - Dr Arun Ramachandran

Many of you will be familiar with Dr Barnes & Dr Ramachandran who are experienced Quilty Vets. Dr McConnell has been vetting at endurance events in WA since 2016 and is an experienced treatment vet. She currently works at The Animal Hospital at Murdoch University.

### **Chief Stewards**

We are very thankful that Gerard Bou has agreed to be our Chief Steward

### **Course**

The main attraction for the TQ20 Quilty at Collie will be the amazing & varied tracks that we have available to us. It offers a range of terrains & the ground can change from sandy to rocky to gravelly within a few kilometres. Deb Ryan, our course designer, is a local who has years of experience planning endurance rides in the area. She is currently working on a few options and finding ways around some challenges that have presented themselves.

We are still in the early stages of planning for this event and other portfolios are investigating different options including entertainment, catering, promotion, sponsorship etc etc

I have included here a draft budget for your consideration

Abigail Bartell

#### **13.15.3.2. TQ Budget – sent with delegate documents**

*The budget has been calculated on 115 horses showing an income of \$111,000 and expenditure of \$135,000. Expenditure includes \$10,000 of capital works to venue.*

*Ride Fee – Nomination \$450 and \$350 for Juniors; camp fee - \$50; vet levy - \$15. I have reminded them of need to charge \$15 as swabbing levy.*

#### Discussion

Concern that the budget as presented is showing a significant loss of \$24000. Abigail stated that sponsorship only shows what has been committed but that this income is expected to be much higher.

Question about \$10000 expenditure on upgrade to the facility and whether this should be a TQ expense or a WAERA expense. Abigail advised that there is a separate budget and is part of the total upgrade between WAERA, TQ20 and the Racing Club. There will be no hire fee as such. This is now leased by WAERA from the Shire and is no longer reliant on a relationship with the Racing Club.

Letter had been received by the TQ20 Committee re promotion and this was clarified – one TQ Committee should hold off on any major promotion until the previous TQ event is over and allow 21 days afterwards for that event to wind up.

The Budget as presented is received with the expectation of a revised budget for next meeting.

#### **13.15.3.3. TQ Agreement, Officials and AERA Delegate**

*Decision to accept Dr Anne Barnes as Head Vet, Dr Emma McConnell as Treatment Vet and Dr Arun Ramachandran as On-course Vet.*

*Decision to accept Gerard Bou as Chief Steward*

*TQ Agreement to be signed now or wait. Bring back to next meeting*

#### Discussion

Abigail provided information on vets – Dr Anne Barnes well known by everyone and no question about her experience; Dr Arun Ramachandran officiates and at least 50% of WAERA rides and attended TQ16; Dr Emma McConnell has been vetting at endurance events since 2016 and is

recommended by Dr Barnes – Emma works at Murdoch University. This will allow access to equipment and drugs through the Vet Hospital at the University.

Question about plan to provide opportunity for Emma to gain more experience as an “endurance” such as State Champs and attending TQ19. This to be considered and also advised that she probably does IT every day in her day to day practice.

Biosecurity Plan has been discussed a sub-committee is working on this including a vet from Department of Agriculture. This will include specific requirements for bringing a horse into WA

Question whether Anne is attending TQ9 and reported that Anne is aware that TQ20 vet would normally attend the TQ19. Acknowledged that this is generally done to provide a “Quilty experience” and that Anne does not need this.

**Motion: 2019/03/16 Moved: Abigail Bartell / Bill Harbison**  
**That Anne Barnes is accepted as Head Vet and Gerard Bou as Chief Steward. Carried**  
*Further information to be provided to support nominations of Emma and Arun.*

Appointment of AERA delegate to be decided at next meeting with some input from TQ20.

#### 13.15.3.4. TQ Buckles

*Decision re cost of TQ Buckles to TQ20. The review of the buckle manufacturing process may add to the cost so advice to TQ20 is to allow at least \$315 per buckle in their budget.*

#### 13.15.4. 2021 – New South Wales

*This is on notice for the next NSWERA meeting with a request for Expressions of Interest to go out.*

#### 13.15.5. AERA Awards / AERA lifetime awards

##### 13.15.5.1. AERA Scrolls

*Report from Ieva Peters*

*Updated scroll application form sent to delegates as part of Delegate Documents Folder. It hasn't been distributed as there was concern about the distances.*

*The scroll application form (attached) has been amended to reflect what is in the ratified minutes of July 2018.*

*Extract from the July 2018 minutes, p.29:*

#### 13.18.4 AERA Awards / AERA lifetime awards

*AERA application for scroll to be revised*

- remove 300 and 800 kms for horses*
- change 1600 to 1500*
- in increments of 1500 after 3000 up to 10,000*
- 10000 to be in 1000 increments awarded at TQ event*
- special award for 15000*
- scroll for any endurance career history can be purchased for \$30*

*New form to be circulated and posted on website*

**Motion: 2018/07/12 Moved: Alamdar Dastani / Jill Hawks**  
**That the AERA acknowledged intermediate careers for horse distance of over 200 kms; award to comprise of a scroll that may be purchased.**

*Rationale*

*That there is an increasing number of members joining as intermediate members and this will allow them to be recognised for successful completions.*

Comment from Kerry Fowler-Smith to bring this back to the agenda:

I thought the only change was to remove the 1500km that produced the 9000 anomaly.  
The distances should be 3k, 5k, 6500, 8000, 10000

#### Discussion

There had always been an option to apply for a scroll at 1600 kms (1000 miles) and the loss of this level is a cultural shift. It was suggested that the next level should be 3200 kms (2000 miles).  
Discussion that we should move forward and have scrolls provided to represent kilometres.

**Motion: 2019/03/17 Moved: Kerry Fowler-Smith / Mark Dunn**  
**That scrolls and awards are presented by AERA for horses who have achieved 1500, 3000, 5000, 7500, 10000, 12500, 15000, 17500 and 20000 kilometres.**  
**Carried by majority.**

#### Action

Form to be amended to reflect this change (KFS)  
Notice on AERA Facebook page promoting applications for presentation at TQ19 and the new Intermediate category to Jo Bailey by 30 April 2019

Approval from delegates for Kerry Fowler-Smith to source suitable awards / trophies in line with guidelines for expenditure.

#### **13.15.6. Pat Slater Cup**

**Pat Slater Cup judges** – these need to be selected, approached and organised. Generally, it's 3 people from the host state, plus 2 from other states. You will need an someone at the TQ to organise the PS Cup event and the judges, scoresheets, sashes, etc.

**Motion: 2019/03/18 Moved: Kerry Fowler-Smith / Damien Little**  
**That judges for the Pat Slater Cup be selected from Olga Bartlett, Alan Renner, Bob Sample, Peter Bice, Bill Harbison, Brian Sheehan, Jo Hamilton-Branigan, Pat Hodgetts, Ieva Peters and Dick Collyer (reserve). Carried**

Correspondence to go to first five nominees acknowledging that a conflict of interest may preclude their participation.

It was noted that Pat Slater's son and grand-daughter will be present at TQ19 and will present this award.

**Pat Slater Cup sashes** – Kim to confirm that Ieva Peters will arrange for order of sashes and to provide a delivery address.

#### **13.15.7. Newbridge Trophy / Shareym Award**

*Newbridge trophy is seeking a new home; preliminary discussions have been had with Australian Stockman's Hall of Fame to have this housed.*

#### **13.15.8. Tom Quilty Manual – this item carried forward to next meeting**

##### **13.15.8.1. TQM 4.1 The Event Standard Draft March 2019**

*Document circulated to delegates prior to meeting with suggested amendments and additions.*

Report Ieva Peters – sent with Delegate Documents

Some updates to the TQ Event Standards doc to include some of the things that have been identified, including research projects at the TQ.

I have also suggested that the cost of transporting the CS to the TQ from each state is charged to the states proportionally – same as the vets.

Please have a read through and let me know your thoughts.

I have done "track changes" so you can see the differences.

**Does this include info about promotion of event not encroaching on prior event?**

**Carry over to next meeting – vet levy introduced in 1993 to go to ride committee to set up hospital.**

**Two tables re vets and CS – sent to all delegates**

**Sub-committee – drawn TQ Advisory committee – appoint as chair Pat (Peter, Ieva, Dick)**

### 13.15.9. TQ Budgets

*Six-year budget provided for information.*

### 13.15.10. TQ Buckles

*Note this discussion was supported by a video provided by G Bou to show the development of the buckle.*

*Buckle chat. I have reviewed the manufacture process and investigated an easier way to construct the buckles. It requires casting of the rider/back/clasps and bezel in one hit. This can be done by a casting company in Sydney. I have had quotes and sent samples. It is expensive however detailed costings of the current manufacture suggests it is around the same cost against current labour time.*

*Reasons I have looked into this is the actual passing on of the skills required. The current process is very involved and labour intensive. It would be much easier to pass on a smaller range of skills and it would take out probably a few weeks labour and machining time.*

*What would change?*

*The buckle would be much heavier and thicker. It would look basically the same as what is current only differing slightly in appearance.*

*This could eliminate a few issues.*

*It may stop some complaints ie. it would be a very solid buckle. Slightly bigger and much thicker. Also it would solve my clasp/pin issues.*

*Further to this the engraving/overlay or the "face" of the buckle I would plan to do in sterling silver. The engraving would be the same design however the process is done by diamond drag on the machine rather than rotating cutters that we use now. No one could possibly seriously complain about the quality of the buckle in sterling silver.*

*There are some set up costs involved. Quite a bit actually which I am happy to soak up for this years run. It also increases the materials cost significantly and reduces manufacturer profit. The only issue I see with the large initial outlay for castings is that if this is passed on to someone else they may not have the money or not wish to outlay 10g getting the castings done.*

*This will lead to a small increase in costs, perhaps \$10 a buckle next time I quote.*

*I feel this system will provide a higher quality buckle that is easier to produce and will have less hours on the engraving machine. Theoretically there should be only 5 or 6 processes for the manufacturer ie. me to do. Easier to pass on than the 30 odd I have at the moment.*

*I shall have a prototype to show you in a week or so. Though it will only be photos.*

*Time is short as TQ is only a few months away. And either way, old process or new, the buckles will be ready on time.*

*I guess my question to the AERA is do you mind if the buckle changes slightly and increases a bit in costs next year?*

*I would most likely need to do a run of 200 this year to make it worth doing in the new process.*

Correspondence from David Somerville

Buckles to cost \$10 extra

Do we have a contract – this is to protect Gerard and AERA. This has been a process.

Dick presented an alternative buckle that had been made by another Qld-er – this had been presented to AERA some time ago, made by Peter Murphy. Dick's conversation with Gerard suggests that improvements being worked on now will produce a better buckle. This new process will also outsource some of the process.

LAS – concern about process – acknowledge that the decision has been made. Concern about the process – wanted to understand how the process came about and it looks horrendous that someone who brought the concept to the table is then chosen to make the product. Also concerned about Gerard – he gives a lot -maybe undersells himself – is someone else going to take that on and it still be financially viable. Concern that a significant change was made to a significant symbol to our sport, with no consultation with membership. Other delegates said that they had taken back to meetings and that members had been consulted re distance and head-wear.

DC – buckle has changed over time – understand the want to have it made in Australia – cost was an issue – buckle brought by Dick would cost \$500 – issues were about getting the number made in Australia.

Pat – there has always been issues getting buckles on time – Tom started looking at another manufacturer

LAS – Design – concern that the kangaroo too near to number 1- please

VERA – members were consulted – did others ?

BH – this was a radical change

Resolution that the buckle as presented by G in recent video is made for TQ19 and that members are surveyed after that to gather feedback about how buckles should be designed and sourced moving forward.

**Motion: 2019/03/19 Moved: Kim Moir / Sioux Reid**

**That a price increase on manufacture of the buckle of up to \$15 will be absorbed by AERA in the fee it pays to Gerard Bou. Carried**

## 14. Rule Changes

### 14.1. Motions for a second vote

#### 14.1.1. Motion from QERA re Rule 15.4

**Motion: 2018/11/08 Moved QERA/ VERA**

**That rule 15.4 "For rides of 120 kms or more a separate additional treatment veterinarian is required to be present at the ride base" be removed.**

*This motion was passed on the first vote at the November 2018 meeting.*

#### *Rationale*

*This rule has proved problematic and its interpretation differs depending on to whom you speak. It has already been amended to include "in one day" which removes the onus on ride organisers running mini marathon events to pay for an extra treatment vet to be present however this rule is very onerous on smaller rides and clubs that have already a treatment vet or vets in place to deal with what may happen in a ride that has very low numbers of entries.*

*It is unreasonable for a ride club that is hosting a 120 or 160k ride with small entry numbers to employ another treatment vet. This rule as it currently stands means that smaller ride clubs cannot afford to run a 120 or 160km event as ride entries will not cover the expense of an extra vet. The number of treatments at a ride is usually relevant to the number of entries, or other factors such as travelling distance to the event, temperature, humidity, etc (not the distance of the ride), and the vet ratio rules*

*already determine that there will be more vets if there are more horses which allows more vets to come off the line to treat horses if needed.*

**Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA - yes; VERA – yes; WAERA - yes. Carried.**

*Passed for rule change as of 1 January 2020*

#### **14.1.2. Motion from NSWERA re Rule 27.4**

**Motion: 2018/11/09 Moved NSWERA/ VERA**

***That rule 27.4 will include the additional sentence to include “At every ride, riders should show their current membership card to the ride secretary and must have their membership number recorded on the ride entry form.”.***

*Motion was passed on the first vote at the November 2018 meeting.*

*Rationale*

*The current wording of rule 27.4 follows this sentence and does not need changing. The aim is to encourage riders to present their membership cards.*

*It used to be a rule that membership cards had to be shown. The proposed wording is from the rulebooks from 2010, 2008, 2006 and 2004. The rule was removed from the 2016 rulebook, which attempts to rely on AERASpace. The problem is that entries can be put in AERASpace well after ride entries are taken, and it's difficult to address anomalies after entries are taken. An example is a novice rider who claims endurance status on the entry form and the ride secretary later finds out the rider hasn't upgraded their status. Another example is intermediate members entering endurance rides. These anomalies can be identified and managed at the time of entry if the card is shown.*

*QERA willing to accept this rule change as it says “should”.*

**Motion: 2018/11/09 Moved NSWERA/ VERA**

***That rule 27.4 will include the additional sentence to include “At every ride, riders should show their current membership card to the ride secretary and must have their membership number recorded on the ride entry form.”.***

*Rule 27.4 will now read:*

*At every ride, riders should show their current membership card to the secretary and must have their membership number recorded on the ride entry form. The presentation of a current DA membership card shall prima facie be proof of membership. If a rider cannot produce a current DA membership card for whatever reason, the ride secretary may validate the membership through AeraSpace. If no membership card is produced and the membership cannot be validated through AeraSpace for whatever reason, the rider cannot enter a ride requiring such membership.*

***Voting: NSWERA – yes; QERA – no; TEERA – yes; SAERA – no; VERA – yes; WAERA - yes***

*Motion passed 12 – 6 for new rule as of 1 January 2020*

#### **14.2. Motions on notice for discussion and first vote**

##### **14.2.1. TEERA re Rule 30.2 Table 14**

*TEERA Motion:*

*That Rule 30.2 Table 14 be changed to include an Upper Weight limit for Lightweight riders at time of nomination be re-instated as 72.9 kg .*

*No penalty will ensure for a Lightweight rider weighing in over the weight at the end of the ride.*

Discussion

Mark - driver for this has been people wanting to ride a different division to gain awards.

SH – can understand a lower weight limit but no advantage in opting to ride as LWT as a MWT rider.

DC – reason for this rule is that so many people on that cusp of 73 kg and

**Voting: NSWERA – no; QERA – no ; TEERA – yes ; SAERA - no ; VERA –no ; WAERA - no.**

*Motion lost on the first vote*

#### **14.2.2. QERA re rule 20.4**

*QERA Motion:*

*That the wording of Rule 20.4 is changed to show a prize value limit of \$5000 instead of \$3500.*

*Rationale*

*This is particularly relevant for a TQ event when the replica cup and buckle will be valued at over \$2000 and with other in-kind sponsorship having included saddles in recent years it is easy to reach a prize value of over \$3500. This change is seen to be in line with CPI and inflation.*

**Motion: 2019/03/20 Moved; QERA / VERA**

**That Rule 20.4 will read “Cash prizes money is not permitted, and the total value of all prizes and /or trophies awarded to an individual rider must not exceed \$5000 unless prior written approval has been obtained from the relevant DA and the AERA.”.**

**Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA - yes; VERA – yes; WAERA - yes.  
Carried unanimously.**

*Motion passed on first vote to be brought back for second vote at next meeting.*

#### **14.2.3. QERA re rule 26.5**

*QERA Motion*

*That the wording of rule 26.5 is changed to read:*

***Dogs must be secured in a structure or on a leash that is attached to a solid structure or a human handler when at an endurance event.***

*The current rule is:*

*Dogs must be secured in a structure or on a leash at all times when on ride base.*

*Rational*

*This is a wonderful family sport and we encourage competitors to include their family which does include dogs. However, first and foremost this is a horse event. Uninvited dogs in other competitors' camps and dog fights are becoming very common. Not to mention the unwelcome deposits these unsupervised dogs leave behind.*

**Motion: 2019/03/21 Moved: QERA / VERA**

**That the motion be amended to read that the wording of rule 26.5 will read “Dogs must be secured in a structure or on a leash that is attached to a solid structure or a responsible human handler when at an endurance event.”.**

**Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA - yes; VERA – yes; WAERA - yes.  
Carried unanimously.**

*Motion passed on first vote to be brought back for second vote at next meeting.*

#### **14.2.4. NSWERA re rule 30.5**

**Motion on Notice NSWERA**



*That: Rule 30.5 be amended to read:*

*Middleweight and heavy weight riders shall maintain the minimum weight for their respective riding division throughout the ride, and may be randomly weighed during the ride as determined by the chief steward. A rider whose all-up riding weight falls below the minimum required for their respective riding division shall be eligible for a completion award and horse and rider distance only.*

*Rationale: The penalty for weight-loss for should not be disqualification. Consider that the scales are not legally tested, and it may be illegal to disqualify a rider who has been weighed on untested scales [could be open to a court challenge]. Assuming both horse and rider have passed all other parameters, disqualification as a punishment for weight loss which may occur during a ride or marathon, is too severe. Further, lightweight and junior riders cannot be disqualified if they change weight during a ride because there is no minimum weight. The current rule is unfair because only middleweight and heavyweight riders can be disqualified if they change weight during a ride.*

**Motion: 2019/03/22 Moved: NSWERA / TEERA**

**That: Rule 30.5 be amended to read “Middleweight and heavy weight riders shall maintain the minimum weight for their respective riding division throughout the ride, and may be randomly weighed during the ride as determined by the chief steward. A rider whose all-up riding weight falls below the minimum required for their respective riding division shall be eligible for a completion award and horse and rider distance only.**

**Voting: NSWERA – yes; QERA – no; TEERA – yes; SAERA - no; VERA – no; WAERA - no.**

*Motion lost on first vote 8 - 10.*

#### Discussion

Noted that this would be very difficult to enter into the database.

What is requirement for legal testing of scales?– as a rider you get on the scale at the beginning of the ride and would know that your weight was of concern.

## 15. Correspondence

### 15.1. Correspondence Inwards (full list as per agenda)

#### 15.1.1. Correspondence Inwards Discussion Items

##### 15.1.1.1. Correspondence from Kathleen Roberts QERA

Correspondence was seeking further clarification of rule 14.1f; this was discussed at agenda item 13.14. Secretary will provide a response.

##### 15.1.1.2. Correspondence from Richard Collyer QERA re Biosecurity Statement

Correspondence raised many concerns about the AERA “Biosecurity for Endurance Events 2019” . This was discussed at agenda item 13.10. Secretary will provide a response.

##### 15.1.1.3. Correspondence from David Somerville QERA

Correspondence raised concerns about the AERA “Biosecurity for Endurance Events 2019” . This was discussed at agenda item 13.10. Secretary will provide a response.

##### 15.1.1.4. Correspondence from Ken Gordon QERA

Correspondence raised concerns about the AERA “Biosecurity for Endurance Events 2019” . This was discussed at agenda item 13.10. Secretary will provide a response.

##### 15.1.1.5. Correspondence re TQ prize value

Correspondence seeking consent to allow prizes valued at more than \$3500 as per rule 20.4

**15.1.2. Late Correspondence Inwards (full list as per agenda)****15.1.2.1. D-Lua Park re TQ19 sponsorship of TQ Team Events**

Correspondence related to opportunity to offer sponsorship of the Team Events and offer of saddlecloths at cost price for AERA awards. The correspondence noted that D-Lua Pak had been sponsors for several years up to TQ15 and would welcome the opportunity to be considered for sponsorship opportunities in 2019.

Response to note their past support and advise that saddlecloths are sourced for TQ19 and that trophies are now given to team members which can be sponsored

**15.1.2.2. Correspondence re Biosecurity Plan**

Further correspondence was received on 14 March from Luke Annetts, Jo Hamilton-Branigan and Steve Swan which was circulated to delegates.

**15.1.3. Correspondence Outwards – as per listed on agenda****15.1.4. Late Correspondence Outwards – as per listed on agenda**

**Motion: 2019/03/23 Moved Kim Moir /**

***That the inwards correspondence is received and the outwards correspondence is endorsed.***

**16. General business****16.1. Meeting costs (information provided to inform new members)**

*For each AERA meeting the costs include:*

- *Motel Accommodation (usually 2 nights per person)*
- *Breakfast*
- *Room hire*
- *Cost of lunch (has been arranged by VERA)*
- *Airfares or fuel cost for each delegate.*

*Each Division can send 2 delegates. If a Division sends an extra Delegate, that Division is charged for the full cost of the extra Delegate. This would cover the accommodation and travel costs. Evening meals are paid for by Delegates.*

*All other costs are then added together to get a total cost for the meeting.*

*These costs are then charged out to each Division based on the % of members each Division Association has for the previous year.*

*For example, in 2017*

- *NSWERA 0.29*
- *WAERA 0.1*
- *TEERA 0.14*
- *VERA 0.13*
- *QERA 0.29*
- *SAERA 0.05.*

Discussion

**Motion: 2019/03/24 Moved: Mark Dunn / Dick Collyer**

***That meeting costs will include subsidy of accommodation costs for those preferring individual rooms, to the amount of one third of cost of a shared three-person room from this meeting forward. Carried***

Noted conflict of interest of Linda Tanian and Mark Dunn who did not vote on this motion.

Lunches to follow the same format as for this meeting, with Subway for lunch and Sioux continuing to provide snacks for morning and afternoon breaks and Sunday lunch.

**16.2. Tom Quilty Perpetual Trophy**

David and Celeste Shield have offered to present a perpetual trophy for the Junior Best Conditioned n memory of their son, Stirling, who had hoped to ride his first Tom Quilty at Stirling's Crossing in 2019.

***Motion: 2019/03/25 Moved: Dick Collyer/ Leigh Ann Sample***

***That AERA accept the offer of a perpetual trophy in memory of Stirling Shield for Best Conditioned, Junior Division, for future Tom Quilty events. Carried.***

Action

Kim to write to David and Celeste Shield to advise them that their offer has been accepted.

**16.3. AERA Delegates**

***Motion:2019/03/26 Moved: Sioux Reid / Dick Collyer***

***That the Secretary write to Ieva Peters, Steve Swan, Gerard Bou and Pat Hodgetts thanking them for their valuable contribution to this committee. Carried.***

**17. Late Reports**

**18. Meeting Closed 1.35pm**

**Meeting Dates**

**3 and 4 August 2019**

**16 and 17 November 2019**

***Voting: NSWERA - ; QERA - ; SAERA - ; TEERA - ; VERA - ; WAERA - .***